



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, July 11th, 2012
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Lonnie Cornwell, Mike DeLatte, John Macatee, Rick Helfers, Debby Bobbitt, Matt Grubisich, Ken Romaine, Brownie Sherrill, Tien Nguyen, Madeleine Palma

ABSENT: Rhetta Bowers, Wayne Baxter

VISTORS:

STAFF: Jermel Stevenson, Director of Parks & Recreation, Sebrena Smith, Senior Administrative Assistant, Parks & Recreation, Angie Smith, Recreation Division Manager

1. The Chairman called the meeting to order at 7:03 pm.
2. Quorum was present.
3. Brownie S. motioned to approve minutes from June 13th meeting. Lonnie C. seconded motion, 7-0 approval.
4. Matt G. updated the board concerning Realize Rowlett 2020.
 - a. Matt stated that he doesn't have anything new on this project. The group will be taking a tour in about two weeks.
5. Dog Park update:
 - a. Ken R. stated that Wayne wanted to have a meeting this coming Thursday; however this meeting had to be cancelled.
 - b. Jermel shared that our staff has done a little bit of research into surrounding communities that have dog parks –determining whether they are self sustaining and also gathering other facts and information to pass on to the committee.
6. Jermel gave Director's Report:
 - a. This year's 4th of July event was held on Main Street and we had approximately 12,000 people at this year's event. The JD Cobb Band and Blaze of Glory band performed beginning at 5:00 pm. A Community feature this year was the acknowledgement of Marquise Goodwin; who won the Olympic Trials in the long jump with 27 ft. 4 inches in Eugene, Oregon and will now represent The USA. He is head to London for the Olympic Games and has a great chance to win the Gold Medal.
 - b. Median bed updates have begun on Hwy 66. Rock has been added and some drought tolerant plant material will be added to complete the project.
 - c. Upcoming Main Street Events—Movies on Main @ dusk on September 7th, 14th, and 21st.
 - d. The Department accreditation process slowed during the month of July. It is Parks and Recreation month and the peak of our operation. Currently city staff is analyzing recreation programming,



park maintenance procedures and risk management practices. During the month of August there will be a joint workshop held with the City of Desoto for City staff.

7. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor take any action with regard to the announcements.
8. Members of the Board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matters have been properly placed on a posted agenda.
 - a. Questions concerning aquatic meets and programs.
 - b. Signage at Paddle Point Park/Restaurants.
9. Mike D. motioned to adjourn at 7:19 pm. Lonnie C. seconded the motion and the vote was unanimous to adjourn.

A handwritten signature in blue ink, appearing to read "Wayne Baxter".

Wayne Baxter, Chairman

A handwritten signature in black ink, appearing to read "Jermel Stevenson".

Jermel Stevenson, Parks and Recreation Director