

City of Rowlett
Economic Development Advisory Board

Tuesday, July 18, 2017

10:00 A.M.

Rowlett Community Centre, 5300 Main Street, Rowlett Texas 75088

Meeting Minutes

1. CALL TO ORDER.

Chairman Barry Young called the Rowlett Economic Development Advisory Board meeting to order at 10:20 A.M. on July 18, 2017 at the Rowlett Community Centre at 5300 Main Street, Rowlett, Texas. In attendance: Tammy Dana-Bashian, Barry Young, Drew Howard, Jerry Johnson, Whitney Laning, Michael Gallops, Lawrence Glick, Eva Hummel, Brian Funderburk, Elaine Ritchie, Jim Grabenhorst, Joey Grisham, Katie Rose Hargreaves and Susan Nix.

2. CONSIDER APPROVING THE MINUTES FROM THE MAY 30, 2017 MEETING.

A motion was made by Whitney Laning and seconded by Drew Howard to approve the May 30, 2017 minutes. The motion carried unanimously.

3. RECEIVE A PRESENTATION ON RENTAL PROGRAM

Community Services Manager, Maria Martinez and Environmental Health Manager Chuck Dumas gave a presentation discussing the overview of the Rental Program. They outlined that the purpose of this program is for health and safety concerns and to ensure minimum standards are being met by rental property owners for both single and multifamily properties. There was some discussion regarding fees and costs for the program and Chuck said that they were still finalizing details. Maria mentioned many other cities have already adopted these type of programs and Chuck discussed that this item would be going before City Council in the near future.

4. DISCUSSION ON JOINT CITY COUNCIL/EDAB WORK SESSION PRESENTATION

Joey Grisham, Assistant Director of Economic Development presented a draft presentation in preparation for the joint work session. He explained they will have 30 minutes to present to the City Council and asked for feedback from the Board. Tammy Dana-Bashian said she would like to include information regarding the incentives process.

5. RECEIVE CHAMBER/CHAMBER FOUNDATION UPDATE.

Whitney Laning provided the Chamber update. He stated the Chamber is instituting a number of process and procedural changes. He mentioned they recently have launched a new website and have seen an increase in memberships.

Eva Hummel provided the Chamber Foundation update to the Board. She said they are looking at the financial policy and reviewing the bylaws. She mentioned that they had not received any grants this month and no requests from Rebuild Rowlett. The Chamber Foundation has \$48,000 available to date and Rebuild Rowlett has \$42,000.

RECEIVE GISD UPDATE.

Lawrence Glick provided the GISD update. He stated today was the first of 21 meetings that will be held for the Superintendent Selection Process and Input. He mentioned they will be meeting with the consultants in August to review the Superintendent applications.

PUBLIC ANNOUNCEMENT. MEMBERS OF THE BOARD AND/OR STAFF MAY MAKE ANNOUNCEMENTS OF LOCAL CIVIC EVENTS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS NOR TAKE ANY ACTION WITH REGARD TO THE ANNOUNCEMENTS.

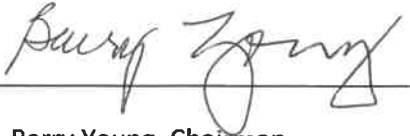
The Chamber will be hosting a member appreciation event on Friday, July 21, 2017. Mr. Grabenhorst mentioned filing for the election had closed and gave a list of the official candidates. He also stated Economic Development will have a booth at the Commercial Real Estate & Developers Expo on September 7, 2017, from 4 to 8 PM at the Sheraton in Dallas.

6. MEMBERS OF THE BOARD MAY REQUEST TOPICS FOR FUTURE AGENDA MEETINGS. NO MEMBER OF THE BOARD OR COMMISSION MAY DISCUSS ANY OF THE REQUESTED SUBJECTS UNTIL SUCH MATTER HAS BEEN PROPERLY PLACED ON A POSTED AGENDA.

Mr. Glick would like to discuss additional parking for DART.

ADJOURNMENT.

The meeting was adjourned by Chairman Barry Young at 11:04 A.M.



Barry Young, Chairman

9-19-17



Jim Grabenhorst, Assigned City Staff

Date Approved