



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, April 9th, 2014
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Mike DeLatte, Lonnie Cornwell, Rhetta Bowers, Wayne Baxter, Eric Bonilla, Matt Grubisich, Linda Fugitt

ABSENT: Rick Helfers, Brownie Sherrill, Ken Romaine, Erika Holliman, Bill Gilbreath

VISTORS: Nancy Lancaster, Jerry Barshop

STAFF: Jermel Stevenson, Parks and Recreation Director; Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Recreation Division Manager; Keith Flournoy, Parks Division Manager; Debby Bobbitt, City Council Liaison.

-
1. The Chairman called the meeting to order at 7:00 pm.
 2. Quorum present.
 3. Mike DeLatte motioned to accept the March 12, 2014 minutes. Matt Grubisich seconded the motion. The motion was unanimous for approval by those members present.
 4. Hockey Association – David Reed and Robert Stockard
 - a. D. Reed showed a power point presentation that covered updates such as the Hockey Across America declined to include inline hockey, doors and rotten/splintered wood were replaced, 2625 food items were collected for Rowlett Needy Children’s Fund, attendance graphs, stewardships, etc.
 - b. They changed the name of their Father/Son games to Parent/Child games.
 - c. Pictures of other inline hockey facilities were shown. The Hockey Association would like to replace the fence with plexi-glass along the bleacher side but needs to know what the City’s plans are for the hockey rink. J. Stevenson acknowledged a meeting needs to be scheduled to update the Hockey Association on Herfurth Park master plan.
 - d. One of their barriers is advertising due to signage issues and they have been provided a contact person at the police department to further look into this matter.
 - e. An expense summary was requested by members. D. Reed responded he will get this to Angie Smith.
 - f. Wayne Baxter expressed thanks to them for trying to help reduce cost to the City and for the work they have been doing to the rink.
 5. Skate Park presentation – Beau Parker
 - a. B. Parker provided his background and showed a power point presentation.
 - b. He informed members about locations of other skate parks, presented pictures of different types of skate parks including an estimated cost ranging from \$50,000 to \$100,000. Reasons to have a skate park were presented as well as why the last skate park failed. Skatepark.org is a resource for obtaining more information.
 - c. The skate program at Coyle Middle School was presented and he expressed that the parents want to help and support. He is eager to raise awareness in the community and would be glad to participate in



fundraising for the project. He expressed concern that Rowlett only offers traditional sports therefore some youth are being lost.

- d. W. Baxter provided a brief history regarding the previous skate park. J. Stevenson added that although the department supports leisure type of parks there is no money in the budget to build one and there are no funds to sustain one if it was built.

6. My Rowlett Campaign – Jermel Stevenson

- a. A power point presentation and video were presented to introduce information for My Community, My Money, My Choice.
- b. M. Delatte and M. Grubisich expressed their observation that the presentation did not show anything from the parks aspect. Questions and answers. Persons can go to www.Rowlett.com/myrowlett for the information. Debby Bobbitt encouraged members to attend one of the six meetings Brian Funderburk is leading on this and ask questions as needed.

7. Isaac Scruggs Park

J. Stevenson reported City Council had discussions on how to administer the CDBG grant. The grant is specific to neighborhoods, income level, etc. Isaac Scruggs Park is chosen because it fits the requirements of the grant. \$62,000 will go towards shade structures over the existing playground and construction to make the two ½ basketball courts to one full basketball court.

8. Park Maintenance Standards – Keith Flournoy

- a. Keith Flournoy presented information via power point and provided a color designation report as well as the Maintenance and Operations Management Standards. He reviewed the maintenance standards, inventory, and audit. The color system of the parks showed rating scales. Questions and answers.
- b. J. Stevenson added that the goal is to keep board members informed and members to provide input. A brief discussion was held about if members were in support of the maintenance standards presented.
- c. M. Grubisich made a motion to accept the Parks Maintenance Standards and R. Bowers seconded the motion. The motion was unanimous for approval by those members present.

9. Kids Kingdom - No new updates at this time.

10. Park Land Dedication ordinance and/or formula for park development and subdivisions.

- a. J. Stevenson reported the park land ordinance is still in effect and the formula for park land and subdivisions is \$594 for single family residential unit and \$306 for multi-residential dwelling.
- b. W. Baxter asked how much of the funds still remain. J. Stevenson answered \$33,000 was left for pro rata. W. Baxter asked how much of that money was spent. J. Stevenson responded that remainder of the full amount went towards Katy Railroad Park.
- c. W. Baxter and L. Cornwell requested more information on how the pro rata amount is tabulated such as is it on the sale of the house or with the development.

11. Portable restrooms at Paddle Point Park – Lonnie Cornwell

- a. L. Cornwell questioned the status of portable restrooms being placed at Paddle Point Park since the need was mentioned at the November 2013 meeting. He expressed concerns about kayak participants having to cross the road to use bathroom facilities at Lakeside Park.



- b. J. Stevenson responded that this was not included in the parks budget but will consider the recommendation.

12. Update on Parks and Recreation accreditation – Angie Smith

- a. A. Smith presented a staff report to members outlining the steps of the process and the status for accreditation. The self-assessment is due June 9, 2014. There will be a CAPRA visit the first week of August 4, 2014.


13. Public announcements by members of the Board and/or staff.

- a. J. Stevenson announced the Easter Egg Hunt will be downtown on Saturday, April 12, 2014 from 10:00 a.m. – 12:00 p.m.
- b. J. Stevenson announced the Easter Pup-a-palooza will be held Sunday, April 13th from 2:00 p.m. – 4:00 p.m. at Herfurth Park.
- c. J. Stevenson shared there was approximately 130 volunteers to help with the Lakeside Park Clean-Up on April 5th. He added most of the volunteers came through Keep Rowlett Beautiful.
- d. L. Cornwell shared that Keep Rowlett Beautiful had approximately 343 volunteers for April 5th Clean-Up American day. He stated that there will be an electronic round-up and shredding event from 9:00 a.m. – 1:00 p.m. in Home Depot parking lot on April 12, 2014.

14. Members of the Board requested topics for future agenda meetings.

W. Baxter requested that more details be provided in regards to pro rata to answer some of the questions from the discussion during this meeting.

15. M. Delatte motioned to adjourn at 9:29 p.m. M. Grubisich seconded the motion. The vote was unanimous to adjourn.



Wayne Baxter, Chairman



Jermel Stevenson, Parks and Recreation Director