

Official Minutes of the Rowlett Arts and Humanities Commission

Date: Tuesday, March 9, 2010

Location: Library Meeting Room, 3900 Main Street

- 1) Meeting called to order at 6:30 p.m. and a quorum was present.
 - Members present: Jerry Barshop, Hugo Martinez, Jerry Hickman, Kris Kriofske and Leila McNeill.
 - Members excused: Mary Drayer and Joyce Baxter.
 - Visitors: Donna Davis.
 - Staff present: Kathy Cockcroft and Brenda Kennedy.
- 2) Consider approving minutes of the regular meeting of February 9, 2010.

Motion made by Jerry Barshop to accept the minutes as written. Motion seconded by Leila McNeill; motion passed unanimously.
- 3) Discuss budget overview from prior month.
 - Account balance \$3,650.00, no expenditures since last meeting. Reviewed revised 2010 Budget Plan.
- 4) Update on joint work session with City Council held Tuesday, March 2, 2010.
 - Hugo Martinez updated the City Council on Commission's goals, contests and discussed the need for a cultural arts center.
- 5) Discuss criteria for grant applications.
 - Hugo outlined previous grant history and the short grant application form.
 - Discussion followed as how to publicize grants and criteria for grant approvals.
 - Kathy Cockcroft offered to invite the City Attorney to the next meeting to answer questions on the proper distribution of grant funds.
 - Kathy asked members to email her by April 6th their criteria for grant approval and she will compile into a working document for the April meeting.
 - Discussed publicizing in August – September with awards in October.
- 6) Review Arts and Humanities Commission's content on City's new website.
 - Kathy Cockcroft presented the new website to members. New website will have Commission's contest and grant information and forms online.
 - Kris Kriofske made a motion to add information on a proposed cultural arts center as a subpage; Jerry Barshop seconded motion; motion passed unanimously.
- 7) Discuss plans to keep Cultural Arts Center in City's vision.
 - Discussed need to agree as a Commission what to call the center, members are to bring suggestions to next meeting; Kris suggested "Arts Center on the Lake".
 - Who does the Commission need to approach for support and to be in charge?
 - Kris volunteered to contact Rockwall for information.
- 8) Update on DART Art and Design program.
 - Hugo asked for this item to be tabled until the April meeting.
- 9) Update from standing committees:
 - Writing Contest – no report. The contest information is on the City's website.
 - Photography Contest – no report. Will need specific information at April meeting in order to put it on the City's website.

- Arts Shows – no report.
- Art in Education grants – Leila presented informational flyer to members; information will be on the City's website. Once grant applications are received, Leila will make recommendations to the Commission for awarding grants.

10) Standing reports:

a) Update from Lakeshore Symphonic Winds.

Hugo announced that the February 27 concert was cancelled. The next concert is scheduled for April 25th at 7:30 p.m. at the Plaza Theater in Garland. Admission is free.

b) Update from the Rowlett Community Chorale.

Mary is working on a date for a woman's concert. A September 11th joint concert is planned and will be at the First United Methodist Church.

11) Public Announcements:


- Hugo announced recital series on Saturday, March 13 at 7 p.m. at the Sacred Heart Catholic Church with proceeds going to the Red Cross for Haiti.

12) Future topics:

- Call to order
- Consider approving minutes from previous meeting
- Discuss budget overview of previous month
 - a) Work on 2011 budget to submit to City
- Discussion with City Attorney regarding grants
- Discuss criteria for grant applications
 - 1) Review Grant Application packet
- Discuss plans to keep Cultural Art Center in City's vision
 - a) Discuss alternative names for cultural art center
- Update on DART Art and Design Program
- Update on Standing Committees
 - a) Writing Contest
 - b) Photography Contest
 - c) Young Artists Contest
 - d) Art in Education grants
 - 1) Review AIE info on City's website
- Standing Reports:
 - a) Update from Lakeshore Symphonic Winds (Hugo Martinez)
 - b) Update from Rowlett Community Chorale (Mary Drayer)
- Public announcements
- Future topics

11) Meeting adjourned at 7:44 p.m.

Approved by the Rowlett Arts and Humanities Commission:



 Signature of Chairman



 Date