



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, September 19, 2017

6:00 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Dana-Bashian, Deputy Mayor Pro Tem Bobbitt, Councilmember Brown, Councilmember Bell, Councilmember Margolis, Councilmember Sherrill and Councilmember Grubisich

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 6:00 p.m.

2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Legal Advice) to consult with the City Attorney and receive legal advice regarding matters within the scope of the attorney-client privilege relating to multifamily zoning and a pending zoning application. (45 minutes)

In Executive Session at 6:01 p.m. Out at 6:53 p.m.

3. WORK SESSION (6:00 P.M.)*Times listed are approximate.

- 3A.** Discuss City Council Rules of Procedure. (20 minutes)

Mayor Dana-Bashian briefly reviewed Council's Rules of Procedure and Robert's Rules of Order. She stated that the conduct of meetings will be different than previous meetings. She provided an example, citing that the seconding of a motion doesn't require that the Councilmember be in support of the item, just support the consideration. City Manager Brian Funderburk agreed, stating the use of Robert's Rules offers more efficiency in conducting the meeting. The City Secretary's Office has copies of Robert's Rules of Order, which will be provided to each member of Council.

- 3B.** Discuss appointment process for City Council Boards and Commissions Liaisons and Sub-committees. (20 minutes)

Mayor Dana-Bashian reviewed the process for the Boards and Commissions interviews to be held the following Thursday and Saturday along with the Council liaison appointments.

4. DISCUSS CONSENT AGENDA ITEMS

Councilmember Grubisich had questions related to item 7F relating to the types of trees that were being placed in the “front yard” as an alternative. He did not wish to pull the item for Individual Consideration asking that staff address landscape requirements relating to this issue in the near future. Tony Felts, Planning Manager, stated that Planning staff will be meeting with the Parks and Recreation Advisory Board’s Urban Forestry Sub-Committee to review the City’s tree regulations.

Councilmember Sherrill noted a typographical error in the staff report relating to the financials for item 7B, but it did not affect the item as posted and therefore remained on the Consent Agenda.

Council adjourned the Work Session at 7:21 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Council reconvened in the Regular Session at 7:32 p.m.

INVOCATION – Cole Hedgecock, First Baptist Church of Rowlett

PLEDGE OF ALLEGIANCE – Led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

Mayor Dana-Bashian called the Regular Session to order at 7:34 p.m. and welcomed special guests from Boy Scout Troop #1020 who were attending the meeting.

5. PRESENTATIONS AND PROCLAMATIONS

5A. Presentation of Proclamation in recognition of IT Professionals’ Day.

Councilmember Sherrill presented a proclamation to Joey Brock, Interim IT Director, along with Alex Buie, Susie Sun and Travis Young.

5B. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Dana-Bashian announced the following:

COUNCIL MEETINGS

- NEXT REGULAR COUNCIL MEETING WILL BE OCTOBER 17TH. OCTOBER 3RD WILL BE AN ABBREVIATED MEETING PRESENTING A PROCLAMATION FOR NATIONAL NIGHT OUT.

P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON TUESDAY, SEPTEMBER 26TH AT 6:30PM IN THE

CITY HALL CONFERENCE ROOM.

NATIONAL NIGHT OUT (NNO)

- NNO IS OCTOBER 3RD AND ALLOWS CITIZENS TO SHOW CRIMINALS HOW UNITED THEIR NEIGHBORHOODS ARE AGAINST CRIME! REGISTER WITH OFFICER DANA REEVES, 972-412-6242

ROWLETT LIBRARY

- SEPTEMBER IS LIBRARY CARD SIGN-UP MONTH!
- CHECK OUT THESE UPOMING PROGRAMS AT THE LIBRARY:
 - GEEK OUT! – THURSDAY, SEPTEMBER 21ST AT 7 P.M.
 - MEXICAN HERITAGE CRAFT – SATURDAY, SEPTEMBER 23RD AT 2 P.M.
 - POKÉMON AND POPSICLES – SATURDAY, SEPTEMBER 30TH AT 2 P.M.
- CALL OR EMAIL THE LIBRARY FOR INFORMATION ON ALL THE PROGRAMS THAT WILL BE OFFERED THIS MONTH. FROM STORY TIMES TO AFTER SCHOOL ACTIVITIES, THE LIBRARY IS YOUR AMAZING DISCOVERY PLACE! CALL 972.412.6161 OR EMAIL reference@rowlett.com

PARKS AND RECREATION

- PLEASE TAKE THE SURVEY FOR PARKS, REC & TRAILS MASTER PLAN @ [HTTP://ROWLETT.PARKSPLAN.COM/](http://rowlett.parksplan.com/)
- DIVERSITY DAY IS ALMOST HERE! HELD ON OCTOBER 7TH AT RCC FROM 11AM-2PM.
- REGISTER NOW FOR CAMP FEAR! HELD ON OCTOBER 27 & 28TH AT PECAN GROVE PARK.
- DON'T FORGET THE ROWLETT COMMUNITY CENTRE HAS EVENT SPACE FOR YOUR SPECIAL HOLIDAY EVENT. ROOMS BOOK QUICKLY FOR THE HOLIDAY SEASON SO STOP BY TODAY TO CHECK AVAILABILITY. LET US HELP MAKE YOUR HOLIDAY EVENT SPECIAL.

HURRICANE HARVEY HELP

- TO HELP HURRICANE HARVEY RESIDENTS PLEASE VISIT WWW.DALLASHELPFORHARVEY.ORG
- ALSO TRY [HTTPS://TRUSTEDWORLD.ORG/HURRICANE-HARVEY-VOLUNTEERS](https://TRUSTEDWORLD.ORG/HURRICANE-HARVEY-VOLUNTEERS) FOR VOLUNTEERING OPPORTUNITIES AT THE TRUSTED WORLD WAREHOUSE LOCATED IN GARLAND
- #ADOPTCROSBY – AREA CHURCHES HAVE ADOPTED THE CITY OF CROSBY, TX; CHECK OUR FACEBOOK PAGE FOR MORE DETAILS OR THE CITY MANAGER'S WEEKLY NEWSLETTER, 9-15-17

TRI-CITY LAKE RAY HUBBARD CLEANUP

- HELD SATURDAY, OCTOBER 14 BY KEEP DALLAS BEAUTIFUL, KEEP GARLAND BEAUTIFUL & KEEP ROWLETT BEAUTIFUL.
- CHECK-IN BEGINS AT 8AM AT THE HELLA SHRINE OUTDOOR PAVILION; 2121 ROWLETT RD.
- VISIT WWW.TRICITYCLEANUP.COM

Councilmember Brown provided additional information about the event stating Kayak Instruction, Inc. would be donating the use of kayaks for the use of on-the-water cleanup efforts.

Ms. Brown also announced Keep Rowlett Beautiful's Fall Electronics Recycling and Document Shredding event to be held on Saturday, November 4th at Rowlett High School from 9 a.m. to 1 p.m.

ANIMAL SHELTER

- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, OCTOBER 1ST, 2 – 5PM, LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
- TONIGHT'S FEATURED ANIMAL AVAILABLE FOR ADOPTION THROUGH THE ROWLETT ANIMAL SHELTER IS PETUNIA. Councilmember Brown offered to sponsor her adoption.

6. CITIZENS' INPUT

Ryan Khalil, 1714 Northampton Drive, Rowlett; spoke regarding diversity in board appointments.

7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the September 5, 2017 Regular City Council meeting and the September 13, 2017 Special City Council meeting.

This item was approved on the Consent Agenda.

- 7B. Consider action to approve a resolution for approval of supplemental engineering design services with Freese & Nichols, Inc. in the amount of \$57,700 for implementation and operational efficiency of the Upper Pressure Plane and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-103-17 on the Consent Agenda.

- 7C. Consider approving a resolution authorizing the City Manager to enter into a two-year Interlocal Agreement with the City of Garland for Public Health Services for Fiscal Years 2018 and 2019.

This item was approved as RES-104-17 on the Consent Agenda.

- 7D. Consider action to approve a resolution authorizing the City Manager to enter into an Interlocal Agreement with Dallas County for Mosquito Ground Control for Fiscal Year 2018.

This item was approved as RES-105-17 on the Consent Agenda.

- 7E. Consider action to approve a resolution authorizing the City Manager to enter into an Interlocal Agreement with Dallas County for Household Hazardous Waste for Fiscal Year 2018.

This item was approved as RES-106-17 on the Consent Agenda.

- 7F. Consider and take action on a request for an Alternative Landscape Plan. The subject property is located at 8101 Lakeview Parkway further described as Lot 1, Block A, Amesbury Addition Phase III, City of Rowlett, Dallas County, Texas.

This item was approved as RES-107-17 on the Consent Agenda.

- 7G. Consider and take action on a request for Alternative Building Materials. The subject property is located at 8101 Lakeview Parkway, further described as being Lot 1, Block A, Amesbury Addition, Phase III, City of Rowlett, Dallas County, Texas.

This item was approved as RES-108-17 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Deputy Mayor Pro Tem Bobbitt, seconded by Councilmember Bell, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Consider action to approve a resolution appointing a Mayor Pro Tem as prescribed in the City Charter.

A motion was made by Councilmember Bell, seconded by Councilmember Sherrill, to appoint Martha Brown as Mayor Pro Tem. The motion carried with a vote of six in favor and one opposed (Bobbitt). This item was approved as RES-109-17.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

The meeting was adjourned at 11:36 p.m.


Tammy Dana-Bashian, Mayor


Laura Hallmark, City Secretary

Date Approved: October 10, 2017

