



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, August 4, 2015

5:45 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present:** Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Dana-Bashian, Councilmember Pankratz, Councilmember van Bloemendaal and Councilmember Sheffield

**Absent:** Councilmember Bobbitt

**1. CALL TO ORDER**

Mayor Gottel called the meeting to order at 5:46 p.m.

**2. EXECUTIVE SESSION**

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to receive legal advice from the City Attorney regarding the marina currently located at Bayside. (15 minutes)

In at 5:46 p.m. Out at 6:07 p.m.

**3. WORK SESSION (6:00 P.M.) \* Times listed are approximate.**

- 3A.** Presentation of the Fiscal Year 2016 (FY2016) Proposed Budget. (60 minutes)
- 3B.** Update City Council on Year Five of the Employee Benefits Strategy to include Plan Performance Updates and the Wellness Accountability Plan status. (30 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

Council took a short break at 7:25 p.m.

## **CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

Council reconvened at 7:34 p.m.

**INVOCATION** – Mayor Pro Tem Gallops

**PLEDGE OF ALLEGIANCE**

**TEXAS PLEDGE OF ALLEGIANCE** – Led by the City Council

### **5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of the Promotion of Lieutenant Michael Godfrey to Assistant Chief of Police, effective July 8, 2015, and the Promotion of Sergeant Dan Miller to Lieutenant of Police, effective July 30, 2015.

Mike Brodnax, Police Chief, made the presentations.

- 5B.** Hear presentation of the Monthly Financial report for the period ending June 30, 2015.

Wendy Badgett, Interim Finance Director, presented the report.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following: Council meetings - next regular Council meetings will be held on Tuesday, August 18<sup>th</sup> & September 1<sup>st</sup>. Special budget work session meeting date will change, look for notices or on the website for new date. Held in the Annex Conference Room. Council will no longer meet on a regular basis on the second Tuesday of the month for work session – only two meetings a month except for special items. P & Z meetings - Tuesday, August 11<sup>th</sup> and 25<sup>th</sup> – held in the City Hall Conference Room at 6:30pm. New start time is 6:30pm unless a work session is needed, then the meeting will start at 6pm. Accepting applications for boards & commissions. Applications now being accepted for all the boards and commissions. Council will appoint citizens to fill term vacancies during the September 15<sup>th</sup> Council meeting. Detailed descriptions and the application to serve are available on the main website page under Rowlett News. Library Visioning Task Force - Task force appointees are representatives from the Library Advisory Board, Friends of the Rowlett Public Library, current library volunteers and citizens. Tasked with the job of creating ideas for a 21<sup>st</sup> century library and what that looks like; considering options for the design of the new library and prioritization of space needs within an intermediate library facility in Downtown Rowlett. Task force will return to Council with their findings and recommendations in November. Tour of surrounding libraries is this Saturday, August 8<sup>th</sup> from 8:30am – 5:30pm. Next meeting will be Wednesday, August 12<sup>th</sup> in the Annex Conference Room @ 6:30pm. Rowlett Library - the Library is located at 5702 Rowlett Road. Upcoming events: library camps – all held @ RCC: Jedi training – Friday, August 7<sup>th</sup> @ 2pm. 3d pen printing – Friday, August 14<sup>th</sup> @ 2pm. Rule the School – Saturday, August 21<sup>st</sup> @ 2pm. Arts & Humanities photography contest - 2015 theme – “Whatever Floats your Boat” - entries accepted @ the RCC on Saturday, September 5<sup>th</sup> from 10am to noon. Visit Arts & Humanities page at Rowlett.com for

more information. Parks and Recreation - Kids Kingdom Playground Committee meets weekly, all meetings open to public. Held on Tuesday evenings at RCC; for more information check on the City's website on the home page, Rebuild Kids Kingdom! Selling fence pickets now – only a few left at \$40 – sale ends August 8<sup>th</sup> then pickets return to the price of \$50 each. Volunteers sign up now for “build week” – Nov. 30 – Dec. 6. Upcoming events: movies at Pecan Grove Park begin at 6:15pm. September 4<sup>th</sup> – Alexander and the Terrible, Horrible, No Good Very Bad Day. September 11<sup>th</sup> – Paddington. September 18<sup>th</sup> – Big Hero 6. Blue Wednesday - Mark your calendars for Wednesday, August 12<sup>th</sup> – Blue Wednesday – a chance to show appreciation to our men and women in blue! Citizens – turn on your headlights during the day as you are driving around Rowlett; at night, turn on your front porch light. Businesses – if you want to offer any specials to current or retired police officers, contact the Rowlett Chamber of Commerce at 972-475-3200 to participate. It's important we stop and take the opportunity to thank our police officers for all they do and a job well done! Mosquito season - Dallas County sprayed for mosquitoes in the southeast quadrant of the City last Thursday night, Friday night and Monday nights as a result of a mosquito testing positive for West Nile Virus. The City contracts with Dallas County for testing, abatement and spraying for all of Rowlett (portion in Rockwall County too). Be proactive to help in the fight – practice the four D's: dress, deet, drain, dusk & dawn. Still available! – City of Rowlett providing “dunks” for free at the Development Services building located at 3901 Main St, 8am to 5pm Monday thru Friday (first come, first served basis). Activities for seniors: senior potluck lunch social - second Thursday of the month; 11:30am at RCC. August 13<sup>th</sup> and September 10<sup>th</sup> are the next lunches. Lunch around town - fourth Tuesday of the month @ 11:30 am; August 25<sup>th</sup> next date. Animal shelter - “Empty the Shelter Day” adoptathon – Saturday, August 15<sup>th</sup>, 10am – 5pm. The shelter is full! Come find your newest family member on the 15<sup>th</sup>! Because of the adoptathon, the vaccine clinic has been moved to the next Saturday. Low cost vaccine clinic at Animal Shelter – Saturday, August 22<sup>nd</sup>, 1 – 3pm. Located at 4402 Industrial St. Shelter is open Monday – Saturday, 10am – 5pm.

Animal Shelter staff members brought Clare and Cola – two dogs available for adoption at the shelter.

## **6. CITIZENS' INPUT**

There were no speakers.

## **7. CONSENT AGENDA**

- 7A.** Consider action to approve minutes from the July 10-11, 2015, City Council Planning and Strategic Development Meeting, the July 14, 2015, City Council Work Session, and the July 21, 2015, City Council Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action to approve a resolution exercising the second of three one-year renewal options for the purchase of emergency medical supplies and medication for Rowlett Fire Rescue to Bound Tree Medical LLC as the primary vendor and Henry Schein Matrix as the alternate vendor in the

unit prices bid and in an estimated annual amount of \$98,134 through the Interlocal Cooperative Purchasing Agreement with the City of Cedar Hill.

**This item was approved as RES-092-15 on the Consent Agenda.**

- 7C.** Consider action to approve a resolution for Insurance carrier changes from Aetna to QBE Corporation, for Individual and Aggregate Stop Loss Insurance in the amount of \$473,375; Dental Insurance carrier change from Delta Dental to Aetna Dental in the estimated amount of \$240,427 and authorizing the City Manager to execute all necessary documents.

**This item was approved as RES-093-15 on the Consent Agenda.**

### **Passed the Consent Agenda**

**A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Pankratz, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

### **8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Present the Community Development Block Grant Program – 2015 Annual Plan; conduct a public hearing requesting citizen input on participation in the program; consider a resolution supporting participation in the Community Development Block Grant programs, adopting the 2015 Community Development Block Grant Annual Plan; and authorize the City Manager to execute and submit all documentation and certifications to the United States Department of Housing and Urban Development (HUD).

Mayor Pro Tem Gallops recused himself from this item citing conflict of interest.

**A motion was made by Councilmember Sheffield, seconded by Councilmember Pankratz, to approve the item as presented. The motion carried with a vote of five in favor and one abstention (Gallops). This item was adopted as RES-094-15.**

- 8B.** Conduct a public hearing and take action on a request for a Special Use Permit to construct a carport that does not meet the carport requirements in Section 77-303 of the Rowlett Development Code. The subject property is located at 2800 Lakewood Drive being further described as Lot 14, Block 2 in Lakewood Estates, City of Rowlett, Rockwall County, Texas. (SUP15-785)

**A motion was made by Mayor Pro Tem Gallops, seconded by Deputy Mayor Pro Tem Dana-Bashian, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as ORD-028-15.**

- 8C.** Conduct a public hearing and take action on a request for a Special Use Permit to construct a carport that does not meet the carport requirements in Section 77-303 of the Rowlett Development Code. The subject property is located at 3813 Ridgecrest Drive further described as being Lot 5,

Block A in Lakeside Village Estates Phase 1, City of Rowlett, Rockwall County, Texas. (SUP15-786)

**A motion was made by Mayor Pro Tem Gallops, seconded by Deputy Mayor Pro Tem Dana-Bashian, to approve the item with the condition that the front fence/gate be raised to a height of eight feet (8'). The motion carried with a unanimous vote of those members present. This item was adopted as ORD-029-15.**

- 8D.** Conduct a public hearing and take action on a request to amend Planned Development Ordinance 4-7-77B to modify the setback and parking requirements in order to allow the subject property to be subdivided into two lots. The subject property is located at 5313 Lakeview Parkway further described as being 0.5503 acres of land in the Thomas Lumley Survey, Abstract No. 789, City of Rowlett, Dallas County, Texas.

This item was taken out of order.

**A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Sheffield, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as ORD-030-15.**

- 8E.** Conduct a public hearing and take action on a request to rezone to a Planned Development with an underlying General Commercial/Retail (C-2) base zoning district to allow a wholesale nursery. The subject property is located at 1100 and 1200 Lakeview Parkway further described as being a portion of Lot 1 and all of Lot 2, Block 1 of Oaktree Golf Center, City of Rowlett, Dallas County, Texas. (PD15-766)

**A motion was made by Councilmember Sheffield, seconded by Mayor Pro Tem Gallops, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as ORD-031-15.**

- 8F.** Consider action to approve a resolution to place a proposal to adopt a tax rate for FY2015-2016 on the agenda of a future meeting and schedule two public hearings.

**A motion was made by Mayor Pro Tem Gallops, seconded by Deputy Mayor Pro Tem Dana-Bashian, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was adopted as RES-095-15.**

#### **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

#### **9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 8:52 p.m.