



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, August 16, 2016

5:15 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember van Bloemendaal, Councilmember Bobbitt, Councilmember Brown and Councilmember Hargrave**

#### 1. CALL TO ORDER

Mayor Pro Tem Dana-Bashian called the meeting to order at 5:15 p.m.

#### 2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into executive session pursuant to the Texas Government Code, §551.071 (Consultation with City Attorney) to discuss and deliberate pending litigation and settlement, Xerox State and Local Solutions v. City of Rowlett. (15 minutes) – **TO BE DISCUSSED AFTER THE REGULAR SESSION**

This item was pulled from the agenda at the request of the City Attorney.

#### 3. WORK SESSION (5:15 P.M.) \* Times listed are approximate.

- 3A.** Joint Work Session of Board of Adjustment and City Council. (35 minutes)

Marc Kurbansade, Director of Development Services, reviewed the role of the Board, its capacity and authority as the Building Code Board of Review and Appeals, the Sign Board of Appeals and the City's Housing Advisory and Appeals Board.

Board Chair, Raymond Moyer called the Board to order at 5:28 p.m. with members Kellie McKee, Chris Kizziar, and Frixmon Michael present. The presentation continued outlining the Board's training in preparation for dealing with properties affected by the tornado and remediation and demolition of substandard and dangerous structures. Discussion regarding the future role of the Board. Chair Moyer adjourned the Board at 5:45 p.m.

- 3B.** Discuss FY2017 Council Work Plan. (60 minutes)

Mayor Gottel arrived at 7:13 p.m.

- 3C.** Hear presentation from the Library Advisory Board regarding the Five-Year Update to the Library's Strategic Plan. (30 minutes)

This item was discussed after item 3A.

**4. DISCUSS CONSENT AGENDA ITEMS**

Council adjourned the Work Session at 7:32 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)**

Council reconvened in the Regular Session at 7:42 p.m.

**INVOCATION** – Mayor Gottel

**PLEDGE OF ALLEGIANCE** – Led by the City Council  
**TEXAS PLEDGE OF ALLEGIANCE**

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Hear presentation of the Monthly Financial report for the period ending June 30, 2016.

Kim Wilson, Director of Financial Services, provided the report.

- 5B.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following:

**COUNCIL MEETINGS**

- SPECIAL WORK SESSION HELD TUESDAY, AUGUST 23<sup>RD</sup> TO DISCUSS BUDGET FOR FY2017 IN THE ANNEX CONFERENCE ROOM STARTING AT 5:30PM
- NEXT REGULAR COUNCIL MEETINGS WILL BE HELD ON TUESDAY, SEPTEMBER 6<sup>TH</sup> AND 20<sup>TH</sup>

**P & Z MEETINGS**

- MEETING WILL BE HELD ON TUESDAY, AUGUST 23<sup>RD</sup> AT 6:30PM IN THE CITY HALL CONFERENCE ROOM
- SEPTEMBER MEETINGS WILL BE HELD ON THE 13<sup>TH</sup> AND 27<sup>TH</sup>

**ROWLETT LIBRARY**

- GET READY FOR BACK TO SCHOOL – STARTS AUGUST 22<sup>ND</sup>!
  - ELECTRONIC RESOURCES FOR TEENS – THURSDAY, AUGUST 18<sup>TH</sup> AT 4:30PM AND SATURDAY, AUGUST 20<sup>TH</sup> AT 2PM

- SMART SNACKS AND LUNCHESES – THURSDAY, AUGUST 25<sup>TH</sup> AT 4:30PM AND SATURDAY, AUGUST 27<sup>TH</sup> AT 2PM
- CHECK ALL THE DETAILS AT THE LIBRARY'S WEBSITE @[WWW.ROWLETT.COM/LIBRARY](http://WWW.ROWLETT.COM/LIBRARY) OR FACEBOOK PAGE @ [WWW.FACEBOOK.COM/ROWLETTPUBLICLIBRARY](http://WWW.FACEBOOK.COM/ROWLETTPUBLICLIBRARY)

#### PARKS AND RECREATION

- SUMMER CONCERT SERIES – 7:00 P.M. FRIDAY NIGHTS IN AUGUST AT PECAN GROVE PARK
  - FREE ADMISSION, FEATURES A VARIETY OF FOOD TRUCKS
  - AUGUST 19 – TIME TRAIN (VARIETY BAND)
  - AUGUST 26 – ME AND MY MONKEY (BEATLES TRIBUTE BAND)
  - MORE INFO AT [WWW.ROWLETT.COM/SUMMERCONCERTSERIES](http://WWW.ROWLETT.COM/SUMMERCONCERTSERIES)
- MOVIES AT PECAN GROVE PARK
  - FREE ADMISSION
  - SEPTEMBER 2 – MINIONS
  - SEPTEMBER 9 – THE GOOD DINOSAUR
  - SEPTEMBER 16 – HOTEL TRANSYLVANIA2

#### REGISTER FOR CITIZENS POLICE ACADEMY

- EMAIL OR CALL COMMUNITY SERVICES OFFICER CHAD CALDWELL THROUGH THE END OF AUGUST – [CCALDWELL@ROWLETT.COM](mailto:CCALDWELL@ROWLETT.COM) OR 972-412-6242 FOR THIS 12 WEEK COURSE HELD ON THURSDAY EVENINGS STARTING SEPTEMBER 1<sup>ST</sup>

#### ANNUAL NEIGHBORHOOD CRIME WATCH SUMMIT

- HELD MONDAY EVENING, SEPTEMBER 12<sup>TH</sup> @ RCC, 7-9PM
- CITIZENS LEARN GREAT INFORMATION ABOUT CRIME PREVENTION & HOW TO MAKE NEIGHBORHOODS SAFER
- HOSTED BY COMMUNITY SERVICES OFFICER CHAD CALDWELL

#### ROWLETT CHAMBER OF COMMERCE 26<sup>TH</sup> ANNUAL GOLF CLASSIC

- THURSDAY, SEPTEMBER 22<sup>ND</sup> AT WATERVIEW GOLF CLUB
- CALL OR LOG ONTO [WWW.ROWLETTCHAMBER.COM](http://WWW.ROWLETTCHAMBER.COM) FOR MORE DETAILS OR CALL 972-475-3200

#### BAYSIDE REGATTA NOW OPEN FOR REGISTRATION!

- EARLY REGISTRATION IS THROUGH SEPTEMBER 20<sup>TH</sup> - \$50; AFTERWARDS IT'S \$75
- ALL PROCEEDS BENEFITTING REBUILD ROWLETT
- RIB COOK OFF WITH TROPHIES FOR 1<sup>ST</sup>, 2<sup>ND</sup>, AND 3<sup>RD</sup> PLACE
- FOR MORE INFORMATION, CALL THE ROWLETT CHAMBER OF COMMERCE AT 972-475-3200 OR LOG ONTO [WWW.ROWLETTCHAMBER.COM](http://WWW.ROWLETTCHAMBER.COM)

#### ANIMAL SHELTER

- PET ADOPTION
  - SATURDAY, AUGUST 20<sup>TH</sup>, 10AM – 5PM @ ROWLETT ANIMAL SHELTER

- ADOPTION FEE - \$25
- LOW COST VACCINE CLINIC AT ANIMAL SHELTER –
  - SATURDAY, AUGUST 20<sup>TH</sup>, 1 – 3PM
  - LOCATED AT 4402 INDUSTRIAL ST.
  - SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM

Councilmember Brown announced the following:

KEEP ROWLETT BEAUTIFUL – GREAT AMERICAN CLEANUP DAY

- SATURDAY, SEPTEMBER 10<sup>TH</sup>, 9AM – 1PM
- VOLUNTEERS CHECK IN AT WET ZONE FOR ASSIGNMENTS
- SIGN UP ONLINE AT [WWW.KEEPROWLETTBEAUTIFUL.COM](http://WWW.KEEPROWLETTBEAUTIFUL.COM) OR CONTACT MARTHA BROWN AT 972.463-3929 OR [MBROWN@KEEPROWLETTBEAUTIFUL.ORG](mailto:MBROWN@KEEPROWLETTBEAUTIFUL.ORG)

Animal Shelter staff brought Selma, a wire haired terrier, who is one of the animals available for adoption at the Animal Shelter.

## 6. CITIZENS' INPUT

There were no speakers.

## 7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the August 2, 2016 City Council Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B. Consider action to approve a resolution accepting the engineering proposal and executing a professional services agreement in the amount of \$195,620 with RJN Group, Incorporated for design of the Main Street Reconstruction Project (ST2108) from the Main Street roundabout to President George Bush Turnpike (PGBT) and authorizing the Mayor to execute the necessary documents for said services.

**This item was approved as RES-093-16 on the Consent Agenda.**

## Passed the Consent Agenda

**A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember van Bloemendaal, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

## 8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Conduct a public hearing (1st) on the ad valorem tax rate for FY2016-17.

**There was no action taken. A second public hearing will be held on September 6, 2016, and will vote on the tax rate on September 20, 2016, at 7:30 p.m. at City Hall, 4000 Main Street, Rowlett, Texas 75088.**

- 8B.** Conduct a public hearing (1st) on the proposed budget for FY2016-17.

**There was no action taken. A second public hearing will be held on September 6, 2016, with consideration of final adoption by City Council on September 20, 2016.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 8:14 p.m.