



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, February 7, 2017

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

NOTE: The Council will convene as the Tax Increment Refinancing Zone No. 2 Board of Directors prior to the Executive Session.

Present: Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember Bobbitt, Councilmember van Bloemendaal, Councilmember Brown and Councilmember Hargrave

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:33 p.m.

2. EXECUTIVE SESSION (5:45 P.M.) * Times listed are approximate.

- 2A. The City Council shall convene into executive session pursuant to the Texas Government Code, §551.071 (Consultation with City Attorney) to discuss settlement and to receive legal advice from the City Attorney on pending litigation, Xerox State & Local Solutions v. Rowlett. (15 minutes)

THIS ITEM WILL BE DISCUSSED AT THE END OF THE REGULAR SESSION.

The TIRZ No. 2 Meeting did not take as long as originally anticipated. Therefore, Item 2A was discussed at this time.

In Executive Session at 5:35 p.m. Out at 5:42 p.m.

- 2B. The City Council shall convene into executive session pursuant to the Texas Government Code, §551.071 (Consultation with City Attorney) to seek legal advice on easement acquisition involving the 16-inch waterline project along PGBT between SH 66 and Main Street. (20 minutes)

In Executive Session at 5:42 p.m. Out at 6:07 p.m.

3. WORK SESSION (6:05 P.M.) *Times listed are approximate.

- 3A.** Discuss potential legislation amending Chapter 30 of the Texas Government Code regarding the Rowlett Municipal Court. (20 minutes)

This item was removed at the request of the Municipal Judge, Pam Liston.

- 3B.** Presentation of update on the 85th Texas Legislative Session. (45 minutes)

This item was discussed at the end of the Regular Session.

Brian Funderburk, City Manager, reviewed the City's priorities and what will be discussed with the legislators in Austin during the trip for Legislative Days, February 15-16. Council was in agreement with the items presented.

- 3C.** Discuss amendment to Planned Development Ordinance No. 040-16 (aka Kayak Crossing) as it pertains to the 8-foot trail proposed by the property owner. (20 minutes)

This item was discussed first.

Marc Kurbansade, Director of Development Services, reviewed the history of the case. Discussion regarding options that were available to the developer. Mr. Holl was encouraged to visit with Economic Development staff to investigate potential incentives for assistance with the construction of the trail.

4. DISCUSS CONSENT AGENDA ITEMS

Mayor Pro Tem Dana-Bashian requested clarification of Item 7M.

Councilmember Bobbitt requested clarification of Item 7H and asked that Items 7C, 7D and 7E be pulled for Individual Consideration.

Council adjourned the Work Session at 7:29 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Council reconvened in the Regular Session at 7:39 p.m.

INVOCATION – Councilmember Hargrave

PLEDGE OF ALLEGIANCE – Led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Hear presentation of the Monthly Financial report for the period ending November 30, 2016.

Kim Wilson, Director of Financial Services, presented the report.

5B. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Pro Tem Dana-Bashian announced the following:

COUNCIL MEETINGS

- NEXT REGULAR COUNCIL MEETINGS WILL BE FEBRUARY 21ST, MARCH 7TH AND 21ST

P & Z MEETINGS

- NEXT MEETINGS WILL BE HELD ON TUESDAY, FEBRUARY 14TH AND 28TH AT 6:30PM IN THE CITY HALL CONFERENCE ROOM

ELECTION FOR CITY COUNCILMEMBERS

- FILING PERIOD FOR CANDIDATES IS THROUGH FRIDAY, FEBRUARY 17TH
- PLACES ONE, THREE & FIVE WILL BE ON THE BALLOT
- VISIT ELECTIONS PAGE OF rowlett.com FOR MORE INFORMATION INCLUDING QUALIFICATIONS

ROWLETT LIBRARY

- HOME BUYER'S SEMINAR – SATURDAY, FEBRUARY 11TH AT 2 PM AT 5702 ROWLETT RD
 - COME TALK TO THE PROFESSIONALS WHO CAN HELP YOU THROUGH THE MAZE OF BUYING A NEW HOME.
 - TOPICS SUCH AS RENTING VERSUS OWNING, DETERMINING YOUR BUDGET, COMMON LOAN PROGRAMS, THE HOME BUYING PROCESS AND MORE WILL BE COVERED.
 - LOCAL REALTOR MEGAN VICTOR PRESENTS THIS PROGRAM IN COOPERATION WITH LOAN OFFICER JENNIFER WILLIE, ESCROW OFFICER CHRISTIE MAULDIN, AND INSURANCE AGENT RACHEL SALVAGGIO.
- GOSPEL MUSIC WITH SYMINTHA PHILLIPS – SATURDAY, FEBRUARY 18TH AT 2 PM AT 5702 ROWLETT RD
 - CELEBRATE BLACK HISTORY MONTH AT THE LIBRARY WITH AN INSPIRING GOSPEL MUSIC PERFORMANCE.
 - WINNING ENTRIES IN THE LIBRARY'S BLACK HISTORY MONTH BOOKMARK CONTEST ARE AVAILABLE THROUGH THE MONTH OF FEBRUARY AT THE LIBRARY SERVICE DESK. PICK ONE UP TODAY!
- SENIOR BOOK CLUB – MEETS THE FIRST WEDNESDAY OF THE MONTH AT 1 P.M. AT THE ROWLETT COMMUNITY CENTRE 5300 MAIN ST.
 - THE MARCH SELECTION IS "MY GRANDMOTHER ASKED ME TO TELL YOU SHE'S SORRY," BY FREDRIK BACKMAN.

- LOVE ON A LEASH – SECOND AND FOURTH WEDNESDAY OF EACH MONTH AT 3:30PM IN CITY HALL, LOCATED AT 4000 MAIN STREET.
 - CHILDREN CAN PRACTICE THEIR READING ALOUD SKILLS WITH A CANINE COMPANION! CALL 972-412-6161 FOR MORE INFORMATION.

PARKS AND RECREATION

- ROWLETT COMMUNITY CENTRE OFFERS FITNESS PROGRAMS FOR ALL AGES AND ABILITY LEVELS.
 - STOP BY THE ROWLETT COMMUNITY CENTRE AT 5300 MAIN TO GET A FULL FITNESS CLASS SCHEDULE.
 - WE ALSO OFFER PARENT-CHILD FITNESS CLASSES. FOR MORE INFORMATION CALL 972-412-6170.

- ROWLETT PARKS AND RECREATION OFFERS TENNIS!
 - THE CLASS IS DESIGNED FOR BEGINNERS AND COVERS THE BASIC QUICK START SKILLS.
 - CLASSES OFFERED ONCE OR TWICE PER WEEK AT HERFURTH PARK. CALL 972-412-6170 FOR ADDITIONAL INFORMATION.

- ROWLETT YOUTH BASEBALL LEAGUE REGISTRATION HAS BEEN EXTENDED UNTIL FEBRUARY 24TH!
 - THEY OFFER LEAGUES FOR AGES 3-14 AND BOTH SELECT AND DRAFT DIVISIONS ARE AVAILABLE.

- IF YOU ARE OVER 60 AND DON'T HAVE A RIDE...NO PROBLEM!
 - FREE TRANSPORTATION IS PROVIDED TO ALL ROWLETT CITIZENS OVER THE AGE OF 60 BY STAR TRANSIT TO THE ROWLETT COMMUNITY CENTRE AND THE ROWLETT LIBRARY.
 - TRANSPORTATION IS PROVIDED TUESDAY, WEDNESDAY AND THURSDAY FROM 8AM-1PM.
 - ARRANGE TRANSPORTATION BY CALLING 877-631-5278 AND PRESSING 5.

FIRE RESCUE

- FIRST AID/CPR CLASS HELD SATURDAY, MARCH 18TH FROM 8:30AM – 12:30PM
- COST IS \$30 AND OPEN TO ANYONE 16 YEARS OR OLDER
- CLASS IS LIMITED TO 12 STUDENTS
- CALL 972-412-6230 TO REGISTER OR FOR MORE INFORMATION

POLICE DEPARTMENT

- ANIMAL SHELTER
 - PET ADOPTATHON HELD SATURDAY, FEBRUARY 18TH FROM 10AM – 5PM @ THE ROWLETT ANIMAL SHELTER, 4402 INDUSTRIAL STREET
 - NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, MARCH 5TH, 2 – 5PM

- LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET

Councilmember van Bloemendaal announced the winners of the Employees' Annual Chili Cook-off & Bake-Off:

First Place: Robert Searles & Aaron Cleaver – Morder del Diablo Chili
Second Place: Dylan Wilson – No Alarm Venison Chili
Third Place: Eugene Carter – Boss Chili

First Place: Tanya Buehler – Chocolate Silk Pie
Second Place: Ryan Kellerhuis – Fit For Life Cheesecake
Third Place: Shelly Monroe – Faise' BonBon

Councilmember Brown announced the annual Keep Rowlett Beautiful (KRB) Spring Clean Up Electronics Recycling and Document Shredding Event – Saturday, March 25th at Rowlett High School.

This year, KRB is partnering with Life Message for a "TRUE" spring cleaning – not only can you bring your electronics (anything that plugs in) and documents, but you can bring any shoes or clothes that you wish to donate as well. Visit [Keep Rowlett Beautiful](#) for more information.

Rowlett Animal Shelter staff brought Buddy, a Labrador Retriever mix, who is one of the animals available for adoption at the Shelter. Visit the [Rowlett Animal Shelter](#) for more information.

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

7A. Consider action to approve minutes from the January 17, 2017, City Council Regular Meeting.

This item was approved on the Consent Agenda.

7B. Consider approving an ordinance calling the General Election for Saturday, May 6, 2017 to elect, Councilmembers for Places One, Three and Five and any possible resulting run-off election to be held on Saturday, June 10, 2017.

This item was approved as ORD-002-17 on the Consent Agenda.

7C. Consider action to approve a resolution providing support for the submission of an application by The Nurock Companies to the 2017 Competitive Housing Tax Credit Program through the Texas Department of Housing and Community Affairs for the property generally located at the northwest corner of Melcer Drive and Industrial Street.

This item was pulled for Individual Consideration.

Mr. Kurbansade provided a brief review of the property and program.

A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Hargrave, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-008-17.

- 7D. Consider action to approve a resolution providing support for the submission of an application by Amtex to the 2017 Competitive Housing Tax Credit Program through the Texas Department of Housing and Community Affairs for the property generally located on the west side of Chiesa Road, northwest of the intersection of Chiesa Road and Schrade Road.

This item was pulled for Individual Consideration.

Mr. Kurbansade provided a brief review of the property and program.

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember van Bloemendaal, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-009-17.

- 7E. Consider action to approve a resolution providing support for the submission of an application by Pedcor to the 2017 Competitive Housing Tax Credit Program through the Texas Department of Housing and Community Affairs for the property generally located at the northwest corner of Rowlett Road and Kyle Road.

This item was pulled for Individual Consideration.

Mr. Kurbansade provided a brief review of the property and program.

A motion was made by Councilmember Brown, seconded by Councilmember Hargrave, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-010-17.

- 7F. Consider action to approve a contract amendment to the existing agreement with True North Emergency Services, LLP, to revise the vendor's name to True North Emergency Management, LLC.

This item was approved as RES-011-17 on the Consent Agenda.

- 7G. Consider action to approve a resolution exercising the first of four one-year renewal options for the continuation of disaster debris monitoring and consulting services with True North Emergency Management, LLC.

This item was approved as RES-012-17 on the Consent Agenda.

- 7H. Consider action to approve a resolution approving a contract for the collection of unpaid fines, fees and court costs assessed by the City's municipal court with Perdue, Brandon, Fielder, Collins & Mott, L.L.P., for a one year period with the option of four annual renewals.

This item was approved as RES-013-17 on the Consent Agenda.

- 7I. Consider action to approve a resolution exercising the second of two one-year options to extend the annual contract for crack seal services to Cholla Pavement Maintenance, Inc. for the annual crack seal program in the unit amounts bid and an estimated annual amount of \$150,000 and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-014-17 on the Consent Agenda.

- 7J. Consider action to approve a resolution accepting the bid of and awarding a contract to Wildstone Construction, LLC in the amount of \$724,907 for the total base bid of Alternate A with a five percent (5%) contingency for \$36,245 and up to \$5,000 for an early completion bonus, resulting in a total project amount of \$766,152 for the construction of CIP Project WA2115-16-Inch Water Line along the PGBT frontage road from State Highway 66 to Main Street and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-015-17 on the Consent Agenda.

- 7K. Consider action to approve a resolution accepting the quote of and awarding a contract to Synetra, Incorporated in the amount of \$79,386.24 for replacing 48 existing laptop computers and docking stations, and providing imaging services through the interlocal cooperative purchasing agreement with the Texas Comptroller of Public Accounts and the Department of Information Resources (DIR) and authorizing the City Manager, after City Attorney approval, to execute the necessary documents for said purchase.

This item was approved as RES-016-17 on the Consent Agenda.

- 7L. Consider action to approve a resolution accepting the quote and awarding a contract to GTS Technology Solutions in the amount of \$141,852.80 for replacing 160 existing desktop computers and providing deployment services through the interlocal cooperative purchasing agreement with the Texas Comptroller of Public Accounts and the Department of Information Resources (DIR) and authorizing the City Manager, after City Attorney approval, to execute the necessary documents for said purchase.

This item was approved as RES-017-17 on the Consent Agenda.

- 7M. Consider action to approve a resolution accepting the bid of and awarding a contract for the purchase of five 2017 Ford Explorer Police Interceptor patrol motor vehicles, emergency vehicle equipment and installation of equipment to Sam Pack's Five Star Ford in the amount of \$226,632.62 for the Police Department through the Interlocal Cooperative Purchasing Agreement on the Tarrant County 2012-151 contract.

This item was approved as RES-018-17 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Bobbitt, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a vote of six in favor and one abstention (Gottel).

Mayor Gottel rejoined the meeting at this time.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Consider and take action regarding a tree mitigation plan and related tree removal permit application for more than three trees associated with Waterspring Townhomes for property located at 10206 Liberty Grove Road and described as 3.149 +/- acres in the Harrison Blevins Survey, Abstract No. 94 and the Hanse Hamilton Survey, Abstract No. 858, City of Rowlett, Dallas County, Texas.

Tony Felts, Planning Manager, presented the information for this item.

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember van Bloemendaal, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-019-17.

- 8B.** Conduct a public hearing and consider approval of an ordinance granting a Special Use Permit to allow an accessory building that does not meet the requirements in Section 77-303 of the Rowlett Development Code for subject property located at 2012 Chiesa Road further described as being Lot 1, Block 1 of the Brunsen Estates Addition, City of Rowlett, Dallas County, Texas. (SUP216-2016)

Mr. Felts presented the information for this item. The public hearing opened and closed with no speakers.

A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Brown, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-003-17.

After a short break at 8:11 p.m., Council reconvened in the Work Session at 8:17 p.m. to discuss Item 3B.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS


There was no action taken.

9. **ADJOURNMENT**

Mayor Gottel adjourned the meeting at 8:47 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: ~~January 17, 2017~~
February 21