



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, February 21, 2017

6:15 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember Bobbitt, Councilmember van Bloemendaal, Councilmember Brown and Councilmember Hargrave**

#### 1. CALL TO ORDER

Mayor Gottel called the meeting to order at 6:16 p.m.

#### 2. EXECUTIVE SESSION

- 2A. The City Council shall convene into executive session pursuant to the Texas Government Code, §551.074 (Personnel) to deliberate on the evaluation and duties of the City Manager. (30 minutes)  
THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR PORTION OF THE MEETING

In Executive Session at 10:00 p.m. Out at 11:24 p.m.

#### 3. WORK SESSION (6:15 P.M.) \*Times listed are approximate.

- 3A. Discuss Financial Services Department policy regarding the payment of penalties by established area assistance programs that assist citizens of Rowlett with utility bills and implementation of a leak adjustment policy. (30 minutes)
- 3B. Receive a briefing regarding the annexation of approximately 733.83 +/- feet of the Dalrock Road right-of-way, a recorded public right-of-way, located within the exclusive extraterritorial jurisdiction of the City of Rowlett, and situated in Dallas and Rockwall Counties, Texas, beginning at its intersection with the southern boundary line of the Missouri Kansas-Texas Railroad tract, a public railroad right-of-way, and running southward to its intersection with the northern boundary line of Interstate Highway 30, a public right-of way. (15 minutes)

- 3C.** Discuss Life Message proposed development generally located at the intersection of Dalrock Road and Princeton Road. (30 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

Mayor Pro Tem Dana-Bashian requested that item 7D be pulled for Individual Consideration.

Council adjourned the Work Session at 7:20 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)**

Council reconvened in the Regular Session at 7:30 p.m.

**INVOCATION** – Dretha Burris, First Rowlett United Methodist Church

**PLEDGE OF ALLEGIANCE** – Led by the City Council  
**TEXAS PLEDGE OF ALLEGIANCE**

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Receive the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2016, which includes the independent auditors' report.

Kim Wilson, Director of Financial Services, introduced the Accounting Department staff – Patricia Saenz, Denise Gomez, Kim Jones, Kaitlin Watkins, Wendy Badgett, Brandie Gustafson, and Tara Lopez, who help facilitate the audit process. Ms. Wilson then introduced Sara Dempsey with Weaver and Tidwell, who presented the auditor's report.

Ms. Dempsey reported an unmodified opinion, which is the best report that the City could receive.

- 5B.** Hear presentation of the Comprehensive Monthly Financial report for the period ending December 31, 2016.

Ms. Wilson presented the financial report.

- 5C.** Hear a presentation on the Quarterly Investment Report for period ending December 31, 2016.

Ms. Wilson presented the investment report.

- 5D.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following:

**COUNCIL MEETINGS**

- NEXT REGULAR COUNCIL MEETINGS WILL BE MARCH 7<sup>TH</sup> AND 21<sup>ST</sup>

## P & Z MEETINGS

- NEXT MEETINGS WILL BE HELD ON TUESDAY, FEBRUARY 28<sup>TH</sup>, MARCH 14<sup>TH</sup> & 28<sup>TH</sup> AT 6:30PM IN THE CITY HALL CONFERENCE ROOM

## ELECTION FOR CITY COUNCILMEMBERS

- FILING PERIOD FOR CANDIDATES IS OVER
- IN PLACE ONE, COUNCILMEMBER ROBBERT van BLOEMENDAAL WILL RUN UNOPPOSED  
Ms. Hallmark, City Secretary, clarified that paperwork had been turned in for a Write-In candidate prior to the deadline, but had to be verified. It will be done in the morning.
- IN PLACE THREE, COUNCILMEMBER BRUCE HARGRAVE WILL RUN UNOPPOSED
- IN PLACE FIVE, DEPUTY MAYOR PRO TEM RICK SHEFFIELD AND PAMELA BELL WILL BE ON THE BALLOT ON MAY 6<sup>TH</sup>
- THE DEADLINE FOR WRITE-IN CANDIDATES WAS 5PM TODAY, 2-21-17
- VISIT ELECTIONS PAGE AT [rowlett.com](http://rowlett.com) FOR MORE INFORMATION

## ROWLETT CITIZEN CITY ACADEMY

- PARTICIPANT NAMES FOR THE FIRST ROWLETT CITY ACADEMY WERE DRAWN THIS MORNING, THANK YOU TO EVERYONE WHO APPLIED! IF YOU'RE NOT PART OF THIS INAUGURAL SESSION, DON'T WORRY, YOUR SPOT IN THE NEXT CLASS IS GUARANTEED!
- CHECK OUT THE VIDEO ON THE CITY'S FACEBOOK PAGE TO SEE THE DRAWING – [facebook.com/CityofRowlettTexas](https://facebook.com/CityofRowlettTexas)

## ROWLETT PUBLIC LIBRARY

### YOUTH PROGRAMS

- LITTLE CRAZY 8s MATH CLUB – TUESDAYS AT 4:30 P.M. AT 5702 ROWLETT RD  
NOTHING LIKE YOUR USUAL MATH CLUB! THIS RECREATIONAL, AFTER-SCHOOL MATH CLUB HELPS KIDS ENJOY THE MATH BEHIND THEIR FAVORITE ACTIVITIES LIKE BUILDING GLOW IN THE DARK STRUCTURES OR CRACKING SECRET SPY CODES. KINDERGARTEN THROUGH 2ND GRADE.
- WHATEVER ON WEDNESDAYS (WOW) – WEDNESDAYS AT 4:30 P.M. AT 5702 ROWLETT RD  
CHAT ABOUT THE LATEST TRENDS AND WHAT'S IMPORTANT TO YOU! FOR TEENS AGES 13-18.
- LOVE ON A LEASH – SECOND AND FOURTH WEDNESDAY OF THE MONTH AT 3:30 P.M. AT CITY HALL, 4000 MAIN ST. THE LIBRARY PRESENTS LOVE ON A LEASH WHERE DOGGY READING COMPANIONS LISTEN TO A

STORY READ BY AN INDEPENDENT, YOUNG READER. CALL OR SIGN UP AT THE LIBRARY SERVICE DESK TODAY AT 972 412-6161.

- CRAZY 8s MATH CLUB – THURSDAYS AT 4:30 P.M. AT 5702 ROWLETT RD MATH MEETS MISCHIEF AT THIS RECREATIONAL MATH CLUB FOCUSING ON COLLABORATIVE FUN

INSTEAD OF WORKSHEETS! FOR 3<sup>RD</sup> TO 5<sup>TH</sup> GRADE LEVELS.

#### ADULT PROGRAMS

- SENIOR BOOK CLUB – WEDNESDAY, MARCH 1ST AT 1 P.M. AT ROWLETT COMMUNITY CENTRE 5300 MAIN ST. THE GROUP WILL DISCUSS FREDERIK BACKMAN'S BOOK, *MY GRANDMOTHER ASKED ME TO TELL YOU SHE'S SORRY*. APRIL'S BOOK IS *THE HOUR OF LAND*, BY TERRY TEMPEST WILLIAMS.
- START YOUR GARDENS – SATURDAY, MARCH 4TH AT 2 PM AT 5702 ROWLETT RD. INFORMATIVE ADULT GARDENING PROGRAM INCLUDING TIPS ON GARDENING WITH XERIC PLANTS.

#### PARKS AND RECREATION

- ROWLETT COMMUNITY CENTRE NOW OFFERS SPIN, YOGA, BOOTCAMP AND PARTNERS WITH CAMP GLADIATOR FOR AN OUTDOOR FITNESS PROGRAM.
  - STOP BY THE ROWLETT COMMUNITY CENTRE AT 5300 MAIN TO GET A FULL FITNESS CLASS SCHEDULE.
- LOOKING TO KEEP YOUR PRE-TEEN OCCUPIED DURING SPRING BREAK. ROWLETT PARKS AND RECREATION WILL ONCE AGAIN OFFER THE SOAR SPRING BREAK OUT PROGRAM
  - PROGRAM DATES: MARCH 13-17
  - PROGRAM COST: \$15 PER DAY
  - PLEASE PRE-REGISTER
- ROWLETT YOUTH BASEBALL LEAGUE REGISTRATION HAS BEEN EXTENDED UNTIL FEBRUARY 24<sup>TH</sup>!
  - THEY OFFER LEAGUES FOR AGES 3-14 AND BOTH SELECT AND DRAFT DIVISIONS ARE AVAILABLE.
- IF YOU ARE OVER 60 AND DON'T HAVE A RIDE...NO PROBLEM!
  - FREE TRANSPORTATION IS PROVIDED TO ALL ROWLETT CITIZENS OVER THE AGE OF 60 BY STAR TRANSIT TO THE ROWLETT COMMUNITY CENTRE AND THE ROWLETT LIBRARY.
  - TRANSPORTATION IS PROVIDED TUESDAY, WEDNESDAY AND THURSDAY FROM 8AM-1PM.
  - ARRANGE TRANSPORTATION BY CALLING 877-631-5278 AND PRESSING 5.

#### FIRE RESCUE

- FIRE RESCUE IS OFFERING A FIRST AID/CPR CLASS
  - HELD SATURDAY, MARCH 18<sup>TH</sup> FROM 8:30AM – 12:30PM
  - COST IS \$30 AND OPEN TO ANYONE 16 YEARS OR OLDER
  - CLASS IS LIMITED TO 12 STUDENTS
  - CALL 972-412-6230 TO REGISTER OR FOR MORE INFORMATION

## POLICE DEPARTMENT

- WARRANT ROUND-UP
  - STARTS FEBRUARY 25<sup>TH</sup> AND GOES THROUGH MARCH 12<sup>TH</sup>
  - IF YOU HAVE A WARRANT WITH THE CITY OF ROWLETT, CALL THE ROWLETT WARRANT DIVISION AT 972-463-3938 OR 972-412-6210 FOR MORE INFORMATION
- ANIMAL SHELTER
  - NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, MARCH 5<sup>TH</sup>, 2 – 5PM
    - LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL
  - ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET
  - TONIGHT'S FEATURED ANIMAL IS *PIPPY*. SHE'S A MEDIUM SIZED FEMALE AUSTRALIAN CATTLE DOG MIX THAT HAS WHITE WITH BLACK MARKINGS. SHE'S APPROXIMATELY 2-3 YEARS OLD. [ADOPTABLE PETS.](#)

Mayor Pro Tem Dana-Bashian announced the 2<sup>nd</sup> Rebuild Rowlett Citywide Spirit event on Thursday, February 23<sup>rd</sup>, where local restaurants offer a portion of their proceeds to raise funds for those families affected by the 2015 tornado. For more information and an updated list of participating restaurants, visit [RowlettStrong.org](http://RowlettStrong.org) or the Rebuild Rowlett facebook page.

Councilmember van Bloemendaal named the restaurants participating.

Councilmember Bobbitt stated that there are still families who do have a need for assistance and there is continued need for fundraising.

Councilmember Brown announced the Keep Rowlett Beautiful Electronics Recycling/Shredding/Spring Clean event on Saturday, March 25<sup>th</sup> at Rowlett High School from 9 a.m. to 1 p.m. KRB is partnering this year with Life Message and the opportunity is there for a true Spring Cleaning – you can bring clothing items to donate as well. Shredding will be limited: the first 3 boxes are free and there will be a nominal fee of \$3/each for an additional 4 boxes.

## 6. CITIZENS' INPUT

Javier Lopez, 7713 Seascapes, Rowlett; spoke regarding construction noise from Bayside North.

## 7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the February 7, 2017, City Council Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action to approve a resolution accepting the bid of and authorizing staff to issue a purchase order for the purchase of one crew cab 5500 Dodge Ram truck in the amount of \$57,803.00 to Love Field-CDJR for the Fleet Department through the Interlocal Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (HGAC Buy), Contract #HT06-16.

**This item was approved as RES-020-17 on the Consent Agenda.**

- 7C.** Consider approving a Joint Election Contract with Dallas County Elections Department for the May 6, 2017, General Election for City Council, which includes the possible runoff election to be held June 10, 2017.

**This item was approved on the Consent Agenda.**

- 7D.** Consider action to approve a resolution calling upon the 85<sup>th</sup> Texas Legislature to enact House Bill 1694 that would authorize the City of Rowlett to pledge certain tax revenue for hotel projects, and House Bill 1264 relating to concurrent jurisdiction of municipal courts.

**This item was pulled for Individual Consideration.**

**A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Hargrave, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-021-17.**

- 7E.** Consider action to approve a resolution providing a de minimus contribution in the form of a partial final plat application fee waiver as a commitment of development funding in support of the application by Amtex Rowlett Fund, LP for the 2017 Competitive Housing Tax Credit Program through the Texas Department of Housing and Community Affairs (TDHCA Application Number 17133).

**This item was approved as RES-022-17 on the Consent Agenda.**

- 7F.** Consider action to approve a resolution providing a de minimus contribution in the form of a partial final plat application fee waiver as a commitment of development funding in support of the application by Rowlett Housing Partners, Ltd. for the 2017 Competitive Housing Tax Credit Program through the Texas Department of Housing and Community Affairs (TDHCA Application Number 17389).

**This item was approved as RES-023-17 on the Consent Agenda.**

- 7G.** Consider action to approve a resolution providing a de minimus contribution in the form of a partial final plat application fee waiver as a commitment of development funding in support of the application by Pedcor Investments-2017-CXLI for the 2017 Competitive Housing Tax Credit Program through the Texas Department of Housing and Community Affairs (TDHCA Application Number 17363).

**This item was approved as RES-024-17 on the Consent Agenda.**

## Passed the Consent Agenda

**A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Brown, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

### 8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Conduct a public hearing and consider a resolution approving a Substantial Amendment to the City of Rowlett's Community Development Block Grant (CDBG) 2015 and 2016 Annual Plans to reallocate grant funds to Public Facilities.

**A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember van Bloemendaal, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-025-17.**

- 8B.** Conduct the first public hearing regarding the annexation of approximately 733.83 +/- feet of the Dalrock Road right-of-way, a recorded public right-of-way, located within the exclusive extraterritorial jurisdiction of the City of Rowlett, and situated in Dallas and Rockwall Counties, Texas, beginning at its intersection with the southern boundary line of the Missouri Kansas-Texas Railroad tract, a public railroad right-of-way, and running southward to its intersection with the northern boundary line of Interstate Highway 30, a public right-of way.

**The public hearing opened and closed with no speakers. There was no action taken.**

- 8C.** Conduct a public hearing and take action on a request for two Major Warrants for the Bayside North Single Family development, located at 2192 Fuqua Road, further described as being 85.5+/- acres in the Charles D Merrell Survey, Abstract Number 145.731, City of Rowlett, Dallas County Texas.

**A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a vote of six in favor and one opposed (Sheffield). This item was approved as ORD-004-17.**

- 8D.** Consider action to approve an ordinance amending the Code of Ordinances of the City of Rowlett, Texas, by amending Chapter 66 ("Traffic and Vehicles") to amend Article IV ("Weight Limits"), by amending Section 66-204 to revise the single and tandem axle load limits on Miller Road between the President George Bush Turnpike (PGBT) and Dalrock Road.

**A motion was made by Councilmember van Bloemendaal, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-005-17.**

- 8E.** Conduct a public hearing and take action on a rezoning request from Single Family-8 (SF-8) to a Planned Development (PD) with an underlying Single Family-8 (SF-8) base zoning. The subject property is located at 7300 Woodmere Drive, further described as being 6.36 +/- acres in the James Saunders Survey, Abstract #1424, City of Rowlett, Dallas County, Texas.

**A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Hargrave, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-006-17.**

After a short break at 9:44 p.m., Council reconvened in the Conference Room at 9:59 p.m. to discuss Executive Session Item 2A.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

Mayor Gottel adjourned the meeting at 11:24 p.m.