



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, April 18, 2017

5:30\* P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**NOTE:** The Council will convene as the Tax Increment Refinancing Zone No. 3 Board of Directors to take action and recommendations to City Council on the preliminary project and financing plan.

**Present:** Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember Bobbitt, Councilmember van Bloemendaal, Councilmember Brown and Councilmember Hargrave

**1. CALL TO ORDER\***  
(Immediately upon conclusion of the TIRZ No. 3 Board of Directors Meeting)

Mayor Gottel called the meeting to order at 5:33 p.m.

**2. EXECUTIVE SESSION**

There are no items.

**3. WORK SESSION (5:30 P.M.)** \*Times listed are approximate.

**3A.** Joint meeting with Board of Adjustment and City Council. (30 minutes)

Raymond Moyer, Chair called their portion of the meeting to order at 5:35 p.m. Introduced other members of the Board who were present: Chris Kizziar, Kellie McKee, Kent Manton, and Noel Wardrope. Those members not present: Robert Vickers, Tony Brown, Frixmon Michael, and Tony Schmitz.

Their portion was adjourned at 5:54 p.m.

**3B.** Discuss draft public art policy proposed by the Arts & Humanities Commission and acceptance of donated sculptures. (30 minutes)

- 3C. Discuss plans and timeline for Green Ribbon funding through TxDOT for landscaping enhancements along State Highway 66 (Lakeview Parkway) and the Governor's Community Achievement Awards (GCAA) Grant Hwy 66 entryway monument project. (30 minutes)
- 3D. Provide an update on the status of the 2017 Parks Master Plan and 2017 Hike and Bike Trail Plan. (30 minutes)
- 3E. Discuss the formation of a Judicial Review Committee (JRC) for the purpose of reviewing applications, interviewing candidates, consulting with the Presiding Judge, and making recommendations to the full Council for the hiring of the Associate Judge and Alternate Associate Judge. (20 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION.**

**4. DISCUSS CONSENT AGENDA ITEMS**

Councilmember van Bloemendaal requested that item 7E be pulled for Individual Consideration.

Council adjourned the Work Session at 7:21 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)**

Council reconvened in the Regular Session at 7:32 p.m.

**INVOCATION** – Kason Huddleston, Freedom Place Church

**PLEDGE OF ALLEGIANCE** – Led by the City Council

**TEXAS PLEDGE OF ALLEGIANCE**

**Members of the Youth Choir at First Christian Church of Garland will perform their original song "Rock in the Storm", which commemorates the December, 2015 tornado.**

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A. Presentation of Proclamation recognizing the week of April 24-28, as Administrative Professional's Week.

Councilmember van Bloemendaal presented the proclamation to members of Rowlett's Administrative Team: Julie Ward – Fire, Dawn Smith – Police, Denise Gomez – Finance, Evette Whitehead – City Manager's Office, Shelley Monroe – Parks and Recreation, and Susan Nix – Development Services.

- 5B. Presentation of Proclamation recognizing the 2nd Annual Rowlett Rides for Veterans and BBQ.

Mayor Gottel presented the proclamation to members of Third Watch LE Motorcycle Club – Brian Wilburn and David and Jina Norberg.

- 5C. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gattel announced the following:

#### COUNCIL MEETINGS

- NEXT REGULAR COUNCIL MEETINGS WILL BE MAY 2<sup>ND</sup> AND 16<sup>TH</sup>

#### P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON TUESDAY, APRIL 25<sup>TH</sup> AT 6:30PM IN THE CITY HALL CONFERENCE ROOM

#### CITY COUNCIL ELECTION – MAY 6, 2017

- EARLY VOTING BEGINS APRIL 24<sup>TH</sup> AND RUNS THROUGH MAY 2<sup>ND</sup> IN THE CITY HALL ANNEX – THE BUILDING LOCATED BEHIND CITY HALL (WHERE YOU PAY YOUR WATER BILL)
- FOR MORE INFORMATION, VISIT THE ELECTIONS PAGE ON THE CITY'S WEBSITE

#### ROWLETT LIBRARY

- FAMILY STORY TIME – SATURDAY, APRIL 22<sup>ND</sup> AT 2 P.M. AT 5702 ROWLETT ROAD
- CELEBRATE EARTH DAY! ENJOY STORIES AND A CRAFT PROMOTING ENVIRONMENTAL AWARENESS.
  - GREEN CLEANING – SATURDAY, APRIL 29<sup>TH</sup> AT 2 P.M. AT 5702 ROWLETT ROAD
  - SPRING CLEANING SEMINAR WITH RECIPES FOR ECO-FRIENDLY CLEANING PRODUCTS.
- MAY THE FOURTH BE WITH YOU – THURSDAY, MAY 4<sup>TH</sup> AT 7 P.M. AT 5702 ROWLETT ROAD
  - *ENJOY ALL THINGS STAR WARS AT "MAY THE FOURTH BE WITH YOU", INCLUDING FREE ACTIVITIES, CRAFTS AND A PHOTO BOOTH.*
- FREE COMIC BOOK DAY – SATURDAY, MAY 6<sup>TH</sup> AT 2 P.M. AT 5702 ROWLETT ROAD
  - *WEAR YOUR COMIC BOOK HERO COSTUME AND COME TO THE LIBRARY FOR GAMES AND OTHER ACTIVITIES TO CELEBRATE FREE COMIC BOOK DAY.*

#### PARKS AND RECREATION

- COMMUNITY PARK IS THE PLACE TO BE ON SATURDAY, APRIL 29<sup>TH</sup>!
  - KID FISH WILL KICK OFF THIS FUN FILLED DAY FROM 9:00AM – 12:00PM AS KIDS ATTEMPT TO CATCH ONE OF THE MANY CATFISH THAT WILL BE STOCKED IN THE COMMUNITY PARK POND. THIS IS A FREE EVENT AND NO LICENSE IS REQUIRED. THE FUN DOES NOT END THERE.
  - THE FOURTH ANNUAL CARDBOARD BOAT REGATTA FOLLOWS FROM 2-4PM. CONTESTANTS WILL ATTEMPT TO RACE ACROSS THE POND AS THEY RELY ON THEIR INVENTIONS TO KEEP THEM AFLOAT. CALL 972-412-6170 TO REGISTER TODAY!
- SUMMER YOUTH BASKETBALL REGISTRATION IS NOW OPEN!
  - FEE INCLUDES JERSEY
  - AGE DIVISIONS 6U COED, 8U COED, 10U BOYS, 12 U BOYS

- EIGHT GAME SEASON WITH GAMES JUNE 24 – AUGUST 12
- \$65/RCC MEMBER, \$70/RESIDENT, \$80/NON ROWLETT RESIDENT
- REGISTER IN PERSON AT THE ROWLETT COMMUNITY CENTRE – MUST HAVE PARTICIPANT BIRTH CERTIFICATE

#### KRB GREAT AMERICAN CLEANUP

- SATURDAY, APRIL 22<sup>ND</sup> FROM 9AM TO 1PM; MEET AT THE WET ZONE FOR ASSIGNMENTS
- SIGN UP ONLINE AT [KEEPROWLETTBEAUTIFUL.ORG](http://KEEPROWLETTBEAUTIFUL.ORG)
- FOOD, MUSIC AND PRIZES AFTER THE CLEANUP AT THE WET ZONE

#### RECOGNITION OF STEPHEN COPLEY FROM TxDOT

- PRESENT LETTER OF RECOGNITION TO STEPHEN

#### ANIMAL SHELTER

- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, MAY 7<sup>TH</sup>, 2 – 5PM
  - LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET
  - TONIGHT'S FEATURED ANIMAL IS ALLIE.
  - [Animals Available for Adoption](#)

### 6. CITIZENS' INPUT

1. Chris White, 8710 Brookhollow Drive, Rowlett; Schrade property purchase.
2. Laurieann Dygowski, 7242 Liberty Grove, Rowlett; Artists Round Texas' Small Works Show.

### 7. CONSENT AGENDA

- 7A.** Consider action to approve minutes from the March 30, 2017 City Council Work Session, the April 4, 2017 City Council Regular Meeting, and the April 6, 2017 City Council Special Meeting.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action to approve a resolution accepting the bid of and awarding a contract to MasTec, Inc. in the amount not to exceed \$306,500 for services to install fiber conduit and single mode fiber optic data cable to complete fiber connections to City facilities.

**This item was approved as RES-043-17 on the Consent Agenda.**

- 7C.** Consider action to approve a resolution of support for the Miller Road and Chiesa Road Sidewalk project as applied for in the 2017 Transportation Alternatives Set-Aside Call for Projects and authorize the Mayor to execute the necessary documents for said services.

**This item was approved as RES-044-17 on the Consent Agenda.**

- 7D. Consider appointments to the various Boards and Commissions.

**This item was approved on the Consent Agenda.**

- 7E. Consider action to approve a resolution approving and ratifying a contract for the purchase of real property located at 8491 Schrade Road, being more specifically described as Lot 1, Block 1, Joy Lutheran Church Addition, for the installation, construction and operation of a radio tower as an integral part of a multi-jurisdictional radio system participation agreement.

**This item was pulled for Individual Consideration.**

**A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Deputy Mayor Pro Tem Sheffield, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-045-17.**

#### **Passed the Consent Agenda**

**A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Brown, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

#### **8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A. Consider an ordinance adopting the Project Plan and Financing Plan and Bylaws of the Tax Increment Reinvestment Zone Number Three, City of Rowlett, Texas.

**This item was considered third.**

**A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Bobbitt, to approve an ordinance adopting the Project Plan and Financing Plan and Bylaws of the Tax Increment Reinvestment Zone Number Three, City of Rowlett, Texas as revised with a 50% participation rate. The motion carried with a unanimous vote of those members present. This item was approved as ORD-012-17.**

- 8B. Consider an ordinance granting two Major Warrants to eliminate each of the minimum height requirements in "Sub Area 2" and "Sub Area 3" of the Signature Gateway (E1) District. The subject property is located at 4370 Chaha Road, further described as 33.88 acres +/- in the John D Alston Survey, Abstract 7, Page 071, City of Rowlett, Dallas County, Texas.

**This item was considered first.**

**A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Hargrave, to table the item to the May 2, 2017 meeting and hold a public hearing at 7:30 p.m. and consider an ordinance. The motion carried with a unanimous vote of those members present.**

- 8C. Consider a resolution approving a Tree Survey Preservation Plan and related Tree Removal Permit application for more than three trees associated with Liberty Grove Office Park. The subject property is located at 8409 Chiesa Road further described as being 3.00 +/- acres of land located in the Zach Motley Survey, Abstract No. 1010 and Franklin Wood Survey, City of Rowlett, Dallas County, Texas.

**Staff pulled this item from the agenda.**

- 8D. Consider an ordinance to amend the Rowlett Code of Ordinances as it pertains to fences or other enclosures required for swimming pools, spas, or hot tubs in Section 78-311.

**A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-013-17.**

- 8E. Conduct a public hearing and consider an ordinance approving a rezoning request from both Rural Neighborhood Form-Based District (RN-FB) and Urban Neighborhood Form-Based District (UN-FB) to New Neighborhood Form-Based District (NN-FB). The subject properties are located at 3200 and 3600 Hickox Road, further described as being 62.89 +/- acres in the Reason Crist Survey, Abstract #225, City of Rowlett, Dallas County, Texas.

**This item was considered second.**

**A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Brown, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-014-17.**

- 8F. Consider and take action on a resolution for Alternative Building Materials to allow metal louvers. The subject property is located at 1901 Lakeview Parkway, further described as being 6.854 +/- acres out of the Reason Crist Survey, Abstract No. 225, City of Rowlett, Dallas County, Texas.

**A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember van Bloemendaal, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-046-17.**

After a short break at 10:54 p.m., Council reconvened in the Conference Room at 10:59 p.m. to discuss Work Session Item 3E.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

## **9. ADJOURNMENT**

Mayor Pro Tem Dana-Bashian adjourned the meeting at 11:17 p.m.