



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, March 21, 2017

4:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember Bobbitt, Councilmember van Bloemendaal, Councilmember Brown and Councilmember Hargrave

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 4:33 p.m.
Councilmember Hargrave arrived at 4:37 p.m.

2. EXECUTIVE SESSION (4:30 P.M.) *Times listed are approximate.

- 2A. The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.076 (Deliberation Regarding Security Devices/Personnel) and §418.183(f) (Confidentiality of Information Relating to Emergency Response Providers) to deliberate information and receive training related to the Rowlett Police Department's tactical plan for preventing and responding to terrorism or related criminal activity. (HELD BEFORE REGULAR WORK SESSION) (60 minutes)

In Executive Session at 4:33 p.m. Out at 5:30 p.m.

- 2B. The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Legal Advice) to receive legal advice from the City Attorney and to discuss and deliberate a possible change order for the communications tower on Schrade Road. (30 minutes)

In Executive Session at 5:30 p.m. Out at 6:15 p.m.

- 2C. The City Council shall convene into executive session pursuant to the Texas Government Code, §551.074 (Personnel) to deliberate on the evaluation and duties of the City Secretary. (THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR SESSION.) (45 minutes)

In Executive Session at 8:55 p.m. Out at 10:13 p.m.

3. WORK SESSION (6:00 P.M.) *Times listed are approximate.

3A. Discuss Fireworks on Main event schedule for July 4, 2017. (30 minutes)

This item was discussed third.

Ms. Smith presented the lineup of entertainers for this year's Fireworks on Main event. The opening act will be Grand Theft Audio – cover songs from the 80's, 90's, and 00's. The headlining act will be decided between the Bellamy Brothers or Thomas McClary of The Commodores. Council expressed their preference and Staff will contact the musicians' management and make the arrangements and announcements will be forthcoming.

3B. Discuss the creation of the Tax Increment Reinvestment Zone #3 (TIRZ) for Downtown Rowlett. (30 minutes)

This item was discussed first.

Jim Grabenhorst, Director of Economic Development, presented an overview on Tax Increment Reinvestment Zones, which included a general description; criteria for establishing; creation and responsibilities of Board of Directors; the Project & Financing plan elements; powers of the City; collection and deposit of TIRZ funds and a list of potential projects with TIRZ funds. He also presented the preliminary project and finance plan. After lengthy discussion, it was the consensus of Council to incorporate a 75% participation rate and remove Herfurth Park improvements from the project plan.

3C. Discuss Dalrock Road Live Screening Wall project and awarding the contract to Lawn and Landscape in the amount of \$199,973.81 for completion of Phases One and Two along Dalrock Road from Davis Street to Briarwood Drive. (30 minutes)

This item was discussed second.

Angie Smith, Director of Parks and Recreation, reviewed the scope of Community Enhancement Projects and progress thus far. She outlined the details for the agenda item being considered this evening and the scope of the project.

4. DISCUSS CONSENT AGENDA ITEMS

Councilmember Bobbitt requested that Item 7B be withdrawn from the Consent Agenda due to the volume of content for review. She would like for the item to be postponed to the next meeting.

Council adjourned the Work Session at 7:29 p.m.
Mayor Gottel left the meeting at this time.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Council reconvened in the Regular Session at 7:37 p.m.

INVOCATION – Ann Dotson, First Christian Church of Rowlett

PLEDGE OF ALLEGIANCE – Led by the City Council

TEXAS PLEDGE OF ALLEGIANCE

5. PRESENTATIONS AND PROCLAMATIONS

5A. Hear presentation of the Monthly Financial report for the period ending January 31, 2017.

Kim Wilson, Director of Financial Services presented the report.

5B. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Pro Tem Dana-Bashian announced the following:

COUNCIL MEETINGS

- NEXT REGULAR COUNCIL MEETINGS WILL BE APRIL 4TH AND 18TH

P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON TUESDAY, MARCH 28TH AT 6:30PM IN THE CITY HALL CONFERENCE ROOM

CITY COUNCIL ELECTION – MAY 6, 2017

- EARLY VOTING BEGINS APRIL 24TH AND RUNS THROUGH MAY 2ND IN THE CITY HALL ANNEX – THE BUILDING LOCATED BEHIND CITY HALL (WHERE YOU PAY YOUR WATER BILL)
 - LAST DAY TO REGISTER TO VOTE OR UPDATE YOUR REGISTRATION – APRIL 6, 2017
 - FOR MORE INFORMATION, VISIT THE ELECTIONS PAGE ON THE CITY'S WEBSITE

ROWLETT LIBRARY

- HOP TO IT! – SATURDAY, MARCH 25TH AT 2 P.M. AT 5702 ROWLETT ROAD
 - DANCE THE BUNNY HOP, LISTEN TO A FUNNY BUNNY STORY AND HAVE FUN WITH A BUNNY CRAFT.
- APRIL FOOL'S DAY HATS – SATURDAY, APRIL 1ST AT 2 P.M. AT 5702 ROWLETT ROAD
 - MAKE A BIG, CRAZY HAT FOR BIG CRAZY LAUGHS ON APRIL FOOL'S DAY! USE A GROCERY BAG AND COLORFUL PAPER TO CREATE A SILLY HAT.

- SENIOR BOOK CLUB – WEDNESDAY, APRIL 5TH AT 1 P.M. AT ROWLETT COMMUNITY CENTRE, 5300 MAIN ST
 - THE GROUP WILL DISCUSS *HOUR OF LAND* BY TERRY TEMPEST WILLIAMS. MAY'S BOOK IS *WISH YOU WELL* BY DAVID BALDACCI.
- COMPOSTING CLASS – SATURDAY, APRIL 8 AT 2 P.M. AT 5702 ROWLETT ROAD
 - COMPOSTING CLASS WITH KEEP ROWLETT BEAUTIFUL. COMPOSTING IS FUN, EASY, AND THE BENEFITS TO OUR LAWNS AND ENVIRONMENT ARE IMMEASURABLE.

PARKS AND RECREATION

- SENIOR MEMBERS OF THE ROWLETT COMMUNITY CENTRE ARE HEADING TO THE DALLAS ARBORETUM ON WEDNESDAY, MARCH 29TH
 - JOIN FELLOW SENIORS IN EXPLORING THE FLOWERS AND NATURE OF THE DALLAS ARBORETUM
 - BUS DEPARTS AT 9:00AM AND RETURNS AT 3:00PM. COST IS \$10. LUNCH IS AT YOUR OWN EXPENSE.
 - REGISTER AT THE ROWLETT COMMUNITY CENTRE, 5300 MAIN STREET.
- SENIORS GET READY TO HAVE A TON OF EASTER FUN – ROWLETT PARKS AND RECREATION STYLE.
 - TUESDAY, APRIL 4TH FROM 11:30AM – 1:00PM
 - THE RCC WILL HOST A FUN EGG HUNT THAT INCLUDES A LIGHT LUNCH.
 - REGISTER AT THE ROWLETT COMMUNITY CENTRE. THIS ACTIVITY WILL COST \$5.
- THE SENIOR ADVISORY BOARD AND ROWLETT COMMUNITY CENTER ARE SPONSORING THE ANNUAL SENIOR HEALTH FAIR ON TUESDAY, APRIL 11TH FROM 9AM TO 12PM
 - THIS EVENT PROVIDES AN OPPORTUNITY FOR SENIOR CITIZENS TO INTERACT WITH LOCAL BUSINESSES AND GATHER INFORMATION ON VARIOUS SENIOR PROGRAMS AND CURRENT ISSUES.
- MARK SATURDAY, APRIL 8TH ON YOUR CALENDARS NOW FOR THE EASTER EGGSTRAVAGANZA!
 - PECAN GROVE PARK BEGINNING AT 10:00AM
 - CHECK THE WEBSITE FOR DETAILS
- SUNDAY, APRIL 9TH – THE PARKS AND RECREATION DEPARTMENT WILL ONCE AGAIN HOST PUP-A-PALOOZA AT HERFURTH PARK.
 - REGISTER BY CALLING 972-412-6170.
 - \$5 PER DOG – MUST PROVIDE PROOF OF RABIES VACCINATION AT CHECK IN

REBUILD ROWLETT 5K

- #ROWLETTSTRONG WILL HOST THE SECOND ANNUAL REBUILD ROWLETT 5K
 - PROCEEDS BENEFIT REBUILD ROWLETT FUND – TO ASSIST MANY RESIDENTS STILL AFFECTED BY THE DECEMBER 2015 TORNADO
 - LOG ONTO <http://rebuilddrowlett5k.itsyourrace.com> TO SIGN UP TODAY!

CHECK OUT OUR FACEBOOK PAGE –

- www.facebook.com/CityofRowlettTexas TO SEE UP-TO-DATE INFORMATION ON ROAD CLOSURES AND GET UPDATES ON OTHER IMPORTANT EVENTS GOING ON IN THE CITY – LIKE NOMINATIONS FOR THIS SEASON'S TEXAS SMART YARD

TOWN HALL MEETING

- STATE REPRESENTATIVE CINDY BURKETT WILL HOST A QUESTION & ANSWER SESSION ON THE 85TH LEGISLATIVE SESSION
- SATURDAY, MARCH 25TH STARTING AT 10AM AT ROWLETT CITY HALL, 4000 MAIN STREET
- DOORS OPEN AT 9:30AM

KRB ELECTRONIC RECYCLING & DOCUMENT SHREDDING

- SATURDAY, MARCH 25TH FROM 9AM TO 1PM IN THE ROWLETT HIGH SCHOOL PARKING LOT (4700 PRESIDENT GEORGE BUSH HIGHWAY)
 - FIRST THREE BOXES OF SHREDDING ARE FREE, UP TO FOUR MORE BOXES ARE \$3 EACH
 - FREE TO ROWLETT RESIDENTS (FIRST 3 BOXES AS STATED ABOVE)
 - NEW FOR THIS EVENT: LIFE MESSAGE WILL BE ACCEPTING DONATIONS OF SHOES AND CLOTHING

Councilmember Brown confirmed information provided.

ANIMAL SHELTER

- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, APRIL 2ND, 2 – 5PM
 - LOCATED AT 8502 LIBERTY GROVE ROAD @ LIBERTY GROVE ANIMAL HOSPITAL
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET
- TONIGHT'S FEATURED ANIMAL IS ROCKY. ([Click for more information](#))

6. CITIZENS' INPUT

1. Larry Beckham, 9313 Willard Drive, Rowlett; spoke in opposition of the proposed TIRZ #3.
2. Pat Bird, 6913 Barolo Drive, Rowlett; spoke regarding portable toilets and pet waste disposal bags at Lakeside Park.

7. CONSENT AGENDA

7A. Consider action to approve minutes from the March 7, 2017 City Council Regular Meeting.

This item was approved on the Consent Agenda.

7B. Consider action to approve an ordinance adopting and enacting Supplement Number 16, Volumes I and II, dated March 2017, to the Code of Ordinances.

This item was pulled for Individual Consideration.

A motion by Councilmember Bobbitt to postpone to the next meeting failed due to lack of a second.

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Brown, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-008-17.

7C. Consider action to approve a resolution calling for a public hearing on April 4, 2017, to create the Tax Increment Reinvestment Zone #3 for Rowlett, Texas.

This item was approved as RES-029-17 on the Consent Agenda.

7D. Consider action to approve a resolution accepting the bid of and awarding the contract to Lawn and Landscape Management in the amount of \$199,973.81 for the Dalrock Road Live Screening Wall Project.

This item was approved as RES-030-17 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Hargrave, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

8A. Conduct a public hearing and consider adopting an ordinance replacing Section 77-806 to amend the requirements for platting and subdivisions.

Tony Felts, Planning Manager, presented the item for Council's review. The public hearing opened and closed with no speakers.

A motion was made by Councilmember Bobbitt, seconded by Councilmember van Bloemendaal, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-009-17.

- 8B.** Consider action to approve a resolution adopting amendments to the City of Rowlett Standard Construction Details pertaining to local, state or federal regulations/guidelines and construction means and methods.

Marc Kurbansade, Director of Development Services, presented the item for Council's review. Council discussion regarding the cost difference between six and eight inch construction, the possible increased maintenance costs for the City due to the change, and the possibility of development being put off by the increased requirement.

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Brown, to approve the item with the stipulation that Sheet SD-2 reflect a 6-inch concrete section for a *Typical Residential* street. The motion failed due to a tie vote of three in favor (Dana-Bashian, Sheffield, Brown) and three opposed (van Bloemendaal, Bobbitt, Hargrave).

A motion was made by Councilmember Hargrave, seconded by Councilmember van Bloemendaal, to deny the item as presented. The motion failed due to a tie vote of three in favor (van Bloemendaal, Bobbitt, Hargrave) and three opposed (Dana-Bashian, Sheffield, Brown).

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Brown, to postpone and table the item to the next scheduled meeting. The motion carried with a vote of four in favor and two opposed (Bobbitt and Hargrave).


After a short break at 8:52 p.m., Council reconvened in the Conference Room at 8:55 p.m. to discuss Executive Session Item 2C. Councilmember Sheffield left the meeting at this time.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS


There was no action taken.

9. ADJOURNMENT

Mayor Pro Tem Dana-Bashian adjourned the meeting at 10:13 p.m.



Tammy Dana-Bashian, Mayor Pro Tem



Laura Hallmark, City Secretary

Date Approved: April 4, 2017