



City of Rowlett

Meeting Minutes

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City Council

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, October 21, 2014

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Pankratz, Councilmember Bobbitt, Councilmember Dana-Bashian, Councilmember Sheffield and Councilmember van Bloemendaal

Absent: Mayor Gottel

1. CALL TO ORDER

Mayor Pro Tem Gallops called the meeting to order at 5:30 p.m.

2. EXECUTIVE SESSION (5:30 P.M.)* Times listed are approximate

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney pertaining to pending litigation, Angela Figuro vs. City of Rowlett. (20 minutes)

Council convened in Executive Session at 5:30 p.m. Out at 6:02 p.m.

Deputy Mayor Pro Tem Pankratz arrived at 5:31 p.m and Councilmember Bobbitt arrived at 5:36 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss and deliberate the offer of financial or other incentives to business prospects that the City may seek to have locate on property at 2801 Lakeview Parkway. (20 minutes) (THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR PORTION OF THE MEETING)

This item was not discussed.

3. WORK SESSION (5:50 P.M.)*

3A. Presentation from Rockwall County Open Space Alliance. (15 minutes)

Nell Wellborn, Vice-Chair of Rockwall County Open Space Alliance, presented background information regarding the group and their goals.

3B. Discuss Fire Rescue and Lake Pointe Hospital Community Health Care Response Unit. (15 minutes)

Fire Chief Neil Howard provided information regarding the paramedicine program. Council discussion regarding a long-term financial model, other pilot programs, and cost to the patient. It was the consensus of Council to proceed with the pilot program in Rowlett.

3C. Discuss proposal for clubhouse improvements at Waterview Golf Club. (30 minutes)

City Manager, Brian Funderburk, provided background information on the proposed plan and the process thus far. Craig Kniffen, with American Golf Corporation (AGC), stated that AGC looked for changes that could be made to save money on the renovations – value engineering. For example, remodeling the bathrooms, but without additional toilets; shading devices (blinds/curtains) would have to be purchased so specialized and more costly windows would not be necessary. Mr. Kniffen stated that moisture barrier requirements helped redesign the posts, which provides an additional four to six inches around the perimeter of the interior of the pavilion. It was Mr. Funderburk's recommendation to use funds from the Golf Reserve fund to cover the overages. It was the consensus of Council to do so.

3D. Discuss and receive feedback on a potential public/private partnership to realign and build a portion of Princeton Road. (20 minutes)

Erin Jones, Senior Planner, presented the information regarding the original alignment of the extension and the proposed change along with the proposal from the developer of the property. It was the consensus of Council to proceed with the process.

3E. Discuss a professional services agreement with Traditions Fire Consulting, LLC, to provide fire protection systems plan review of commercial and residential construction projects for the City of Rowlett. (20 minutes)

Chief Howard, along with Fire Marshal Bryan Beckner, provided background information on Traditions Fire Consulting, LLC and their reputation. It was the consensus of Council to proceed.

3F. Discuss irrigation and landscaping improvements on Merritt Road. (15 minutes)

Tim Rogers, Director of Public Works, provided background information on the project and proposed bringing the landscape in line with the initially proposed conceptual landscape plan. He provided details and costs of the proposed improvements. It was the consensus of Council to proceed.

4. DISCUSS CONSENT AGENDA ITEMS

Items 7F and 7H were withdrawn from the Consent Agenda to be considered individually.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

After a short break at 7:33 p.m., Council reconvened at 7:41 p.m. Mayor Gattel joined the meeting at that time.

INVOCATION – Dan Pence, Stillwater Community Church

PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE – Led by the City Council

5. PRESENTATIONS AND PROCLAMATIONS

- 5A. Presentation of Proclamation to Brett Lee, CEO of Lake Pointe Hospital, for his being named one of *Becker's Hospital Review's* 25 "Rising Stars".

Mr. Lee was unable to attend. This item will be rescheduled to a later date.

- 5B. Proclamations recognizing the 2014 winners of the Rowlett Arts and Humanities Commission's Photography Contest.

Deputy Mayor Pro Tem Pankratz presented the proclamations to the following:

<i>First Place, People Category:</i>	Sue Ann Bruce
<i>First Place, Places Category:</i>	Michael Ficarra
<i>First Place, Things Category:</i>	Lorraine Ficarra
<i>Best of Show:</i>	Greg Wilkins

- 5C. Recognition of National CAPRA Accreditation for the Parks and Recreation Department.

Mayor Gattel presented the award certificate to Jermel Stevenson, Director of Parks and Recreation, and his staff. Wayne Baxter, Chairman of the Parks and Recreation Advisory Board, also commended the staff for this achievement.

- 5D. Hear a presentation on the City of Rowlett receiving the Government Finance Officers Association of America and Canada Certificate of Achievement for Excellence in Financial Reporting.

Alan Guard, Chief Financial Officer, provided the details of the requirements for the award along with Wendy Badgett – Assistant Finance Director, Tara Lopez – Senior Accountant, Amanda Turner – Accountant II, Patricia Saenz – Accountant I and Brandie Gustafson – Accountant I.

- 5E. Hear presentation of the Monthly Financial report for the period ending August 31, 2014.

Mr. Guard presented the report.

- 5F. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gattel announced the following: Upcoming City Council meetings: Tuesday, November 4th & 18th; Regular Meeting - in City Hall Conference Room. Special Council Work Session – Tuesday, November 11th; 6pm in Annex Conference Room. Upcoming Planning and Zoning Commission meetings: Tuesday, October 28th & November 11th - 6pm in City Hall Conference Room. Upcoming CIP (COMMUNITY IMPROVEMENT PROGRAM) TASK FORCE MEETINGS: 2nd & 4th Tuesdays of the month starting at 5pm in City Hall Conference Room. October 28th; November – 11th & 25th. EBOLA CONCERNS: Rowlett has the utmost care and concern for the health & welfare of our citizens. Information posted on the home page of Rowlett website. More web sites available on our site. Call 972-412-6194, the City's dedicated phone number for the most current and up-to-date information regarding this situation. BLACKLAND'S CORRIDOR STUDY: North Central Texas Council of Governments Announces Staff Recommendations for Blacklands Corridor: October 17th – NCTCOG staff finalized their recommendation for the Mobility 2035-2014 Amendment. They are not proposing to add the Blacklands toll road known as Northeast Gateway to the conformity analysis. NCTCOG staff recommending the Blacklands facility should remain as a corridor for future evaluation. NCTCOG staff will present the recommendations to the Surface Transportation Technical Committee on Oct. 24th. Regional Transportation Council is scheduled to consider recommendations on Nov. 13th. NCTCOG website – nctcog.org/trans/corridor/blacklands.aspx. Rowlett Council will consider this item tonight on the Consent Agenda, item 7H. CLEAN UP FROM RECENT STORM: There was quite a bit of damage to trees in the area as a result of the storm that hit Rowlett on Oct. 2nd. Please place any debris related to this storm at the curb for removal by Waste Management during their normal pick up routes. Staff anticipates that we will be complete with debris removal on November 2nd. An Everbridge notification will inform the public on Wednesday, October 22nd that our final day of debris removal is November 2nd; City staff will continue to remove debris as a supplement to Waste Management's efforts until then. City staff will not assist in the cleanup efforts beyond November 2nd. Any remaining debris beyond November 2nd will be removed during normal Waste Management pickup. While we understand our contract doesn't provide for this, it may be required to cut the debris if it will not fit in the Waste Management truck or if it's too heavy to lift. To request a pick-up, please go to the home page at Rowlett.com, under Rowlett News click on *Debris Removal Form* under the Storm Debris Response paragraph. You can also send an email to stormdebris2014@rowlett.com and your request will be logged in for follow up. Thank you for being patient. EARLY VOTING STARTS: Early voting for the General Election is from Monday, October 20th through Friday, October 31st. Early voting site for Rowlett – Annex Conference Room at 4004 Main Street. TAX PROGRAM FOR SENIORS: Presented on Tuesday, November 4th,

10am at RCC. Kevin Lawson of Lawson & Co. CPAs of Rowlett presenting. VETERANS DAY: Tuesday, November 11th at 11:00 am in Veterans Park. Join us at Veterans Park as we recognize and honor our local veterans. Veterans Day is a time when the community gathers together to give thanks to those who have served our country. ONCE A WEEK LANDSCAPE WATERING: Allow landscape watering once a week with sprinklers or irrigation systems through the end of this month. This will help to maintain the required chlorine residuals for water quality. More information on City's website at www.rowlett.com. *Watering once every other week resumes on November 1st!* ANIMAL SHELTER: Animal Shelter maintains a 98% live release rate! Low Cost Vaccine Clinics at Animal Shelter: Saturday, November 15th, 1:00-3:00 pm. Normal business hours: Monday-Friday, 10am-5pm, Saturday, 10am-5pm. They are located at 4402 Industrial Street. Upcoming Events for Parks and Recreation: Camp Fear is this weekend – October 24–25th!! At Pecan Grove Park, 5300 Main Street. Starting Friday evening at 5pm and ending Saturday morning at 11am. For more information, check out our page on the website rowlett.com. Bring a mini-pumpkin for a chase to win the "Punkin' Chunkin' Contest"! Check out all the Fall programs, including programs for Seniors, listed in the Lakeside Leisure or at www.rowlett.com on the Parks Department page. Upcoming events at the Rowlett Public Library: Halloween Treats at the Library - Friday, October 31st – all day. Come dressed in your costumes! Operation Shoebox – October 27th – November 8th. Join with us to pay tribute to our Armed Forces. Bring in needed items and write a note of thanks. A list of items is available on the Library's website and in the Library. Check out more fun at www.rowlett.com – go to the Library page then Programs!

Councilmember van Bloemendaal announced the Keep Rowlett Beautiful sponsored shredding and e-recycling event on Saturday, October 25th at Rowlett High School, 9am – 1pm.

Councilmember Dana-Bashian announced that the Rowlett High School Marching Band will be one of 24 bands competing in the area contest, which is a preliminary event leading up to the State competition. This will be held at Mesquite Memorial Stadium at 11am, October 25th. Should they advance, the State competition is Tuesday, November 4th in San Antonio.

Deputy Mayor Pro Tem Pankratz announced the ACTOR production of "Murder by the Book" at Main Street Events on November 7, 8, and 9th and 14, 15, and 16th. More information can be found at www.ACTORtx.com.

Councilmember Bobbitt announced a fundraising pancake breakfast at Applebee's for Artists in the Round on Saturday, November 8th from 8am – 10am.

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the October 7, 2014, City Council Meeting and the October 14, 2014, City Council Special Meeting.

This item was approved on the Consent Agenda.

- 7B. Consider a resolution approving Change Order Number 1 to the contract with A&M Construction Company in the amount \$18,895.00, authorizing the final payment and release of retainage for the Martin Street Sanitary Sewer Project in the amount of \$87,403.70 to A&M Construction and Utilities Incorporated, and authorizing the Mayor to execute the necessary documents.

This item was approved as RES-097-14 on the Consent Agenda.

- 7C. Consider action to approve a resolution authorizing the final acceptance and release of retainage for the Castle Drive 24-Inch Water Main Project in the amount of \$119,521.95 to Crescent Constructors Incorporated, and authorizing the Mayor to execute the necessary documents.

This item was approved as RES-098-14 on the Consent Agenda.

- 7D. Consider action to approve a resolution amending a Communication Facility License Agreement with T-Mobile West, LLC to amend the Rent Abatement schedule included as Exhibit B.

This item was approved as RES-099-14 on the Consent Agenda.

- 7E. Consider action to approve a resolution authorizing the payment for computer software maintenance and support services for the Police Department to Integrated Computer Systems (ICS) in the amount of \$141,243.

This item was approved as RES-100-14 on the Consent Agenda.

- 7F. Consider a resolution approving a tree mitigation plan and related tree removal permit application for more than three trees associated with Briarwood Armstrong Addition, located at 2801 Lakeview Parkway. (DP14-736)

Garrett Langford, Principal Planner, provided clarification regarding the selection of Elm trees versus Hackberry trees, reiterating that should the plans change, the trees would remain.

This item was removed from the Consent Agenda for individual consideration.

A motion was made by Mayor Pro Tem Gallops, seconded by Deputy Mayor Pro Tem Pankratz, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as RES-101-14.

- 7G. Consider a resolution approving a request for alternative building materials for a proposed single family home, new construction, located at 2102 Stone Hollow Drive. (DP14-739)

This item was approved as RES-102-14 on the Consent Agenda.

- 7H. Recommend City Council to approve a resolution opposing the construction of the private toll road project known as the Northeast Gateway in the City of Rowlett and its Extraterritorial Jurisdiction.

Councilmember Dana-Bashian requested that verbiage relating to E-Quest be added to the resolution.

This item was removed from the Consent Agenda for individual consideration.

A motion was made by Councilmember Dana-Bashian, seconded by Mayor Pro Tem Gallops, to approve the item as presented with the addition of E-Quest to the negative impacts "WHEREAS" statement. The motion carried with a unanimous vote of those members present. This item was adopted as RES-103-14.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Dana-Bashian, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Conduct a public hearing and take action to approve an ordinance granting Major Warrants for Urban Village Form Based Code standards relating to building frontage, building orientation, block size, building transparency, signage, and open space for a church located at 4405, 4501, 4591, 4595, and 4825 Main Street.

Daniel Acevedo, Urban Planner, provided the background information on this project. Council discussion regarding the church's commitment to the community.

The public hearing opened and closed with two speakers in favor of this item:

1. Craig Price, 1913 Orchard Grove Drive, Rowlett
2. Scott Siple, 3018 Dogwood Trail, Rowlett


A motion was made by Councilmember Dana-Bashian, seconded by Mayor Pro Tem Gallops, to approve the item as presented. The motion carried with a vote of six in favor and one abstention (Sheffield). This item was adopted as ORD-034-14.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS


There was no action taken.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 9:13 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: November 4, 2014