



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

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Tuesday, April 18, 2017

5:30* P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

NOTE: The Council will convene as the Tax Increment Refinancing Zone No. 3 Board of Directors to take action and recommendations to City Council on the preliminary project and financing plan.

Present: Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Sheffield, Councilmember Bobbitt, Councilmember van Bloemendaal, Councilmember Brown and Councilmember Hargrave

- 1. CALL TO ORDER***
(Immediately upon conclusion of the TIRZ No. 3 Board of Directors Meeting)

Mayor Gottel called the meeting to order at 5:33 p.m.

- 2. EXECUTIVE SESSION**

There are no items.

- 3. WORK SESSION (5:30 P.M.)** *Times listed are approximate.

- 3A. Joint meeting with Board of Adjustment and City Council. (30 minutes)**

Raymond Moyer, Chair called their portion of the meeting to order at 5:35 p.m. Introduced other members of the Board who were present: Chris Kizziar, Kellie McKee, Kent Manton, and Noel Wardrope. Those members not present: Robert Vickers, Tony Brown, Frixmon Michael, and Tony Schmitz.

Mr. Moyer reviewed the work of the Board over the last year, training received, and working with the homes damaged in the tornado. Discussion of how much more active the Board has been due to the aftermath of the tornado affected properties and how surprisingly compliant property owners have been throughout the City.

Tony Felts, Planning Manager and Maria Martinez, Community Services Manager, provided an update on the remaining cited tornado homes. Ms. Martinez commented that the few remaining properties still going through the process had extenuating circumstances that had brought them so far into the process.

Their portion was adjourned at 5:54 p.m.

- 3B.** Discuss draft public art policy proposed by the Arts & Humanities Commission and acceptance of donated sculptures. (30 minutes)

Kathy Freiheit, Director of Library Services, along with Jim Katzenberger and Jeffery Winget of the Arts & Humanities Commission, presented the proposed policy. Tamra Williams and Barbara Clinton, also members of the Commission, were present as well. Discussion regarding process for developing the policy and its implementation. It was the consensus of Council to proceed with the policy and it will be presented at a future meeting for adoption.

Ms. Williams then discussed the two pieces she would like to donate to the City in memory of her husband and her mother. The two pieces are planned to be located at Fire Station #1 and Fire Station #4. Discussion regarding the investigation of other potential locations. It was the consensus of Council to accept the donated pieces from Ms. Williams. Once the pieces have been installed, there will be a reception to mark the occasion.

- 3C.** Discuss plans and timeline for Green Ribbon funding through TxDOT for landscaping enhancements along State Highway 66 (Lakeview Parkway) and the Governor's Community Achievement Awards (GCAA) Grant Hwy 66 entryway monument project. (30 minutes)

Angie Smith, Director of Parks and Recreation, introduced Brad Moulton, with la terra studio and Stephen Copley with TxDOT, who presented an update on the Hwy 66 improvements.

- 3D.** Provide an update on the status of the 2017 Parks Master Plan and 2017 Hike and Bike Trail Plan. (30 minutes)

Brad Moulton provided an update.

- 3E.** Discuss the formation of a Judicial Review Committee (JRC) for the purpose of reviewing applications, interviewing candidates, consulting with the Presiding Judge, and making recommendations to the full Council for the hiring of the Associate Judge and Alternate Associate Judge. (20 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION.**

Mayor Pro Tem Dana-Bashian discussed the timeline that she had discussed with Judge Liston based on the application deadline and the Judge's available schedule. Discussion regarding the process, availability and interest. After further discussion, it was determined that a Judicial Review Committee comprised of Mayor Pro Tem Dana-Bashian, Councilmember Hargrave and Councilmember Brown would convene to review submitted resumes and proceed with the process returning to make recommendations to Council in an Executive Session at the May 16, 2017, City Council meeting.

4. DISCUSS CONSENT AGENDA ITEMS

Councilmember van Bloemendaal requested that item 7E be pulled for Individual Consideration.

Council adjourned the Work Session at 7:21 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Council reconvened in the Regular Session at 7:32 p.m.

INVOCATION – Kason Huddleston, Freedom Place Church

PLEDGE OF ALLEGIANCE – Led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

Members of the Youth Choir at First Christian Church of Garland will perform their original song “Rock in the Storm”, which commemorates the December, 2015 tornado.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of Proclamation recognizing the week of April 24-28, as Administrative Professional’s Week.

Councilmember van Bloemendaal presented the proclamation to members of Rowlett’s Administrative Team: Julie Ward – Fire, Dawn Smith – Police, Denise Gomez – Finance, Evette Whitehead – City Manager’s Office, Shelley Monroe – Parks and Recreation, and Susan Nix – Development Services.

- 5B.** Presentation of Proclamation recognizing the 2nd Annual Rowlett Rides for Veterans and BBQ.

Mayor Gottel presented the proclamation to members of Third Watch LE Motorcycle Club – Brian Wilburn and David and Jina Norberg.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Gottel announced the following:

COUNCIL MEETINGS

- NEXT REGULAR COUNCIL MEETINGS WILL BE MAY 2ND AND 16TH

P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON TUESDAY, APRIL 25TH AT 6:30PM IN THE CITY HALL CONFERENCE ROOM

CITY COUNCIL ELECTION – MAY 6, 2017

- EARLY VOTING BEGINS APRIL 24TH AND RUNS THROUGH MAY 2ND IN THE CITY HALL ANNEX – THE BUILDING LOCATED BEHIND CITY HALL (WHERE YOU PAY YOUR WATER BILL)
- FOR MORE INFORMATION, VISIT THE ELECTIONS PAGE ON THE CITY'S WEBSITE

ROWLETT LIBRARY

- FAMILY STORY TIME – SATURDAY, APRIL 22ND AT 2 P.M. AT 5702 ROWLETT ROAD
- CELEBRATE EARTH DAY! ENJOY STORIES AND A CRAFT PROMOTING ENVIRONMENTAL AWARENESS.
 - GREEN CLEANING – SATURDAY, APRIL 29TH AT 2 P.M. AT 5702 ROWLETT ROAD
 - SPRING CLEANING SEMINAR WITH RECIPES FOR ECO-FRIENDLY CLEANING PRODUCTS.
- MAY THE FOURTH BE WITH YOU – THURSDAY, MAY 4TH AT 7 P.M. AT 5702 ROWLETT ROAD
 - *ENJOY ALL THINGS STAR WARS AT "MAY THE FOURTH BE WITH YOU", INCLUDING FREE ACTIVITIES, CRAFTS AND A PHOTO BOOTH.*
- FREE COMIC BOOK DAY – SATURDAY, MAY 6TH AT 2 P.M. AT 5702 ROWLETT ROAD
 - *WEAR YOUR COMIC BOOK HERO COSTUME AND COME TO THE LIBRARY FOR GAMES AND OTHER ACTIVITIES TO CELEBRATE FREE COMIC BOOK DAY.*

PARKS AND RECREATION

- COMMUNITY PARK IS THE PLACE TO BE ON SATURDAY, APRIL 29TH!
 - KID FISH WILL KICK OFF THIS FUN FILLED DAY FROM 9:00AM – 12:00PM AS KIDS ATTEMPT TO CATCH ONE OF THE MANY CATFISH THAT WILL BE STOCKED IN THE COMMUNITY PARK POND. THIS IS A FREE EVENT AND NO LICENSE IS REQUIRED. THE FUN DOES NOT END THERE.
 - THE FOURTH ANNUAL CARDBOARD BOAT REGATTA FOLLOWS FROM 2-4PM. CONTESTANTS WILL ATTEMPT TO RACE ACROSS THE POND AS THEY RELY ON THEIR INVENTIONS TO KEEP THEM AFLOAT. CALL 972-412-6170 TO REGISTER TODAY!
- SUMMER YOUTH BASKETBALL REGISTRATION IS NOW OPEN!
 - FEE INCLUDES JERSEY
 - AGE DIVISIONS 6U COED, 8U COED, 10U BOYS, 12 U BOYS
 - EIGHT GAME SEASON WITH GAMES JUNE 24 – AUGUST 12
 - \$65/RCC MEMBER, \$70/RESIDENT, \$80/NON ROWLETT RESIDENT
 - REGISTER IN PERSON AT THE ROWLETT COMMUNITY CENTRE – MUST HAVE PARTICIPANT BIRTH CERTIFICATE

KRB GREAT AMERICAN CLEANUP

- SATURDAY, APRIL 22ND FROM 9AM TO 1PM; MEET AT THE WET ZONE FOR ASSIGNMENTS

- SIGN UP ONLINE AT KEEPROWLETTBEAUTIFUL.ORG
- FOOD, MUSIC AND PRIZES AFTER THE CLEANUP AT THE WET ZONE
- RECOGNITION OF STEPHEN COPLEY FROM TxDOT
- PRESENT LETTER OF RECOGNITION TO STEPHEN

ANIMAL SHELTER

- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, MAY 7TH, 2 – 5PM
 - LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET
 - TONIGHT'S FEATURED ANIMAL IS ALLIE.
 - [Animals Available for Adoption](#)

6. CITIZENS' INPUT

1. Chris White, 8710 Brookhollow Drive, Rowlett; Schrade property purchase.
2. Laurieann Dygowski, 7242 Liberty Grove, Rowlett; Artists Round Texas' Small Works Show.

7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the March 30, 2017 City Council Work Session, the April 4, 2017 City Council Regular Meeting, and the April 6, 2017 City Council Special Meeting.

This item was approved on the Consent Agenda.

- 7B. Consider action to approve a resolution accepting the bid of and awarding a contract to MasTec, Inc. in the amount not to exceed \$306,500 for services to install fiber conduit and single mode fiber optic data cable to complete fiber connections to City facilities.

This item was approved as RES-043-17 on the Consent Agenda.

- 7C. Consider action to approve a resolution of support for the Miller Road and Chiesa Road Sidewalk project as applied for in the 2017 Transportation Alternatives Set-Aside Call for Projects and authorize the Mayor to execute the necessary documents for said services.

This item was approved as RES-044-17 on the Consent Agenda.

- 7D. Consider appointments to the various Boards and Commissions.

This item was approved on the Consent Agenda.

- 7E. Consider action to approve a resolution approving and ratifying a contract for the purchase of real property located at 8491 Schrade Road, being more specifically described as Lot 1, Block 1, Joy

Lutheran Church Addition, for the installation, construction and operation of a radio tower as an integral part of a multi-jurisdictional radio system participation agreement.

This item was pulled for Individual Consideration.

Brian Funderburk, City Manager, presented the information for this item and addressed the difference between Appraisal District assessed value versus appraised market value.

A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Deputy Mayor Pro Tem Sheffield, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-045-17.

Passed the Consent Agenda

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Brown, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Consider an ordinance adopting the Project Plan and Financing Plan and Bylaws of the Tax Increment Reinvestment Zone Number Three, City of Rowlett, Texas.

This item was considered third.

Jim Grabenhorst, Director of Economic Development, presented the information for this item.

A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Bobbitt, to approve an ordinance adopting the Project Plan and Financing Plan and Bylaws of the Tax Increment Reinvestment Zone Number Three, City of Rowlett, Texas as revised with a 50% participation rate. The motion carried with a unanimous vote of those members present. This item was approved as ORD-012-17.

- 8B.** Consider an ordinance granting two Major Warrants to eliminate each of the minimum height requirements in "Sub Area 2" and "Sub Area 3" of the Signature Gateway (E1) District. The subject property is located at 4370 Chaha Road, further described as 33.88 acres +/- in the John D Alston Survey, Abstract 7, Page 071, City of Rowlett, Dallas County, Texas.

This item was considered first.

Daniel Acevedo, Urban Design Manager, presented the information for this item. James Hiles, for the applicant – W3 Development, presented additional information. There were four speakers who addressed this item:

1. Rick Rabinowitz, 3110 Harborview Blvd, Rowlett.
2. Mark Skipalis, 1417 Shadybrook, Rowlett.
3. Heather Sims, 4301 Running Brook, Rowlett.

4. Paul Daniel, 1710 Benedict Ct, Rowlett.

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Hargrave, to table the item to the May 2, 2017 meeting and hold a public hearing at 7:30 p.m. and consider an ordinance. The motion carried with a unanimous vote of those members present.

- 8C.** Consider a resolution approving a Tree Survey Preservation Plan and related Tree Removal Permit application for more than three trees associated with Liberty Grove Office Park. The subject property is located at 8409 Chiesa Road further described as being 3.00 +/- acres of land located in the Zach Motley Survey, Abstract No. 1010 and Franklin Wood Survey, City of Rowlett, Dallas County, Texas.

Staff pulled this item from the agenda.

- 8D.** Consider an ordinance to amend the Rowlett Code of Ordinances as it pertains to fences or other enclosures required for swimming pools, spas, or hot tubs in Section 78-311.

Mark Kurbansade, Director of Development Services, presented the information for this item.

A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-013-17.

- 8E.** Conduct a public hearing and consider an ordinance approving a rezoning request from both Rural Neighborhood Form-Based District (RN-FB) and Urban Neighborhood Form-Based District (UN-FB) to New Neighborhood Form-Based District (NN-FB). The subject properties are located at 3200 and 3600 Hickox Road, further described as being 62.89 +/- acres in the Reason Crist Survey, Abstract #225, City of Rowlett, Dallas County, Texas.

This item was considered second.

Daniel Acevedo, Urban Design Manager, presented the information for this item. The public hearing opened and closed with one speaker: Jerry Merrill, 3101 Larkin Lane, Rowlett.

A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember Brown, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-014-17.

- 8F.** Consider and take action on a resolution for Alternative Building Materials to allow metal louvers. The subject property is located at 1901 Lakeview Parkway, further described as being 6.854 +/- acres out of the Reason Crist Survey, Abstract No. 225, City of Rowlett, Dallas County, Texas.

Tony Felts, Planning Manager, presented the information for this item.


A motion was made by Deputy Mayor Pro Tem Sheffield, seconded by Councilmember van Bloemendaal, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-046-17.

After a short break at 10:54 p.m., Council reconvened in the Conference Room at 10:59 p.m. to discuss Work Session Item 3E.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

9. ADJOURNMENT

Mayor Pro Tem Dana-Bashian adjourned the meeting at 11:17 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: May 2, 2017