



**SENIOR ADVISORY BOARD
Monday, July 21, 2008 Minutes**

*Rowlett Community Centre
5300 Main Street, Room D
Rowlett, Texas*

Members Present: Ken Middaugh, Ceaser Hancock, Stan Grubaugh, Bobbie Jo Kelly, Fred Cares,

Absent: Bobby Wright, Richard Lavender, Ruth James, Clarence James,

Visitors: Beth Perry (Rowlett Interim Library Director); Janet Loper, Eastfield College & Rowlett residents B J Middaugh; Larry and Gaylyn Beckham, Greta Fichthorn and Maria Mitchell

Staff Present: Heath Olinger, Recreation Division Manager; Jennifer Gomez, Assistant Recreation Division Manager; Sandy Beffa, Recreation Coordinator; and Dianne Zachary, Sr. Administrative Assistant

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1. The meeting was called to order at 10:06 a.m. by Chairman Ken Middaugh
 2. A quorum was present
 3. The minutes from the June 16, 2008 meeting were discussed and one change was requested by Stan Grubaugh to the wording on item #9. It should read "Discuss and consider establishing a program to recognize citizens for their contributions to the benefit of seniors in the community."
 4. Heath Olinger gave a staff update covering the following:
 - a. July 24th Casino trip is completely full.
 - b. The State Fair of Texas Senior trip for October 2nd is being planned.
 - c. The quarterly senior newsletter will be back in print now that Sandy Beffa, our new Recreation Coordinator, is on board.
 - d. The RCC is going green, as is the entire city.
 - e. The City does not want to move forward with the DELL Grant application because we are an "HP" city, and do not have resources for Dell machines.
 - f. Heath introduced Beth Perry, Interim Library Director.

- g. Heath will investigate to determine if HP Grants are available.
- h. The Rowlett Library Computer Lab will have the broken computer replaced in the near future, according to the I.T. Manager.
- i. Heath introduced Sandy Beffa, Recreation Coordinator, who shared her experience and areas of expertise with the Board.

Stan Grubaugh took exception to the staff report concerning the reason the city will not allow Dell computers, and gave his explanation why he believes it is possible.

- 5. Discuss Senior Housing with guests Ben White, Director of Economic Development, Eileen Flanagan with Evergreen Senior Living Center, and Janet Loper with Eastfield Community College. (This item was tabled due to the absence of Ben White and Eileen Flanagan until the August meeting.)

Ken Middaugh reported on the \$214,500 Grant the city received and the meeting to discuss where it would be used. 5 seniors attended and suggested programs such as Meals on Wheels, a bus for seniors, Books on Wheels, etc. Ken commented that he felt a decision has been made for the use of these funds prior to the meeting. Pat Baugh, Director of Public Works, suggested to Ken Middaugh that a senior center might be placed on the bond package in conjunction with the library and adjacent to it. Members of the Board expressed concern for Mr. Baugh's idea, and would prefer a separate facility for the senior center.

A suggestion was made by Stan Grubaugh that a representative from the Bond Committee be invited to a Senior Advisory Board Meeting.

The Board voted to have a special workshop on August 11, 2008 at 9:00 a.m. to address a new Senior Activity Center. The following people will be invited to attend in addition to the Senior Advisory Board members:

- a. Ben White, Director of Economic Development
- b. Bond Committee representative(s)
- c. City Council representative(s)

- 6. Stan Grubaugh suggested establishing a program to recognize citizens for their contributions to the benefit of seniors in the community. He made a motion to approve the certificate designed by staff as the design that will be used for the recognition of such citizens and make it a formal program. Ken seconded the motion and the vote was unanimous 5 to 0 to adopt the program and the form. (Exhibit A)
- 7. Bobbie Jo Kelly asked the Board to recognize for the two computer instructors for seniors, Bob Landrum and Donna Davis for their time and expertise by writing a letter to each of them. The Board agreed and asked Bobbie Jo to compose the letters after all classes are completed. She will bring the letters to the August meeting and the Board will sign them.

Beth Perry, Interim Library Director, extended an invitation to continue the computer classes for seniors.

8. Recommendation summary for City Council.

- a. Senior Housing
- b. Senior Activity Center

(These recommendations were tabled until after the August 11th Senior Advisory Board Workshop where a Senior Activity Center will be discussed and specifications decided and until after Ben White, Director of Economic Development, speaks to the Board at the August 18th meeting.)

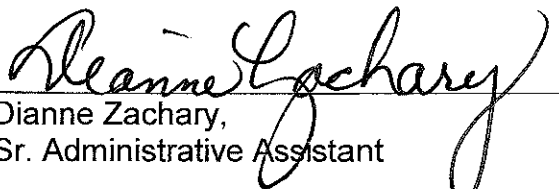
9. Public Announcement. Members of the Board and/or staff may make announcements of local civic events. No member of the board or commission may discuss nor taken any action with regard to the announcements.


- a. Bobbie Jo Kelly announced Computer Classes for seniors at the Library will be held August 6-7 and August 13-14 at 9:30 a.m.
- b. Ken Middaugh announced the Mayor is seeking input from citizens on what criteria the new city manager should meet.

10. Members of the board may request topics for future agenda meetings. No member of the board or commission may discuss any of the requested subjects until such matter has been properly placed on a posted agenda.

- a. Discuss the upcoming bond proposal. (Stan Grubaugh)
- b. Discuss Senior Housing with guests Ben White, Director of Economic Development, Eileen Flanagan with Evergreen Senior Living Center, and Janet Loper with Eastfield Community College.
- c. Report from Heath Olinger on the Council's evaluation of the Senior Advisory Board's performance thus far.
- d. Discuss requiring all managers in the City of Rowlett to reside within the city. (Stan Grubaugh)

11. Adjournment was at 11:45 a.m.


Dianne Zachary,
Sr. Administrative Assistant


Ken Middaugh
Chairman