



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, May 19, 2015

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Pankratz, Councilmember Bobbitt, Councilmember Dana-Bashian, Councilmember van Bloemendaal and Councilmember Sheffield

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:30 p.m.

2. EXECUTIVE SESSION (5:30 P.M.)* Times listed are approximate.

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to discuss business prospects that the City may seek to have locate on property at 2801 Lakeview Pkwy. (20 minutes)

Council convened in Executive Session at 5:31 p.m. Out at 5:45 p.m.
Councilmember Bobbitt arrived at 5:43 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney and to consult with the City Attorney regarding legal issues pertaining to the separation from employment of the City's Human Resources Director. (20 minutes)

Council convened in Executive Session at 5:45 p.m. Out at 6:15 p.m.

3. WORK SESSION (6:10 P.M.)*

- 3A. Inform City Council of the change in traffic patterns to a one way movement to the west on Coyle Street to align with the vision of downtown Rowlett improving traffic, pedestrian and bicyclist flows. (15 minutes)

Deputy Mayor Pro Tem Pankratz arrived at 6:27 p.m.

Tim Rogers, Director of Public Works, provided information on the proposed limited parking on Coyle Street and Martin Drive and the change to a one-way direction. Council discussion regarding time limits for restricted parking. It was the consensus of Council to proceed with the changes.

- 3B. Discuss staff recommendation for Task Authorization #GA30 with Grantham & Associates, Incorporated in the amount of \$57,995.00 for the engineering design of a gravity flow system eliminating the Edgewater Lift Station. (15 minutes)

Jake Gilliland, Utility Operations Manager, provided some background information regarding the age, lack of parts, and difficulty of repairs for the lift station. He provided a timeline of the recent events of emergency repairs and study, which was conducted about the possibility of taking the lift station out of service. This item is submitted for consideration on this Consent Agenda.

- 3C. Discuss the appointment of a Charter Review Commission, determining the Commission's scope of review, and submitting possible Charter amendments to the voters at the November 2015 uniform election date. (45 minutes)

Jim Proce, Assistant City Manager, provided a tentative schedule for the Commission. After further discussion, it was the consensus of Council to move forward with a Charter Review Commission with a possible May election for any proposed changes.

4. DISCUSS CONSENT AGENDA ITEMS

Council took a short break at 7:09 p.m. Councilmember Dana-Bashian left the meeting at this time.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

Council reconvened at 7:30 p.m.

INVOCATION – Mayor Pro Tem Gallops

PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE – Led by the City Council

5. PRESENTATIONS AND PROCLAMATIONS

5A. Proclamation recognizing the week of May 17-23, 2015, as National Public Works Week.

Councilmember Bobbitt presented the proclamation to Tim Rogers, Director of Public Works, and members of his staff. Both she and Mayor Gottel thanked staff for their tireless and professional efforts on behalf of the City of Rowlett.

5B. Presentation of Proclamation recognizing May 16-22, 2015, as National Safe Boating Week.

Deputy Mayor Pro Tem Pankratz presented the proclamation to two members of the U.S. Coast Guard Auxiliary Flotilla and their mascot, a water rescue dog named Bowie.

5C. Hear presentation of the Monthly Financial report for the period ending March 31, 2015.

Wendy Badgett, Interim Finance Director, presented the report. She provided clarification that the numbers reported for sales tax revenue are two months behind due to the schedule of receiving them from the Office of the Comptroller.

5D. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following: COUNCIL MEETINGS - Next Regular Council meetings will be held on Tuesday, June 2nd and June 14th. Special Work Session will be held Tuesday, June 9th held in the Annex Conference Room. P & Z MEETINGS - Tuesday, May 26th – held in the City Hall Conference Room at 6pm. BAYSIDE CLOSING - The City of Rowlett officially closed on Bayside – formerly Elgin B. Robertson Park – last Friday, May 15th. WATER RESTRICTIONS LIFTED! Effective May 1st – Watering up to twice a week is allowed. You do not need to use your address any longer to determine when to water. ROWLETT GREAT AMERICAN CLEANUP DAY 2015 - Due to the recent rains and the possibility of more rain this week, the Rowlett Great American Cleanup Day will be scheduled to a later date. PARKS AND RECREATION - Upcoming Events: Memorial Day Celebration featuring Touch a Truck: Saturday, May 23rd from 10:00 a.m. – 1:00 p.m. @ Rowlett Community Centre. Check out Camp Rowlett – Summer Fun in Your Own Hometown! ROWLETT LIBRARY - The Library will be closed for the month of May allowing staff to move into the new building at 5702 Rowlett Road. Programs will continue to be offered throughout the month. All Story Times and Family Saturdays will be held at the RCC. Get your library card ready! The Rowlett Library will reopen on Monday, June 1st!! Upcoming Events: Summer Reading Programs – run from June 8th through July 31st. Children, teens and adults are invited to join the Summer Reading Programs. The Summer Reading Program is offered at no charge to participants through the sponsorship of the Friends of Rowlett Public Library, Inc. For more information on any of the reading programs, stop by the reference desk or call 972-412-6161 on June 1st. Early registration is from Monday, June 1st through Sunday, June 7th. Register online at rowlett.com/library. Summer Reading Kick-off Party – Monday, June 8th, 12 noon at 5702 Rowlett Road. FIRE RESCUE - Last Reminder about the Safe Sitter Class. Saturday, May 31st @ RCC. Ages 11-16; \$60 each. POLICE DEPARTMENT - Youth and Teen Academies this summer. Academies are free and include lunch every day plus a free trip to the Wet Zone on the last day of each session. Available to students that live and attend school in Rowlett. For more

information, contact Office Brandon Herring at bherring@rowlett.com. ANIMAL SHELTER - Next Low Cost Vaccine Clinic at Animal Shelter – Saturday, May 23rd, 1 – 3pm. Shelter is open Monday – Saturday, 10am – 5pm.

Monica Patterson, Animal Control Officer, brought Champ to visit the meeting. Champ is one of the many dogs and cats available for adoption at the Rowlett Animal Shelter.

Jermel Stevenson, Director of Parks and Recreation, provided confirmation that in case of rain on Saturday, May 23rd, the Memorial Day Touch-a-Truck event will be rescheduled to Monday, May 26th.

6. CITIZENS' INPUT

Laurieann Dygowski, 7242 Liberty Grove, Rowlett; spoke about the Artists Around Texas small works art show located in the Annex Building (4004 Main Street).

7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the May 5, 2015, City Council Regular Meeting.

This item was approved on the Consent Agenda.

- 7B. Consider action to approve a resolution to participate in the Public Agency Retirement Services (PARS) Post-Retirement Healthcare Funding Trust Program and approve the initial funding to the irrevocable trust for Other Post-Employment Benefit (OPEB) liabilities in the amount of \$102,654.

This item was approved as RES-060-15 on the Consent Agenda.

- 7C. Consider action to approve a resolution for Task Authorization #GA30 to the Agreement for Professional Services with Grantham & Associates, Incorporated in the amount of \$57,995.00 for the engineering design of the Edgewater Lift Station – Engineering & Survey to Replace with Gravity Sewer Project and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-061-15 on the Consent Agenda.

- 7D. Consider action to approve a resolution for the purchase of 1,634 Sensus water meters and 350 MXU's from Aqua Metric Sales Company in the amount of \$264,507.82.

This item was approved as RES-062-15 on the Consent Agenda.

- 7E. Consider action to approve a resolution accepting the bid of and awarding a contract to Clayton Holdings, LLC in the amount of \$273,362.25, utilizing an interest rate of 1.56 percent for the five year lease-purchase financing of water meters and authorizing the City Manager, after City Attorney approval, to execute the necessary documents for said purchase.

This item was approved as RES-063-15 on the Consent Agenda.

- 7F. Consider action to approve a resolution selecting Play by Design as our consultant to provide professional playground design and construction services for the Kids Kingdom project in the amount of \$53,300 and authorizing the City Manager, after City Attorney approval, to execute the necessary documents.

This item was approved as RES-064-15 on the Consent Agenda.

- 7G. Consider action to adopt an ordinance of the City Council of the City of Rowlett, Texas, approving a Settlement Agreement between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2014 and 2015 annual Rate Review Mechanism filings.

This item was approved as ORD-019-15 on the Consent Agenda.

- 7H. Consider action to approve a resolution accepting the bid and awarding a contract for the purchase of five 2016 Ford Explorer Police Interceptor patrol motor vehicles, emergency vehicle equipment and installation of equipment to Sam Pack's Five Star Ford in the amount of \$232,294.98 for the Police Department through the Interlocal Cooperative Purchasing Agreement with Texas Smartbuy.

This item was approved as RES-065-15 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Gallops, seconded by Deputy Mayor Pro Tem Pankratz, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Consider and take action on an ordinance canvassing returns and declaring results of May 9, 2015, bond election; providing an effective date; and containing provisions necessary and incidental thereto.

Laura Hallmark, City Secretary, presented the final tabulation of votes for each of the three bond measures.

A motion was made by Councilmember Sheffield, seconded by Mayor Pro Tem Gallops, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as ORD-020-15.

- 8B. Consider a resolution canvassing returns and declaring results of the May 9, 2015, local option election.

Ms. Hallmark presented the final tabulation of votes for the local option item.

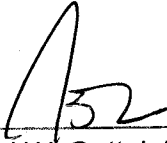
A motion was made by Deputy Mayor Pro Tem Pankratz, seconded by Mayor Pro Tem Gallops, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as RES-066-15.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

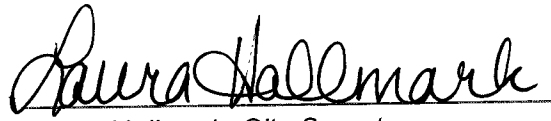
There was no action taken.

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 8:22 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: June 2, 2015