

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE PLANNING & ZONING COMMISSION
OF THE CITY OF ROWLETT, TEXAS, HELD IN THE CITY COUNCIL CHAMBERS
4000 MAIN STREET, AT 6:30 P.M., MAY 23, 2017**

WORK SESSION

PRESENT: Vice Chairman James Moseley, Commissioners Jonas Tune, Lisa Estevez, Kevin Moore, Alternates Caleb Baucom, Mark Engen, Wendy Bigony.

ABSENT: Chairman Michael Lucas, Commissioners Stephen Ritchey, Thomas Finney.

STAFF PRESENT: Planning Manager Tony Felts, Assistant City Engineer Ty Thompson, Planner II Tara Bradley, Planner I Kameka Miller, Development Services Coordinator Susan Nix

i. Call to Order

Vice Chairman James Moseley called the Work Session to order at 6:15 p.m.

ii. Receive a presentation from the Community Investment Advisory Board.

Jeff Sheldon, Co-Chair of the Community Investment Advisory Board, and Laura Hallmark, City Secretary, presented a presentation discussing the background of the Community Investment Advisory Board and outlined why this Board exists and how they prioritize projects.

iii. Discuss items on the regular agenda

Vice Chairman James Moseley asked to have item B3 moved from the Consent Agenda to Items for Individual Consideration.

iv. Adjourn

Vice Chairman James Moseley adjourned the Work Session at 6:42 p.m. and stated the Commission would reconvene for the Regular Session in the City Council Chambers.

REGULAR SESSION

PRESENT: Vice Chairman James Moseley, Commissioners Jonas Tune, Lisa Estevez, Kevin Moore, Alternates Caleb Baucom, Mark Engen, Wendy Bigony.

ABSENT: Chairman Michael Lucas, Commissioners Stephen Ritchey, Thomas Finney.

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE PLANNING & ZONING COMMISSION
OF THE CITY OF ROWLETT, TEXAS, HELD IN THE CITY COUNCIL CHAMBERS
4000 MAIN STREET, AT 6:30 P.M., MAY 23, 2017**

STAFF PRESENT: Planning Manager Tony Felts, Assistant City Engineer Ty Thompson, Planner II Tara Bradley, Planner I Kameka Miller, Development Services Coordinator Susan Nix

A. CALL TO ORDER

Vice Chairman James Moseley called the Regular Meeting to order in the City Council Chambers at 6:46 p.m.

1. Update Report from Staff.

Planning Manager Tony Felts reminded members who had not yet completed the required Open Meeting Training to please do so as soon as possible.

He also stated the Planning and Zoning meeting on June 13th will be a joint session held with the City Council.

James Moseley mentioned the upcoming Memorial Day celebration.

B. CONSENT AGENDA

1. Minutes of the Planning and Zoning Commission Meeting of May 9, 2017.

2. Consider and take action on a Preliminary Plat request for Woodmere Homes, located at 7300 Woodmere Drive, further described as a 6.36 +/- acre tract of land situated in the James Saunders Survey, Abstract No. 1424, City of Rowlett, Dallas County, Texas.

Alternate Wendy Bigony made a motion to approve the Consent Agenda with revisions to the minutes of the previous meeting. The revisions clarified that she intended to vote for the motion of denial, but she pressed the wrong vote button for item C3. Commissioner Lisa Estevez seconded the motion. The motion passed with a 7-0 vote.

C. ITEMS FOR INDIVIDUAL CONSIDERATION

Note: Item B3 was moved from the consent agenda at the request of Vice Chairman Moseley

B3. Consider and take action on a Preliminary Plat request for Creekside Village, located on the west side of the 4400 to 4700 block of Dexham Road south of the Dallas Area Rapid Transit rail line, further described as Lots 1 through 8, Block A, Dexham Creek

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE PLANNING & ZONING COMMISSION
OF THE CITY OF ROWLETT, TEXAS, HELD IN THE CITY COUNCIL CHAMBERS
4000 MAIN STREET, AT 6:30 P.M., MAY 23, 2017**

Ranch Estates Addition, City of Rowlett, Dallas County, Texas and being 80.257 +/- acres out of the Reason Crist Survey, Abstract No. 225 and the William Turner Survey Abstract No. 1481, City of Rowlett, Dallas County, Texas.

Alternate Caleb Baucom made a motion for approval. Alternate Wendy Bigony seconded the motion. The motion passed with a 6-0 vote. Vice Chairman James Moseley abstained.

- 1. Consider and make a recommendation on a Tree Survey Preservation Plan and associated Tree Removal Permit request for Woodmere Homes, located at 7300 Woodmere Drive, further described as a 6.36 +/- acre tract of land situated in the James Saunders Survey, Abstract No. 1424, City of Rowlett, Dallas County, Texas.**

Planning Manager Tony Felts came forward and presented the location map and provided background on the request. He explained the developer does plan to mitigate for the trees being removed by planting additional canopy trees on site. He stated staff recommends approval of the TSPP and Tree Removal Permit due to the location of infrastructure, grading required, and building pads for the new homes.

There were no questions from the commissioners regarding this request.

Commissioner Lisa Estevez made a motion for approval. Commissioner Jonas Tune seconded the motion. The motion passed with a 7-0 vote.

D. ADJOURNMENT

Vice Chairman James Moseley adjourned the meeting at 6:54 p.m.


Chairman


Secretary

