

## Official Minutes of the Rowlett Arts and Humanities Commission

Date: Tuesday, September 13, 2011

Location: Library Conference Room, 3900 Main Street

- 1) Meeting called to order by Vice-Chair Mary Drayer at 6:30 p.m. and a quorum was present.
  - Members present: Mary Drayer, Jerry Barshop, Jerry Hickman, Celia Barshop and Andrea Plumlee.
  - Members absent: Hugo Martinez, Veena Valiaveedu and Kris Kriofske.
  - Staff present: City Council Liaison Donna Davis, Kathy Freiheit and Brenda Kennedy.
  
- 2) Consider approving minutes of the regular meeting of August 9, 2011.
  - Motion made to accept minutes as written by Andrea Plumlee; motion seconded by Celia Barshop; motion passed unanimously.
  
- 3) Review budget overview from prior month.
  - Members received budget overview, account balance \$949.23. Upcoming funds yet to be spent: Photography Contest (\$375.00) and mail out to schools in September for Young Artists Exhibit.
  - Discussed need for additional hardware for display panels; Jerry and Jerry will see what parts are needed so an order can be placed in the new fiscal year.
  
- 4) Discuss to keep Cultural Arts Center in City's vision.
  - a) Report from sub-committee on a position statement for a Cultural Arts Center.
    - Will look at combining two positions statements into one statement
    - Commission will look at expanding sub-committee at next meeting
  - Donna Davis told Commission during the City Council retreat, the group looked at possible land development and visited Frisco's government center for ideas.
  - At Charrette meetings, community voiced the need for arts in Rowlett; will need to build community support when the City goes out for bonds.
  
- 5) Discuss future use and logistics for proposed Cultural Arts Center.
  - Too early to discuss, will need more planning.
  
- 6) Presentation and discussion of communications plan by Celia Barshop.
  - Celia Barshop met with Brian Funderburk to discuss promoting Commission events/contests, to be include in City' publicity and on the website; promote with Chamber of Commerce and use social media to target special audiences in community.
  - Celia updated Commission that she posted Photography Contest information at Dallas Morning News "Neighborsgo.com".
  
- 7) Update from standing committees:
  - Writing Contest – no report at this time.
  - Photography Contest –
    - received 21 entries, not sure if traffic problems experienced the day entries were due was a factor to the low number of entries received.
    - Cindy Serine will once again judge contest.

- Mary has ordered ribbons from Browning Trophies.
- New rule added to the contest this year required all entries to be matted.
- Best of Show and First place awards will be presented at the October 18th City Council meeting.
- Young Artists Exhibit –
  - Jerry Barshop and Jerry Hickman plan on information being mailed out to the schools by the end of September.
  - Donna Davis asked for an information packet to be sent to Harmony Science Academy.
  - Take in date is Saturday, January 21, 2012 from 1 – 3 p.m. (library display cases and meeting room have been reserved) and pick-up on Saturday, February 18, 2012 from 1 – 3 p.m.
  - Best of Show and First place awards will be presented during the February 21, 2012 City Council meeting.
  - Discussed asking Drew Rist to take more photos; will also ask Drew to help creating signage to promote event.
  - Jerry Hickman explained Garland ISD does not offer art classes in elementary schools; Commission will continue to send information packets to all Garland elementary schools.
  - After discussing the difference grade levels in Garland and Rockwall ISD middle schools, it was decided divisions will be as follows:
    - 1) Kindergarten through 5<sup>th</sup> grades
    - 2) 6<sup>th</sup> through 8<sup>th</sup> grades
    - 3) 9<sup>th</sup> through 12<sup>th</sup> grades
- Arts in Education grant – tabled until October 11, 2011 meeting.

#### 8) Standing Reports.

- Update from the Lakeshore Symphonic Winds.
  - The Lakeshore Symphonic Winds will perform during the September 23<sup>rd</sup> “Movies on Main Street” event. Lawn seating; will perform movie themes for one hour beginning at 6:45 p.m.
- Update from the Rowlett Community Chorale.
  - The Chorale has a sacred concert scheduled Sunday, October 30 at the First Baptist Church on Main Street; the Church has graciously offered the use of its facilities at no cost to the Chorale.
  - Mary Drayer met with Kathy Freitheit and Brenda Kennedy on September 7th to discuss having a concert in the library’s meeting room. Mary explained after paying for an accompanist, the Chorale does not have funds available to rent a facility to perform.
  - To increase the community’s awareness of the Chorale, discussed performing in Council chambers, maybe a segment on “Rowlett on the Water...on the Move”, or announcements on city’s cable channel. Other opportunities discussed included performing during a City Council meeting and at Tree Lighting in December.
  - Jerry Barshop proposed looking into Commission award grant so Chorale could perform in Rowlett.

#### 9) Public Announcements.

Donna Davis announced Board and Commission appointments will be made at the next City Council meeting; each board/commission will be appointed a City Council liaison; National Night Out is October 4<sup>th</sup>.

#### 10. Future topics.

- Call to order
- Consider approving minutes of the regular meeting of September 13, 2011
- Election of officers
- Review budget overview from prior month
  - Plan FY 2012 budget and project timeline
- Discuss plans to keep Cultural Arts Center in the City's vision
  - Report from sub-committee on a position statement for a Cultural Art Center
  - Propose expansion of sub-committee
- Update promotional ideas
- Update from standing committees:
  - Writing Contest
  - Photography contest
  - Young Artists Exhibit
  - Arts in Education
- Standing reports:
  - Update from Lakeshore Symphonic Winds (Hugo Martinez)
  - Update from Rowlett Community Chorale (Mary Drayer)
- Public announcements
- Future topics
- Adjournment

11. Meeting adjourned at 7:27 p.m.

Approved by the Rowlett Arts and Humanities Commission:

Signature



Date

10/11/2011