



# City of Rowlett

## Meeting Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, June 20, 2017

5:30\* P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**NOTE: The Council will convene as the Tax Increment Reinvestment Zone No. 2 Board of Directors to take action to approve minutes and to amend the Bylaws.**

**Present: Mayor Pro Tem Dana-Bashian, Councilmember Bobbitt, Councilmember van Bloemendaal, Councilmember Brown, Councilmember Hargrave and Councilmember Bell**

**Absent: Mayor Gottel**

1. **CALL TO ORDER\***  
(Immediately upon conclusion of the TIRZ No. 2 Board of Directors Meeting)

Mayor Pro Tem Dana-Bashian called the meeting to order at 5:35 p.m.

2. **EXECUTIVE SESSION (5:30 P.M.) \*Times listed are approximate.**
- 2A. The City shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Legal Advice) to consult with the City Attorney and receive legal advice regarding the project scope and extent of an evaluation and investigation into the construction and placement of the public safety radio tower. (45 minutes)

In Session at 5:35 p.m. Recessed at 6:35 p.m. Resumed at 9:33 p.m. Out at 10:26 p.m.

3. **WORK SESSION (6:15 P.M.) \*Times listed are approximate.**
- 3A. Joint Work Session of Arts and Humanities Commission and Council. (45 minutes)

Jim Katzenberger, Chair called their portion of the meeting to order at 6:51 p.m. Other members present were Jeff Winget, Gabriela Borcoman, Tamra Williams, Gary Alexander, Barbara Clinton and Neslie Fudge. Not present were Deborah Crosby and Dema Roach.

Mr. Katzenberger outlined the Commission's accomplishments over the past year and reviewed their upcoming goals. He reviewed the Public Art Program, highlighting the first installation at the Rowlett Recreation Centre, the tornado memorial art piece that will be installed at Schrade Bluebonnet Park and the development of a Policy for Donations & Loans of Artwork. He also set out the Commission's request for additional funds for their operating budget to increase prize budgets for existing contests and for the new "Rowlett Sings" contest in the next fiscal year.

Discussion regarding the painted wall on SH66, the AHC Facebook page, and other opportunities around town for public art/murals.

Their portion was adjourned at 7:17 p.m.

- 3B.** Discuss amending Chapter 78 of the Code of Ordinances to adopt the 2015 International Property Maintenance Code (IPMC), for the purpose of regulating the maintenance, safety and structural integrity of residential properties in the City. (45 minutes)

Maria Martinez, Community Services Manager and Chuck Dumas, Environmental Services Manager, reviewed the proposed amendment.

**4. DISCUSS CONSENT AGENDA ITEMS**

Council adjourned the Work Session at 7:28 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)**

Council reconvened in the Regular Session at 7:34 p.m.

**INVOCATION** – Dretha Burris, Rowlett First Methodist Church

**PLEDGE OF ALLEGIANCE** – Led by the City Council  
**TEXAS PLEDGE OF ALLEGIANCE**

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Pro Tem Dana-Bashian announced the following:

**COUNCIL MEETINGS**

- **NEXT REGULAR COUNCIL MEETINGS WILL BE JULY 11<sup>TH</sup> AND 18<sup>TH</sup>; SPECIAL COUNCIL MEETINGS WILL BE HELD ON JUNE 22<sup>ND</sup> AND JULY 6<sup>TH</sup>.**

- NO MEETING ON TUESDAY, JULY 4<sup>TH</sup> – COME TO THE FIREWORKS ON MAIN FROM 6-10PM!
- COUNCIL WILL HOLD IT'S ANNUAL STRATEGIC PLANNING SESSION ON JUNE 30<sup>TH</sup> AND JULY 1<sup>ST</sup> AT THE MAIN STREET EVENTS CENTER LOCATED AT 4111 MAIN STREET – ACROSS FROM CITY HALL

#### P & Z MEETINGS

- NEXT MEETINGS WILL BE HELD ON TUESDAY, JUNE 27<sup>TH</sup>, JULY 11<sup>TH</sup> AND 25<sup>TH</sup> AT 6:30PM IN THE CITY HALL CONFERENCE ROOM.

#### FUTURE BOND PROJECTS – STILL TAKING INPUT

- THE COMMUNITY INVESTMENT ADVISORY BOARD (CIAB) WOULD LIKE YOUR INPUT ON THE PROJECTS NEEDED THROUGHOUT THE COMMUNITY
- FILL OUT THE CIAB FORM BY GOING TO [ROWLETT.COM](http://ROWLETT.COM)
- NEXT CIAB MEETING – MONDAY, JULY 10, 6PM IN CITY HALL CONFERENCE ROOM

#### ROWLETT LIBRARY

- “BUILD A BETTER WORLD”, THIS YEAR’S SUMMER READING PROGRAM GOES THROUGH JULY 31<sup>ST</sup>! THE LIBRARY HAS GREAT PROGRAMS ALL SUMMER LONG – CONTACT US TO FIND OUT MORE INFORMATION OR CHECK OUT OUR WEB PAGE!
- PERFORMER PROGRAMS ARE FEATURED ON TUESDAYS AT 2:00 P.M. AT RCC
- CALL THE LIBRARY AT 972.412.6161 FOR MORE INFORMATION ABOUT THESE AND OTHER GREAT PROGRAMS!

#### PARKS AND RECREATION

- SUMMER CAMPS ARE IN FULL SWING AT RCC!
  - CHECK OUT THE PARKS & RECREATION WEB PAGE FOR MORE DETAILS OR CALL 972.412.6170
  - OFFERING CHESS WIZARDS CAMP; PRINCESS DANCE CAMP; STEM CHALLENGE LEGO CAMP AND MORE!
- WET ZONE WATERPARK IS NOW OPEN DURING THE WEEK EXCEPT ON TUESDAYS WHEN IT IS CLOSED FOR MAINTENANCE!
  - MAKE YOUR BIRTHDAY PARTY A SPLASH THIS SUMMER AT THE WETZONE! FIND MORE INFORMATION ONLINE AT [WWW.WETZONEWATERPARK.COM/PARTIES](http://WWW.WETZONEWATERPARK.COM/PARTIES)
  - SIGN UP FOR OUR JUNIOR LIFEGUARD TRAINING! CALL 972.412.6170 FOR MORE DETAILS

CITY OFFICES WILL BE CLOSED ON TUESDAY, JULY 4<sup>TH</sup> – TRASH SCHEDULE WILL NOT BE INTERRUPTED.

REMEMBER TO CHECK OUT THE CITY'S WEBSITE, FACEBOOK PAGE AND MONTHLY NEWSLETTER FOR MORE INFORMATION ABOUT THESE EVENTS AND MANY MORE

#### ANIMAL SHELTER

- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, JULY 2<sup>ND</sup>, 2 – 5PM

- LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET. TONIGHT'S FEATURED ANIMAL IS OREO
- ADOPTABLE PETS

## 6. CITIZENS' INPUT

1. Mary Tunnell, 7613 Kingston Drive, Rowlett; spoke regarding solid waste.
2. Jeff Winget, 7506 Wilshire Drive, Rowlett; spoke regarding solid waste.
3. Charles Barnaby, 7510 Pennridge Circle, Rowlett; spoke regarding solid waste.
4. Lonnie Cornwell, 4106 Baywatch Drive, Rowlett; spoke regarding solid waste.
5. Patrick Mack, 2806 Lafayette Drive, Rowlett; spoke regarding solid waste.
6. Steve Kellar, 1251 N. Central Street, Ferris; spoke on behalf of Waste Management.
7. Rick Losa, 1251 N. Central Street, Ferris; spoke on behalf of Waste Management.
8. Reid Donaldson, 1440 S. Loop 12, Irving; spoke on behalf of Republic.
9. Tony Emilio, 1610 Woodstead Court, The Woodlands; spoke on behalf of FCC.

## 7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the June 6, 2017 City Council Regular Meeting, June 13, 2017 Special Work Session and June 15, 2017 Special Work Session.

**This item was approved on the Consent Agenda.**

- 7B. Consider action to approve a resolution accepting the proposal of and awarding a contract to FCC Environmental Services for solid waste services for the City of Rowlett and authorizing the City Manager to enter into an agreement after City Attorney approval.

**This item was pulled for Individual Consideration.**

Gary Enna, Assistant Director of Public Works, presented the information for this item. Shawn Poe, Director of Public Works and Veronica Root with Burns & McDonnell, Inc., the consultant hired to assist with the RFP process and evaluation, were available to answer additional questions. Tony Emilio with FCC was also available to answer additional questions.

**A motion was made by Councilmember van Bloemendaal, seconded by Councilmember Hargrave, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-069-17.**

- 7C. Consider action to approve a resolution approving Task Authorization FY17-01LEE to the Agreement for Professional Services with Lee Engineering, LLC., in the amount of \$142,940 for traffic engineering design services for the Advanced Traffic Management System (ATMS) (ST2114) and authorizing the Mayor to execute the necessary documents for said services.

**This item was approved as RES-070-17 on the Consent Agenda.**

7D. Consider action to adopt an ordinance amending the Fiscal Year 2017 (FY2017) Capital Improvements Program Budgets.

**This item was approved as ORD-022-17 on the Consent Agenda.**

7E. Consider action to officially accept the resignations of Councilmember Robbert van Bloemendaal and Councilmember Tammy Dana-Bashian.

**This item was approved on the Consent Agenda.**

7F. Consider action to approve an Ordinance amending Chapter 78 "Development Code" to adopt the 2015 International Property Maintenance Code (IPMC), for the purposes of regulating the maintenance, safety and structural integrity of residential properties in the City.

**This item was approved as ORD-023-17 on the Consent Agenda.**

7G. Consider action to approve a resolution entering into an Interlocal Agreement with the City of Midlothian for cooperative purchasing, allowing both cities to cooperatively purchase goods and services under each other's competitively bid contracts.

**This item was approved as RES-071-17 on the Consent Agenda.**

7H. Consider a resolution authorizing the City Manager to execute a professional services agreement with Freese and Nichols, Inc., to provide professional planning and consulting services for the adoption of revisions to the City's Comprehensive Plan.

**This item was approved as RES-072-17 on the Consent Agenda.**

#### **Passed the Consent Agenda**

**A motion was made by Councilmember Hargrave, seconded by Councilmember Brown, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

#### **8. ITEMS FOR INDIVIDUAL CONSIDERATION**

8A. Consider action to approve a resolution amending the Bylaws of Tax Increment Reinvestment Zone Number Two, to remove the requirement that the TIRZ Board of Directors meet in June of each year, and appoint a new chairperson to serve for the remainder of 2017.

Joey Grisham, Assistant Director of Economic Development presented the information for this item.

**A motion was made by Councilmember van Bloemendaal, seconded by Councilmember Bobbitt, for Martha Brown to serve as Chairperson for the remainder of 2017. The motion carried with a unanimous vote of those members present.**

**A motion was made by Councilmember Brown, seconded by Councilmember Hargrave, to amend the bylaws as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-073-17.**

- 8B.** Consider action to approve a resolution appointing a Chairperson for the City of Rowlett Tax Increment Reinvestment Zone No. 3 (TIRZ #3) Board of Directors.

Joey Grisham, Assistant Director of Economic Development presented the information for this item.

**A motion was made by Councilmember Hargrave, seconded by Councilmember Bell, for Debby Bobbitt to serve as Chairperson for TIRZ #3. The motion carried with a unanimous vote of those members present. This item was approved as RES-074-17.**

- 8C.** Consider action to approve a Resolution approving a Tree Survey Preservation Plan and associated Tree Removal Permit request for Woodmere Homes, located at 7300 Woodmere Drive, further described as a 6.36 +/- acre tract of land situated in the James Saunders Survey, Abstract No. 1424, City of Rowlett, Dallas County, Texas.

Tony Felts, Planning Manager, presented the information for this item. Dub Douphrate, Engineer for the applicant, was available to answer additional questions. Deputy Mayor Pro Tem Bobbit had visited the location with a Certified Arborist and expressed concerns about the number of trees being mitigated.

**A motion was made by Councilmember Hargrave, seconded by Councilmember van Bloemendaal, to TABLE the item for future consideration. The motion carried with a unanimous vote of those members present.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

After a short break at 9:23 p.m., Council reconvened in the Executive Session at 9:33 p.m.

The meeting was adjourned at 10:26 p.m.

  
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Tammy Dana-Bashian, Mayor Pro Tem

  
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Laura Hallmark, City Secretary

*Date Approved: July 11, 2017*