



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, April 12, 2017
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Alan Hogan, Lonnie Cornwell, Mike DeLatte, Gregory Craig, Matt Grubisich, Bernadette Hagmeier, Kimberli Martinez, Ken Romaine, E.C. Umberger III

ABSENT: Maria Dellaplain, Dolores Henning, Blake Margolis

VISTORS: Dave Holl

STAFF: Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Director of Parks & Recreation

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1. Chairman E.C. Umberger called meeting to order at 7:02 p.m.
 2. Quorum present.
 3. Consider action to approve minutes from March 8, 2017.
 - A. Ken Romaine made motion to approve the March 8, 2017 minutes as written.
 - B. Mike DeLatte seconded the motion.
 - C. Approved 8 - 0.
 4. Rowlett Soccer Association.

The Rowlett Youth Soccer Association had a scheduling conflict and requested to re-schedule.
 5. Rowlett Hockey Association - Michelle and David Reed.
 - A. Celebrating 16th years; Divisions (Mites, pee wee, bantam midget, adult): 34% of the adult league is from Rowlett. There are other surrounding communities who participate in the league. One of their goals is to grow young hockey players.
 - B. Both goals were painted by the league. In need of a new goal and identified as a safety hazard and asking for assistance in the replacement of this one goal. It has had several repairs. A goal weighs about 75lbs.
 - C. In 2010 began to annually collect food for Needy Children's Fund then in 2014 began donating to Life Message.
 - D. Some of the traditions are 1) Father-son game which is now called parent-child game; 2) Veteran's Day celebration at the rink; 3) honor senior players who are joining Armed Forces; 4) hold an annual Seniors Game and this past year Mayor Gottel attended.
 - E. An adverse factor is signage. A brief discussion on signage. A request was to have a Code Enforcement staff be present at the next Sports Association meeting.
 - F. They monitor the light usage regarding the rink. There have been issues with the fence and alternative is plexiglass.
 - G. The association holds a strong interest in the future for the hockey rink and curious what the budget is in regards to needed repairs of the rink. They are requesting to be included in the rink design when future changes are made. Angela Smith stated the goal will be fixed but will need to wait until hockey season is done because cement work will be required. Concern was expressed about if there is a new rink being built the league can't be shut down in the meantime.



6. Hike & Bike Trail and Master Plan - Brad Multon with la terra studio, Inc.
 - A. Information on the process of the Parks Master Plan. Goals, policy and actions will be included in this process.
 - B. Past projects of la terra studio were shared with members.
 - C. Project understanding - comprehensive is adopting a system-wide master plan that will provide an information base to help guide decisions related to parks, recreation and open space; 2) Recreation programs; 3) Trail planning and implementation.
 - D. Planning Process involves developing goals and objectives, inventory of areas and facilities, needs assessment and identification, public participation, plan implementation and prioritization of needs, area and facility standards, draft master plan, final master plan, and City Council adoption of plan.
 - E. Described what a Master Plan does for an entity, such as help guide decision related to parks, recreation and open space; assist in implementation of those decision and set guidelines for future park and open space development; provide feasible recommendations to the governing body and be in accordance with the desires of Rowlett residents; provide parks and open space project recommendations for the next 10 years; provide funding options and general cost projections for projects.
 - F. Public Involvement process: stakeholder input, parks and trails workshop, develop project brand & website, engage the public on social media and online survey.
 - G. A group activity on physical inventory such as favorite facilities, parks, or trails that are provided by the City of Rowlett, what additional or new facilities, parks, or trails should the City think about adding in the future. The groups reviewed their "likes" and "wants".
 - H. Tentative date for a workshop is May 18, 2017. There is an ongoing inventory being taken and there will be an online survey. It will take at least two to three months to have a draft. The goal is to have the Master Plan completed by the end of September 2017.
7. Update on Schrade Bluebonnet Park.

Angela Smith reported the tornado memorial project was presented to City Council on April 4, 2017. The project has been awarded to Denco CS Corp. The cost of the project will be funded through Park Pro-Rata funds. Construction should begin in late April for phase 1.
8. Update on Community Investment Advisory Board (CIAB).

Parks and Recreation Department project request list was presented, identifying the Parks and Recreation Department's priorities.
9. Public input and questions.
 - A. E.C. Umberger explained the context of this agenda item.
 - B. Dave Holl stated he likes the idea of being able to have opportunity to speak if needed and identified this as one reason he hasn't attended meetings in the past.
10. Update from City Council liaison, Bruce Hargrave.
 - B. Hargrave was unable to attend this meeting therefore no updates.
11. Director's Report - Angela Smith



- A. City Council will have a joint meeting with the Parks and Recreation Advisory Board in July. During the May meeting members will begin to make preparations for the presentation.
- B. Special Events: Easter Egg Hunt was held last weekend. There were over 20,000 treat-filled eggs, face painting, bounce houses and photos with Easter Bunny. Pup-A-Palooza was held last weekend with doggie treat filled eggs and special prize eggs. Kid Fish and Cardboard Boat Regatta will be held April 29th at Community Park.
- C. Coyle House is now available to rent for birthday parties, showers, receptions, etc. The building space is 2000 sq. feet and it dates back to 1918.
- D. Community Centre renovations continue: drains have been installed on the deck area and plywood has been hung for the walls. Insulation and dry walling are soon to come. Cement has been poured in downstairs and on the deck.
- E. A new toddler playground was installed at the RCC and the old one removed.
- F. Seven outdoor fitness equipment pieces have been installed on new slabs along Pecan Grove Trail. Flex base material was placed prior to pouring the cement to give the foundation a more solid base. ExoFit donated two of seven machines and provided a \$5,000 grant. This project was funded through the 2015 Bond Program.
- G. City of Rowlett's Neighborhood Program now has a block party trailer to be used for HOA's registered Neighborhood Associations and Crime Watches in the city. The trailer will be show cased at the different department buildings. It has tables, chairs, coolers, barricades and lawn games.
- H. A general timeline for the Governor's Community Achievement Award (GCCA) grant project to be submitted to TxDOT will be at the end of this week seeking approval. This will be followed by hoping construction to begin in August. The GCCA funding will be used toward the entryway features on both the east and west end of State Highway 66. Green Ribbon funding through TxDOT will be used for landscaping enhancements in medians along State Hwy 66. The scope of the project will include the far West city limit to Applebee's and then from Chiesa to Heritage Parkway on the East end of State Hwy 66. Will go to City Council next Tuesday. A general timeline was presented.

12. Public announcements.

- A. Keep Rowlett Beautiful will have Great American Clean Up on April 22, 2017.
- B. RC Flyers Club helped KRB with lake clean up last weekend.
- C. Citizens Academy parks and recreation day is scheduled for April 22, 2017.

13. Members of the Board may request topics for future agenda meetings.

No topics requested.

14. Adjournment

- A. Lonnie Cornwell made motion to adjourn at 9:27 p.m.
- B. Mike DeLatte seconded motion.
- C. Approved 8 - 0.


E.C. Umberger, Chairman


Angela Smith, Director of Parks and Recreation