

Official Minutes of the Rowlett Arts and Humanities Commission

Date: Tuesday, February 14, 2012

Location: Library Conference Room, 3900 Main Street

- 1) Meeting called to order by Chair Mary Drayer at 6:31 p.m. and a quorum was present.
 - Members present: Hugo Martinez, Mary Drayer, Jerry Barshop, Laqueata Brown, Jerry Hickman Cassie Wilson.
 - Members absent: Veena Valiaveedu.
 - Staff present: Kathy Freiheit and Brenda Kennedy.
 - Visitors present: Amanda Whittington (Rowlett Community Chorale) and Council Liaison Carl Pankratz.

- 2) Consider approving minutes of the regular meeting of January 10, 2012.
 - Hugo Martinez made a motion to accept minutes as written; motion seconded by Laqueata Brown; motion passed unanimously.

- 3) Review budget overview from prior month.
 - The awards for Young Artists Exhibit winners only expense in January.

- 4) Discuss to keep Cultural Arts Center in City's vision.
 - a) Receive special work session details from Hugo Martinez.
 - Hugo Martinez has contacted radio personality Alan Peck, Jr. to serve as mediator for work session.
 - Special work session date is Thursday, March 1, 2012 at the Rowlett Community Centre, room has been reserved with RCC staff. Brenda will confirm the availability of a microphone for meeting.
 - Sub-Committee (Hugo Martinez, Cassie Wilson and Jerry Barshop) have compiled an address list and invitation to be sent to interested parties to discuss the community's vision for a cultural arts center. Hugo is to email Brenda the invitation by Thursday morning, February 16th, in order to print and address postcards to send to City Council members by Tuesday, February 21, 2012. To invite other City Boards, Kathy suggested emailing invitation to appropriate staff liaisons and ask if they would forward invitation to their Board members.
 - Kathy announced Drew Rist will tape the special work session in order for the meeting to be aired on Channel 16.
 - Discussed possible questions to ask during the work session to gather public feedback as to how a cultural art center would be used; determine how many groups have to go outside the City to perform; how much groups would be willing to pay to use facility; how would the facility be funded, what is their vision for a facility in Rowlett.
 - Hugo has students at South Garland High School architectural students creating a concept design to spark ideas during the meeting.
 - An agenda for the special work session will be posted; question asked how to identify people commenting during the meeting; decided to have person to give their name, address and group they are representing before speaking.

- 5) Update on promotional ideas.
- As announced earlier, Drew Rist will tape the special work session.
- 6) Review contests and events to set dates for publicity.
- Brenda will update Budget and Project Timeline spreadsheet and have copies available at the March 13, 2012 regular meeting.
- 7) Review standing committee assignments and update.
Standing Committees are as follows:
- Publicity – Cassie Wilson. Kathy Freiheit suggested Cassie make an appointment with Denise Perrin, Community Relations Manager, for more information about how City can help with publicity.
 - Writing Contest – Mary Drayer.
 - Photography Contest – Mary Drayer, Jerry Barshop and Laqueata Brown.
 - Young Artists Exhibit – Jerry Barshop and Jerry Hickman.
 - Cultural Arts Center – Hugo Martinez, Veena Valiaveedu and Mary Drayer.
 - Arts in Education – Veena Valiaveedu and Cassie Wilson.
- 8) Update from standing committees:
- Writing Contest – Mary has information from last year she will update and email information to the schools.
 - Photography Contest – Mary asked members to be thinking of a theme for this year's contest. Hugo suggested, "All Things Texas". LaQueata will email Brenda her suggestions. Will discuss at March meeting.
 - Young Artists Exhibit – Take down date is Saturday, February 18, 2012. Awards will be presented at the Tuesday, February 21, 2012 City Council meeting. Jerry Hickman will contact the teachers to let them know the time and place. Drew Rist, Creative Services Producer, has taken photos of the winning entries and will show during the presentation. Hugo reminded Jerry Barshop and Jerry Hickman that the winners this year will be displayed at the Dart station. Hugo will contact Dart for more information. Kathy suggested maybe photos Drew took could be the permanent record and be used to reproduce winning entries for display.
 - Arts in Education – Brenda will email Cassie Wilson the grant application.
- 9) Standing Reports.
- Update from the Lakeshore Symphonic Winds.
 - Next concert is scheduled for March 10, 2012, from 7 – 9 p.m. at the Plaza Theater in Garland.
 - Update from the Rowlett Community Chorale.
 - Chorale member Amanda Whittington was present to update the Commission. She announced the Chorale has canceled the February concert they had planned.

Kathy Freiheit asked if there was a rule about non-Board/Commission members giving standing reports/ Discussion followed, in consideration of standing reports as more of a public announcement. The wording for Public Announcements on the agenda states, "Members of the Board and/or staff may

make announcements of local civic events.” A motion was made by Jerry Hickman to combine “Standing Reports” as a Public Announcement on the agendas. Laqueata Brown seconded the motion. Motion was passed with one opposed.

10) Public Announcements.


- No announcements made.

11) Future topics.

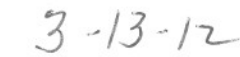
- Call to order
- Consider approving minutes of the regular meeting of previous meeting
- Review budget overview from prior month
- Discuss plans to keep Cultural Arts Center in the City’s vision
--Receive update from special work session held March 1, 2012
- Update from standing committees:
 - Writing Contest
 - Photography contest (theme)
 - Young Artists Exhibit
 - Arts in Education grant
 - Publicity
- Reports and Public announcements
- Future topics
- Adjournment

11. Meeting adjourned at 8:00 p.m.

Approved by the Rowlett Arts and Humanities Commission:



Signature



Date