



City of Rowlett Meeting Minutes

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City Council

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, December 1, 2015

5:45 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Gallops, Deputy Mayor Pro Tem Dana-Bashian, Councilmember Pankratz, Councilmember Bobbitt Councilmember van Bloemendaal, and Councilmember Sheffield

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:45 p.m.

2. EXECUTIVE SESSION

3. WORK SESSION (5:45 P.M.) * Times listed are approximate.

3A. Council discussion with Board and Commission Chairs about the role of the City's various Boards and Commissions. (45 minutes)

The following Board Chairs/Vice Chairs were present:

Drew Howard – Economic Development Advisory Board
Michael Lucas – Planning and Zoning Commission
Jim Katzenberger – Arts and Humanities Commission
Larry Glick – Golf Advisory Board
Wayne Baxter – Parks and Recreation Advisory Board
Della Vickers – Senior Advisory Board
Jerry Hickman – Library Advisory Board
Raymond Moyer – Board of Adjustment
Erik Ernst – CIP Task Force

Mayor Gottel, Brian Funderburk – City Manager, and Deputy Mayor Pro Tem Dana-Bashian addressed issues that City Council would like to address going forward with the Boards and Commissions: enable the various Boards and Commission to have a clear understanding of what Council expects; meet with Council annually at a Work Session to review what each has done over the prior year and what is upcoming for the next year.

Members were asked to review their respective board's description and purpose, review their budgetary needs (if any), and to report on goals, accomplishments, and challenges.

They discussed ways to recruit volunteers for service on the Boards and Commissions stating that the Volunteer Fair held late in the summer has not been very effective in the past.

There was a short break from 6:35 to 6:42 p.m.

- 3B. Discuss supporting resolution associated with proposed development by GroundFloor Development seeking Texas Department of Housing and Community Affairs Tax Credits for 2016 application year. (30 minutes)

At the request of GroundFloor, this item will be rescheduled for January 5th and its associated Consent Agenda item 7C will be tentatively rescheduled for January 19th.

- 3C. Discuss nominations of Representatives for Suburban Cities to Dallas Central Appraisal District Board of Directors. (10 minutes)

Mr. Funderburk provided information on this item. It was the consensus of Council to proceed with this item that is on the Consent Agenda.

- 3D. Discuss an amended Facilities Agreement between the City of Rowlett, Texas and Bullitt Training Fields, LLC, for the construction of a .564 ± acre, 65 foot wide portion of Princeton Road, generally located south of Old Princeton Road and North of Liberty Grove Road. This item is also scheduled for the City Council's final consideration as Item 7H on the Consent Agenda. (15 minutes)

Marc Kurbansade, Director of Development Services, provided information and reasoning behind the cost increases. This item will be considered at a later date.

4. **DISCUSS CONSENT AGENDA ITEMS**

Staff notified Council that item 7C is being withdrawn and will be submitted at a later date.

Council took a break at 6:54 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

Council reconvened at 7:33 p.m.

INVOCATION – Michael Hankins, Church in the City

PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE – Led by the City Council

5. PRESENTATIONS AND PROCLAMATIONS

5A. Recognition of Jessica Liston and Evan Orticio for being named National Merit Semifinalists.

Councilmember Pankratz presented Certificates of Recognition to the two students.

5B. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following: Council Meetings - A special Council Meeting will be held on Tuesday, December 8th (no meeting on December 15th). Next regular meetings will be held on Tuesday, January 5th and 19th. P & Z Meetings - Next regular meeting will be held Tuesday, December 8th in the City Hall Conference Room at 6:30pm – no meeting on December 22nd. Meetings in January - Tuesday, the 12th and 26th. Charter Review Commission - Next meeting on Wednesday, December 2nd at 6pm in the City Hall Conference Room. Public meeting will be held on Wednesday, December 9th – the Commission would like input regarding its recommendations; 6pm in City Hall Conference Room. Rowlett Library - Upcoming events: Movie & popcorn: classics – Santa Claus is Comin' to Town & Rudolph the Red Nosed Reindeer – Saturday, December 12th at 2pm, at RCC. Winter Reading Club – Monday, December 21st thru Thursday, December 31st. Program is free and open to ages 5 – 8. Register at the Library reference desk. Prizes for those who have read the most over the holidays! There will be no library programs, GED or ESL classes from December 21st through January 2nd. Library will close early at 6pm on Wednesday, December 23rd and Thursday, December 31st; and will be closed Thursday & Friday, December 24th and 25th, and Friday, January 1st. Parks and Recreation - Kids Kingdom - Build week is here!! Volunteers are still needed!! Sign up now for “build week” – Dec. 1 – Dec. 6 - www.rowlett.com/kidskingdom. Fence pickets still on sale for the price \$50 each. Main Street Fest and Holiday Parade – Saturday, December 12th from 3pm – 7pm in Pecan Grove Park. Activities for Seniors: Senior Potluck Lunch Social - second Thursday of the month; 11:30am at RCC; December 9th is the next lunch. Lunch Around Town - fourth Tuesday of the month @ 11:30 am; December 22nd is the next date. Stop a Cop Christmas Toy Drive is on! Wave down an officer on patrol – if not responding to a call – and they'll be happy to take your donation! Toys and donations accepted 24 hours a day at any of the Rowlett Fire Stations or the lobby of the Police Station. RCC, City Hall and Fire Administration building are also collecting areas. All gifts will be distributed to families living in Rowlett. For more information, check out our website at rowlett.com and click on Annual Stop a Cop article under News Flash. City Hall west parking lot closed beginning December 9th. Parking lot will be closed approximately two years. After hours utility billing payment box will remain open on a walk-up basis, however drive thru will be closed. City offices closed for holidays. Thursday and Friday, December 24th and 25th and Friday, January 1st. Waste Management is closed on Christmas day, Friday December 25th and New Year's Day, Friday January 1st - trash and recycle pickup will be delayed one day. Animal Shelter - Animal Shelter is at capacity!! Adoption fees reduced to \$25! Low cost vaccine clinic at Animal Shelter – Saturday,

December 19th, 1 – 3pm. Located at 4402 Industrial Street. Shelter is open Monday – Saturday, 10am – 5pm.

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A.** Consider action to approve minutes from the November 17, 2015, City Council Regular Meeting.

This item was approved on the Consent Agenda.

- 7B.** Consider ratification of a resolution approving a second amendment to the Economic Development Program Agreement with 3840 Main LLC for property located at 3840 Main St. in Downtown Rowlett.

This item was approved as RES-145-15 on the Consent Agenda.

- 7C.** Consider action to approve a resolution providing support of the submission of an application to the 2016 Competitive Housing Tax Credit Program through the Texas Department of Housing and Community Affairs for the project proposed by GroundFloor Development.

This item was removed from consideration.

- 7D.** Consider a resolution authorizing the final acceptance and release of retainage for the Scenic Point Park Improvements (PK 2100) in the amount of \$55,284.07 to York Bridge Concepts, Incorporated and authorize the Mayor to execute the necessary documents for said services.

This item was approved as RES-147-15 on the Consent Agenda.

- 7E.** Consider action to approve a resolution accepting the bid of and awarding a contract to Fortiline Inc. in the amount of \$186,387.50 for the purchase of inventory and line replacement parts and materials for the distribution system.

This item was approved as RES-148-15 on the Consent Agenda.

- 7F.** Consider a resolution authorizing the City Manager to amend the lease agreement between New Cingular Wireless PCS, LLC and the City of Rowlett as it pertains to the lease area located at 3800 Miller Road, Rowlett, TX, further described as Fire Station 1.

This item was approved as RES-149-15 on the Consent Agenda.

- 7G.** Select representative for Suburban Cities to Dallas Central Appraisal District Board of Directors.

This item was approved as RES-150-15 on the Consent Agenda.

- 7H. Consider a resolution authorizing the City Manager to sign an amended Communication Facility License Agreement with Dallas MTA, L.P. d/b/a Verizon Wireless to lease property for the installation, housing, and operation of antenna facilities and associated equipment and cables in order to provide telecommunication services at Community Park located at 8500 Saint Andrews Lane.

This item was approved as RES-151-15 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Bobbitt, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Consider adoption of an ordinance authorizing the issuance and sale of City of Rowlett, Texas Combination Tax and Limited Surplus Revenue Certificates of Obligation, Series 2015, approving the official statement, providing an effective date and enacting other provisions relating to the subject.

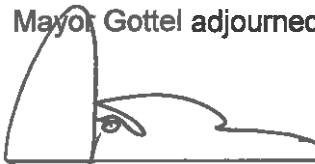
Kim Galvin, Director of Financial Services, introduced Boyd London with First Southwest, who explained the specifics of the bond issuance.

A motion was made by Mayor Pro Tem Gallops, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-041-15.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

9. ADJOURNMENT

Mayor Gottel adjourned the meeting at 8:18 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: January 5, 2016