

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE PLANNING & ZONING COMMISSION
OF THE CITY OF ROWLETT, TEXAS, HELD IN THE CITY COUNCIL CHAMBERS
4000 MAIN STREET, AT 6:30 P.M., SEPTEMBER 12, 2017**

WORK SESSION

PRESENT: Commissioners Lisa Estevez, Stephen Ritchey, Kevin Moore, Alternates Caleb Baucom, Wendy Bigony, Mark Engen

ABSENT: Chairman Michael Lucas, Vice Chairman James Moseley, Commissioners Thomas Finney, Jonas Tune

STAFF PRESENT: Planning Manager Tony Felts, Assistant City Engineer Ty Thompson, Senior Planner Tara Bradley, Planner I Kameka Miller, Development Services Coordinator Susan Nix

i. Call to Order.

Commissioner Lisa Estevez called the Work Session to order at 6:15 p.m.

ii. Discuss items on the regular agenda.

There was some discussion regarding Alternative Building Material requests.

Planning Manager Tony Felts announced that the Director of Development Services, Marc Kurbansade, will be taking a position with another City and his last day will be tomorrow, September 13, 2017.

iii. Adjourn.

Commissioner Lisa Estevez adjourned the Work Session at 6:23 p.m.

REGULAR SESSION

PRESENT: Commissioners Lisa Estevez, Stephen Ritchey, Kevin Moore, Alternates Caleb Baucom, Wendy Bigony, Mark Engen

ABSENT: Chairman Michael Lucas, Vice Chairman James Moseley, Commissioners Thomas Finney, Jonas Tune

STAFF PRESENT: Planning Manager Tony Felts, Assistant City Engineer Ty Thompson, Senior Planner Tara Bradley, Planner I Kameka Miller, Development Services Coordinator Susan Nix

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A. CALL TO ORDER

Commissioner Lisa Estevez called the Regular Meeting to order at 6:30 p.m.

B. CONSENT AGENDA

1. Minutes of the Planning and Zoning Commission Meeting of August 22, 2017.

Alternate Caleb Baucom made a motion to approve the Consent Agenda. Alternate Wendy Bigony seconded the motion. The motion passed with a 5-0 vote. Alternate Mark Engen abstained from the vote.

C. ITEMS FOR INDIVIDUAL CONSIDERATION

1. Consider and make a recommendation on a request for Alternative Building Materials. The subject property is located at 3318 Lakeview Parkway, further described as being Lot 2, Block 1, Boyd & Kneggs Business Park, City of Rowlett, Dallas County, Texas.


Senior Planner Tara Bradley, presented the information for this item. Staff recommends approval of this item.

Planning Manager Tony Felts explained the reason for this request was that the applicant's request was consistent with the particular branding for the proposed restaurant use. There was discussion amongst the Commission that they were in favor of this project and commended the applicant for making the request.

Alternate Caleb Baucom made a motion to approve. Alternate Mark Engen seconded the motion. The motion passed with a 6-0 vote.

D. ADJOURNMENT

Commissioner Lisa Estevez adjourned the meeting at 6:39 p.m.

(L) 
Chairman


Secretary