



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, August 1, 2017

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Gottel, Mayor Pro Tem Dana-Bashian, Deputy Mayor Pro Tem Bobbitt, Councilmember van Bloemendaal, Councilmember Hargrave, Councilmember Brown and Councilmember Bell

1. CALL TO ORDER

Mayor Gottel called the meeting to order at 5:30 p.m.

2. EXECUTIVE SESSION

- 2A.** The City shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Legal Advice) to consult with the City Attorney and receive legal advice regarding billing issues with the City of Garland for wastewater treatment services. (30 minutes) THIS DISCUSSION WILL OCCUR AFTER THE REGULAR MEETING

In Executive Session at 9:15 p.m. Out at 9:54 p.m.

3. WORK SESSION (5:30 P.M.)*Times listed are approximate.

- 3A.** Joint Work Session of Economic Development Advisory Board and Council. (30 minutes)

Barry Young, Board Chair, did not officially call their meeting to order as they were without a quorum, but introduced members who were present: Larry Glick, Eva Hummel, Whitney Laning and Michael Gallops. Tammy Dana-Bashian serves as the Council representative and Brian Funderburk serves as an Ex Officio member. Other members not present were Drew Howard, Elaine Ritchie, Jerry Johnson and Rick Sheffield.

Mr. Young reviewed the accomplishments over the past year, including new websites for Economic Development and North Shore; targeted marketing efforts by hosting events for

brokers/developers highlighting Rowlett; played an integral role in helping to ensure the passage of legislation for convention/conference center; the addition of Impact Data Source software for ROI analysis to assist with incentive requests or business prospects in general; and the addition of two new staff members. Mr. Young went on to review the goals for the next year and beyond, which include: business retention and expansion efforts, continue to pursue a master developer for the North Shore area and network with office brokers, participation in marketing and roundtable events and assembling video marketing books.

- 3B.** Update City Council on Employee Benefits Strategy for Fiscal Year 2018 to include Plan Performance Updates and the Wellness Plan. (30 minutes)

Richard Jones, Director of Human Resources, presented the information regarding employee benefits for the upcoming fiscal year. Council discussion regarding benefit information relating to the recent compensation study. He stated that benefits were not included in that study, but he plans to contact the 18 comparison cities to obtain a comparison analysis of benefits as well in the next fiscal year.

- 3C.** Hear a presentation on the Collin County Strategic Roadway Plan. (30 minutes)

Shawn Poe, Director of Public Works, introduced Jeff Neal, Program Manager with North Central Texas Council of Governments (NCTCOG) who presented the Plan.

- 3D.** Discuss Drainage Fees/Stormwater Utility Program. (30 minutes)

Due to time constraints, this item was rescheduled for the August 8th Special Meeting.

4. DISCUSS CONSENT AGENDA ITEMS

Deputy Mayor Pro Tem Bobbitt asked for clarification of item 7C.

Council adjourned the Work Session at 7:20 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Council reconvened in the Regular Session at 7:35 p.m.

INVOCATION – Alton McKinley, Friendship Baptist Church

PLEDGE OF ALLEGIANCE – Led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of Distinguished Budget Presentation Award for the FY2017 Budget.

Kim Wilson, Director of Financial Services, presented the award to Amanda Carter, Budget Officer.

- 5B.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.
Mayor Gottel introduced Baxter, one of the animals available for adoption at the Rowlett Animal Shelter.

Mayor Pro Tem Dana-Bashian announced the following:

COUNCIL MEETINGS

- NEXT REGULAR COUNCIL MEETING WILL BE AUGUST 15TH. WITH SPECIAL MEETINGS ON AUGUST 8TH, 17TH AND 29TH.

P & Z MEETINGS

- NEXT MEETINGS WILL BE HELD ON TUESDAY, AUGUST 8TH AND 22ND AT 6:30PM IN THE CITY HALL CONFERENCE ROOM.

AUGUST 26TH SPECIAL ELECTION

- FOR UP-TO-DATE INFORMATION INCLUDING THE OFFICIAL LIST OF CANDIDATES, EARLY VOTING, ELECTION DAY INFORMATION AND OTHER INFORMATION – GO TO THE SPECIAL ELECTION PAGE ON THE CITY’S WEBSITE.
- PLEASE NOTE – THERE WILL BE ONLY ONE VOTING LOCATION @ 4004 MAIN STREET – THE ANNEX BUILDING (WHERE YOU PAY YOUR WATER BILL).

CANDIDATE FORUMS

- HELD AUGUST 3, 7 & 19 – GO TO ROWLETT.COM FOR TIMES AND PLACES
- CITY ACADEMY**
- REGISTRATION STARTS TODAY FOR THE FALL SESSION; STARTING ON SEPTEMBER 13
 - GO TO ROWLETT.COM AND CLICK ON CITIZEN CITY ACADEMY

CITIZENS POLICE ACADEMY

- REGISTRATION IN OPEN NOW THROUGH AUGUST 31 FOR FALL SESSION; STARTS SEPTEMBER 7
- GO TO ROWLETT.COM AND CLICK ON CITIZENS POLICE ACADEMY

ROWLETT LIBRARY

- CONTACT THE LIBRARY FOR MORE INFORMATION ABOUT OUR STORY TIMES FOR BABIES, TODDLERS AND PRESCHOOL CHILDREN – AS WELL AS ALL THE OTHER GREAT PROGRAMS WE OFFER. 972.412.6161

PARKS AND RECREATION

- WET ZONE WATERPARK WILL BE CLOSING ON AUGUST 13.
WWW.WETZONEWATERPARK.COM
- SUMMER CONCERT SERIES & FOOD TRUCK STARTS FRIDAY NIGHT, AUGUST 4TH. ALL MUSICAL PERFORMANCES WILL BE FROM 7:30PM – 9:00PM. FOR DETAILS – GO TO THE PARKS PAGE AT ROWLETT. COM

DEVELOPMENT SERVICES

- THE CITY HAS PARTNERED WITH THE GARLAND AREA HABITAT FOR HUMANITY TO OFFER A HOUSING REHABILITATION PROGRAM FOR QUALIFIED HOME OWNERS TO OBTAIN ASSISTANCE WITH HOME REPAIRS.
- FOR MORE INFORMATION OR TO GET AN APPLICATION VISIT THE WEBSITE AT WWW.ROWLETT.COM/HOUSINGREHAB.

ANIMAL SHELTER

- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, AUGUST 6TH, 2 – 5PM
 - LOCATED AT 8502 LIBERTY GROVE ROAD @ LIBERTY GROVE ANIMAL HOSPITAL
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.

REMEMBER TO CHECK OUT THE CITY'S WEBSITE, FACEBOOK PAGE AND MONTHLY NEWSLETTER FOR MORE INFORMATION ABOUT THESE EVENTS AND MANY MORE.

Councilmember Hargrave announced it was the 105th anniversary of the first Eagle Scout Award given by the Boy Scouts of America and by House Resolution 716 (2012) Rep. Pete Sessions, et. al. designated August 1st as National Eagle Scout Day.

6. CITIZENS' INPUT

Jerry Nichols, 2005 Portsmouth Drive, Richardson; Representative Angie Chen Button's Office – Senior Awareness Day – Friday, August 4, 2017, 9 a.m. – 12 noon, Richardson Civic Center, 411 W. Arapaho Road, Richardson.

7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the June 30-July 1, 2017, Strategy and Planning Session, July 6, 2017, Special Meeting and July 18, 2017, City Council Regular Meeting.

This item was approved on the Consent Agenda.

- 7B. Consider a resolution amending the City's Financial Policies.

This item was approved as RES-084-17 on the Consent Agenda.

- 7C. Consider a resolution to deny Oncor Electric Delivery Company's application to change rates.

This item was approved as RES-085-17 on the Consent Agenda.

- 7D. Consider action to approve an ordinance amending the Code of Ordinances Chapter 6 "Registration" to base the duration of the registration commensurate with the animal's rabies vaccination.

This item was approved as ORD-033-17 on the Consent Agenda.

- 7E. Consider action approving a resolution amending the Master Fee Schedule for rate and fee changes to the Animal Services section pertaining to Animal Registration.

This item was approved as RES-086-17 on the Consent Agenda.

- 7F. Consider action to approve a resolution for contract renewals of employee benefits for Fiscal Year 2017-2018 (FY2018) to MetLife for dental coverage in the estimated amount of \$233,812; to Superior Vision for vision coverage in the estimated amount of \$29,663; to UnitedHealthcare in the estimated amount of \$168,635 for Third Party Administration Medical Services; to UnitedHealthcare in the estimated amount of \$4,202 for Section 125/Cafeteria Plan Administration; to UnitedHealthcare in the estimated amount of \$1,122 for HSA Plan Administration fees; to UnitedHealthcare in the estimated amount of \$2,120 for HRA Plan Administration fees; to Stealth/Berkshire Hathaway for Individual and Aggregate Stop Loss Insurance in the estimated amount of \$506,309; to Special Insurance Services, Inc. for GAP insurance in the estimated amount of \$250,684 and authorizing the City Manager to execute all necessary documents.

This item was approved as RES-087-17 on the Consent Agenda.

- 7G. Consider action to approve a resolution exercising the second of two one-year renewal options to extend the motor fuel bid to Petroleum Traders Corporation in the unit amounts bid for transporting and delivery per fuel gallon and type in an estimated annual amount of \$333,197.

This item was approved as RES-088-17 on the Consent Agenda.

- 7H. Consider action to approve a resolution authorizing the City Manager to amend the lease agreement between New Cingular Wireless PCS, LLC and the City of Rowlett as it pertains to the lease area located at 9310 Merritt Road, further described as a portion of Lot 1, Block 1 Rowlett Merritt Addition, and known as the Merritt Road Pump Station.

This item was approved as RES-089-17 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Deputy Mayor Pro Tem Bobbitt, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Consider a resolution to approve the Preliminary Limited Offering Memorandum (PLOM) of the City of Rowlett, Texas Special Assessment Revenue Bonds, Series 2017 (Bayside Public Improvement District South Improvement Area Project) for the property known as Bayside.

Jim Grabenhorst, Director of Economic Development, presented the information for this item. The public hearing opened and closed with one speaker: Charles Barnaby, 7510 Penridge Circle, Rowlett.

Council discussion regarding risks associated to the City and why it doesn't affect the City's bond rating, the types of projects for the PID vs. TIRZ, why these bonds are for 30 years rather than the typical 20 years, the City costs associated with the bond offering and when it will be reimbursed and clarification of whether property owners continue to pay PID assessment once bond obligations are paid.

A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Councilmember Hargrave, to approve the item as presented subject to supplementation of disclosures by staff and approval by the City Attorney and when completed, to serve as a final offering document. The motion carried with a unanimous vote of those members present. This item was approved as RES-090-17.

- 8B. Consider a resolution to determine the costs of authorized improvements for the south improvement area and call a Public Hearing on the levy of assessments of the Bayside Public Improvement District (PID) submitted on behalf of Bayside Land Partners LLC for the property known as Bayside.

Jim Grabenhorst, Director of Economic Development, presented the information for this item.

A motion was made by Mayor Pro Tem Dana-Bashian, seconded by Deputy Mayor Pro Tem Bobbitt, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-091-17.

- 8C. Consider action to approve a resolution to call for public hearings on the 2017-2018 (FY2018) tax rate.

Ms. Wilson presented the information for this item.

A motion was made by Councilmember Brown, seconded by Councilmember Hargrave, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-092-17.

- 8D. Present the Community Development Block Grant Program – 2017 Annual Plan; conduct a public hearing requesting citizen input on participation in the program; consider a resolution supporting participation in the Community Development Block Grant programs; adopting the 2017 Community Development Block Grant Annual Plan; and authorizing the City Manager to execute and submit all documentation and certifications to the United States Department of Housing and Urban Development.

Marc Kurbansade, Director of Development Services, presented the information for this item. The public hearing opened and closed with two speakers:

1. Jeff Winget, 7506 Wilshire Drive, Rowlett.

2. Brownie Sherrill, 10114 Birdie Court, Rowlett.

A motion was made by Councilmember Brown, seconded by Councilmember Bell, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-093-17.

Council took a short break at 9:06 p.m. and reconvened in Executive Session at 9:15 p.m.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

The meeting was adjourned at 9:54 p.m.



Todd W. Gottel, Mayor



Laura Hallmark, City Secretary

Date Approved: August 15, 2017

