



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, June 14, 2017
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Alan Hogan, Maria Dellaplain, Mike DeLatte, Nancy Develde, Matt Grubisich, Dolores Henning, Blake Margolis, Ken Romaine, E.C. Umberger III

ABSENT: Bernadette Hagmeier, Gregory Craig, Lonnie Cornwell

STAFF: Bruce Hargrave, City Council liaison; Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Director of Parks & Recreation

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1. Chairman E.C. Umberger called meeting to order at 7:01 p.m.
 2. Quorum present.
 3. Consider action to approve minutes from May 10, 2017.
 - A. Dolores Henning made a motion to approve the minutes as written.
 - B. Mike DeLatte seconded the motion.
 - C. Approved 6 - 0.
 4. Community Investment Advisory Board (CIAB) presentation - Chad Grant and Oscar Aranda.
 - A. The CIAB duties and responsibilities were presented. Capital Improvements were defined and current initiatives were identified. The board is seeking input from the community on project needs within the city. These projects will be discussed, prioritized then recommendations for the next 2018 bond election will be presented to City Council.
 - B. Parks and Recreation Advisory Board members were asked to assist with providing ideas on any project needs. A means of getting these ideas to CIAB was explained. Later in the process public meetings will be held and attendance is encouraged.
 - C. Status of the 2015 Bond projects can be found on the city website. Presently the 2015 bond projects are in phase 2 of the 3 phases.
 5. Recap on the Master Plan Open House held May 18, 2017.
 - A. Angela Smith reported there were approximately 40 persons in attendance and the group was described as very interactive.
 - B. The next step is to meet with internal stakeholders to begin working on the Master Plan from that perspective. Matt Grubisich suggested using Trust for Public Land 10-minute walk as a resource tool while working on the Master Plan. The hope is to have a preliminary draft of the Master Plan in September.
 6. Tree Sub-Committee.
 - A. M. DeLatte made a motion for a Tree Subcommittee to be established with no more than four board members. M. Grubisich seconded the motion. Approved 6 - 0.
The Chairman appointed Lonnie Cornwell, Gregory Craig, Matt Grubisich and Alan Hogan as the subcommittee members. Approved 6 - 0.
 - B. One board member will report to the Parks and Recreation Advisory Board after each meeting. New members will be appointed each October. Meeting dates and times will be decided with the subcommittee members.



- C. Projects will include tree canopy planting tool, review current ordinances, make ordinance recommendations and make recommendations on Tree Reforestation fund.
7. Discuss engagement of teenagers.
 - A. Smith briefly reported there will be a presentation to City Council on August 1, 2017 regarding strategies to engage youth, specifically teenagers, in Rowlett. Members were asked to brainstorm ideas and to visit with constituents for ideas then come prepared to bring these ideas to the July meeting.
8. Prepare the presentation for joint meeting with City Council to be held July 11, 2017.

Information for the presentation was reviewed and discussed in preparation for the joint meeting.
9. Special Events Committee Update including Fireworks on Main.
 - A. D. Henning reported the last meeting was held June 1, 2017. Updates were provided on the upcoming Summer Concert Series including food trucks. In September Movies in the Park will be held. Camp Fear will be held in October and Main Street Fest will be held in December.
 - B. A concern was expressed in regards of needing committed volunteers to be a part of this subcommittee, therefore assistance was requested of board members in recruiting new members for the subcommittee.
 - C. Fireworks on Main was briefly covered such as parking, volunteering needs and VIP area.
10. Public input and questions.

No visitors for public input or questions.
11. Update from City Council liaison, Bruce Hargrave.
 - A. Councilmember Hargrave reported there will be a special election on August 26, 2017 for the seat of Mayor and for any open Council seats.
 - B. The schedule of tasks on projects and similar tasks is running a little behind because there is so much business. He reports the city is in great shape. City Council listened to a presentation on a Classification and Compensation Study and this item will be discussed further for strategic planning since some employee compensations are lower than some other competitive markets.
12. Director's Report - Angela Smith
 - A. New shade structures were installed on the newly expanded dug outs at the Adult Softball Complex at Community Park and new benches placed in the dug outs.
 - B. Wet Zone had successful attendances for opening day, the first Flick N Float of the year and the biggest turn out in several years for Memorial Day.
 - C. Community Centre renovations continue: Walls framed, drywall hung, texturing and painting are in process, sprinkler system is being worked on and work on the outside deck is in process.
 - D. The City of Rowlett has been named Playful City USA for the 8th consecutive year. In 2017, only 17 cities were honored as Playful City USA cities and only 4 have been designated longer than Rowlett.
 - E. Memorial Day Ceremony had 200 attendees for the event followed by approximately 1000 participants for Touch-A-Truck.
13. Public announcements by members of the Board and/or staff were made.
 - A. Kimberli Martinez resigned from this board due to work commitments which is affecting her ability to attend meetings.



- B. Nancy Develde announced there will be a pickleball tournament June 24 & 25 at Herfurth Park. Teams with over 100 participants from over the metroplex will play. They have obtained one sponsor for each court to help purchase outdoor nets.
- C. The World's Largest Swimming lesson will be held June 22nd at 9am. No cost to attend. One lesson that focuses on safety.
- D. Rowlett Rotary will be hosting their annual golf tournament at Waterview Golf Course on June 15, 2017. The cost is \$95.00 per player which includes golf, cart, lunch and various awards.
- E. Ken Romaine shared on every 2nd Saturday of the month for the Rowlett RC Club has night fly starting at 6:00pm. There was a successful turnout for the one held this month.

14. Members of the Board may request topics for future agenda meetings.
No topics requested.

15. Adjournment

- A. Alan Hogan made a motion to adjourn at 8:50 p.m.
- B. M. DeLatte seconded the motion.
- C. Unanimously approved by all members present.



E.C. Umberger, Chairman



Angela Smith, Director of Parks and Recreation