

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Tuesday March 8, 2016
City Hall Conference Room
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

- I. Call to order.
Dawna Carabajal called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:30 pm on Tuesday, March 8, 2016. The following members were present: Dawna Carabajal, Deana Seigler, Dr. Lori McKelroy. Alternate member present: LaQueata Brown. Absent members: Trey Scott and Leslie Williams. City Staff present were: David Erickson, Maria Martinez, Sgt. Kevin Harrelson, Lt. Marvin Gibbs, and Jackie Lozada.

- II. Consider approving minutes from January 12, 2016 meeting.
The Minutes from the January 12, 2016 meeting were passed out and board members were given time to review them. The Chairperson, Dawna Carabajal, opened the floor for comments or questions. Deana Seigler made a motion to approve minutes. Seconded by Dr. McKelroy. Motion passed.

- III. Update from Staff on Shelter Stats and February Adoption Event.
Maria Martinez presented the shelter stats to the board (Attachment 1). Maria added two lines at the bottom – Transferred and Rescued. Rescued will be a non-profit (501(c)3). Placement Rate 96% and Live Release Rate is 99%. Transfers are typically other shelters.

February Adoption Event, held February 13, 2016. – Adopted were 4 cats and 4 dogs, Petsmart has 2 cats adopted. Total of 10 animals were adopted.

- IV. Update and discussion from Friends of Rowlett Animals (FRAs) from offsite adoption events.
In the last four months, November – three events; December – 2 events; January – 1 event; and 3 in February. Eight adoptions were yielded.

- V. Discussion from Staff on Animal Shelter Disaster Preparedness Plan.
Maria Martinez stated that she received Dallas County Animal Shelter Emergency Standard Operating Procedures from Dallas County. Maria had been going through the procedures highlighting things that pertain to our shelter. Maria will put together a policy. Maria has started making the contact list.

- VI. Discuss upcoming Puppalooza event.
The event will be held on Sunday, March 20 at Herfurth Park from 2:00 pm to 4:00 pm FRAS will take some animals from the shelter.

VII. Discuss Animal Shelter Surrender Policy

Dawna wanted to discuss the policy regarding feral cats. People have been trapping feral cats and bringing them in 6 or 7 at a time. FRAS has to find barns for them and wanted to know what could be done to deter people from bringing in so many at a time. David explained that if you charge for feral cats, you would have to accept surrenders across the board. Ferals are considered strays. Since ferals are not adoptable they have to go to rescues or euthanized. Lt. Gibbs suggested that the Board research what other cities are doing. Currently, owner surrenders are handled on a case-by-case basis. Maria will send out assignments for other cities surrender policies.

VIII. Discuss current barking dog ordinance

Maria wanted to have this ordinance reviewed because our current ordinance does not have time specifications. The current ordinance also states that the barking has to be unreasonable. Board will research other cities to see how other cities address barking dogs.

IX. New Business.

Buy out of Stonebridge. Only the Rowlett Stonebridge has been purchased. The new owner will continue the contract for the duration of it.

X. Public Announcement

FRAS will be at Bass Pro this weekend

FRAS will be at Raising Canes on March 19

Easter Egg Hunt, Pecan Grove Park, Saturday, March 19 10 am – 12 n

Easter Pup-a-looza, Herfurth park (4601 Centennial) Sunday, March 20, 2-4pm \$10

Rebuild Rowlett 5K Fundraiser, Saturday, March 26, 8:00 am, Rowlett High School, \$25

Keep Rowlett Beautiful – Great American Clean Up, Community Park Pavilion, 8700 St

Andrews, April 9 9am – 1 pm

Kid Fish!, Community Park, 8500 St. Andres, Saturday, April 23 9am-12n, Free

Rowlett Cardboard Boat Regatta, Community park (8500 St. Andrews), Saturday, April 23, 1:30 pm

Early Voting for May 7 General and Special Election starts April 18 and runs through May 7.

Next ASAB meeting is May 10.

XI. Future Agenda Topics

Discuss Animal Shelter Surrender Policy

Discuss Barking Dog research

Update from staff on shelter stats

Update on Disaster Preparedness Plan

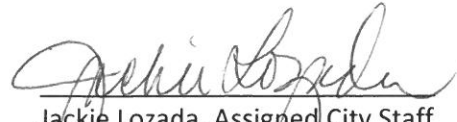
Update on Pup-a-looza

Discuss upcoming City Council Update

XII. Adjournment

The Chair called for a Motion to adjourn. The Motion was made by Dr. McKelroy and seconded by Deana Seigler. The motion passed. The meeting was adjourned at 8:32 pm.


Trey Scott, Chairperson


Jackie Lozada, Assigned City Staff


Date Approved

City of Rowlett

Animal Services

Yearly Report

10/01/2015 - 09/30/2016

	October	November	December	January	February	March	April	May	June	July	August	September	Total YTD
Service Calls	302	210	212	191	231								1146
Live Pickups	120	106	144	123	90								583
Animals Euthanized	3	1	3	0	3								10
Animals Redeemed	44	34	51	78	43								250
Humane Adoptions	54	26	57	39	39								215
Transferred/Rescued	18	26	17	23	11								95
Rescued	NT	NT	NT	NT	6								6
Transferred	NT	NT	NT	NT	5								5

Placement Rate 96%

Live Release Rate 99%

NT = not tracked