



Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, June 13, 2017

City Hall Conference Room B

4000 Main Street, Rowlett, TX 75088

- 1) Meeting called to order by Chair Jim Katzenberger at 6:30 p.m. and determined a quorum was present.
 - *Members present: Jim Katzenberger, Tamra Williams, Deborah Crosby, Gary Alexander, Jeff Winget, Barbara Clinton, Gabriela Borcoman and Neslie Fudge*
 - *Members absent: Dema' Roach*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*
- 2) Chair selects voting alternate(s), if necessary.
 - *N/A*
- 3) Consider approving minutes from the regular meeting held May 9, 2017.
 - *Motion made by Gary A. to accept meeting minutes as written; seconded by Tamra W.*
 - *Approved 7 – 0, with Alternate Barbara C. abstaining.*
- 4) Review Joint Work Session presentation with City Council on June 20, 2017.
 - *Kathy reviewed slide presentation with Commission; discussion ensued.*
 - *Chair Jim K. will present at Work Session; reminder to wear AHC polo shirts to meeting.*

Jeff Winget arrived to meeting at 6:40 p.m.

- *Kathy will email members the official start time when meeting agenda has been posted; Gary A. may be late due to work commitment.*
 - *Discussed request for an additional \$1,000 in "operations" funding for grants, contests and projects. There was consensus to request this amount in FY2018 for increased contest prize budgets to remain competitive. Jeff W. will draft the request memo.*
- 5) Review and take possible action on plaques for sculptures.
 - *Prior to approving purchase of plaques for three Nic Noblique sculptures, members reviewed plaque wording.*
 - *Received vendor price quote researched by staff and another provided by Gary A. Reviewed and discussed pricing and cost for vendor installation. Plaques would need to be installed on stakes.*
 - *Deborah C. motioned to purchase three bronze 10" x 12" plaques from Marquis Designers in Carrollton, cost not to exceed \$3,000; seconded by Gabriela B.*
 - *Approved 6-0, with Tamra W. and Barbara C. abstaining.*
 - 6) Update on Public Art Projects.

This item followed Item 4.

 - *Concrete pad pouring for two donated sculptures tentatively scheduled on June 16, with possible installation by Nic Noblique on June 21.*
 - *Discussed tentative date for artwork reception as Saturday, August 12; Tamra W. will confirm Nic Noblique's availability on that date.*
 - *Reviewed first and second year funding of Public Art Project. Third year recommendation is for \$60,000 but this is not a guarantee. Council makes the appropriation for FY2018. After discussion, it was decided not to request additional funding above \$60,000 during the June 20 Council Work Session, only to request additional operating budget funds as stated in Item 4.*

Revisit item 2. With departure of regular member Neslie F. at 8:00 p.m., Alternate Barbara C. selected as voting member.

- 7) Review updates and take possible action on standing committee reports:
- *Animal Shelter Adopt-a-Thon Drawing Contest update*
 - *Gabriela B. reported small turnout of children at event; gift cards and treats were given out.*
 - *Recommendation to hold event during Touch-a-Truck next year.*
 - *Photography Contest*
 - *Discussed various themes for 2017 contest*
 - *Gabriela B. motion to accept New Beginnings as theme for 2017 Photography Contest; Tamra W. seconded.*
 - *Motion declined 5 – 2.*
 - *Jeff W. motion to accept Rowlett Strong as theme for 2017 Photography Contest; Barbara C. seconded.*
 - *Motion approved 7-0*
 - *Contest flyer will be updated by staff and forwarded to Photography Chair Jim K. for review, then emailed to Publicity Standing Committee.*
 - *Take-in on Friday, July 14 from 3 – 5 p.m. and Saturday, July 15 from 10 – 12 p.m.*
 - *Judging to be done by Cindy Serine the week of July 17*
 - *Council presentation on Tuesday, August 15*
 - *Take-down Friday, August 25 from 3 – 5 p.m. and Saturday, August 26 from 10 – 12 p.m.*
 - *Publicity*
 - *Summer Scribes is currently underway; signage on display in-Library and info on AHC Facebook page.*
 - *Rowlett Sings*
 - *No report.*

- 8) Public Announcements.
- *Jeff W. announced Chamber of Commerce is planning a City Council candidate forum.*

- 9) Future topics.
- *Call to order*
 - *Chair selects voting alternate(s), if necessary*
 - *Consider approving minutes from previous meeting*
 - *Recap from Joint Work session with Council on June 20, 2017*
 - *Update on Public Art Projects*
 - *Update on reception tentatively scheduled for Saturday, August 12, 2017*
 - *Discuss new Public Art projects*
 - *Discuss Boot Camp*
 - *Review updates and take possible action on standing committee reports:*
 - *Photography Contest*
 - *"Summer Scribes" Youth Writing Contest*
 - *Publicity*
 - *Rowlett Sings*
 - *Public announcements*
 - *Future agenda items*
 - *Adjourn*

10) Meeting adjourned at 8:30 p.m.

Approved by the Rowlett Arts and Humanities Commission:

Signature 

Date 8-8-17