



City of Rowlett

Special Meeting Minutes

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City Council

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, October 10, 2017

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Bobbitt, Councilmember Bell, Councilmember Margolis, Councilmember Sherrill and Councilmember Grubisich

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.087 (Economic Development) and §551.071 (Consultation with Attorney) to discuss financial information and incentives for a business prospect within the Downtown district with which the City is conducting economic development negotiations, and to seek legal advice from the City Attorney relating to the Village of Rowlett. (45 minutes)

In Executive Session at 5:32 p.m. Out at 6:44 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to consult with the City Attorney and receive legal advice regarding billing issues with the City of Garland for wastewater treatment services. (30 minutes)

In Executive Session at 6:44 p.m. Out at 7:18 p.m.

3. WORK SESSION (6:45 P.M.)*Times listed are approximate.

- 3A.** Discuss the creation of an Ethics Sub-Committee. (40 minutes)

Due to time constraints, this item was discussed after the Regular Session.

Deputy Mayor Pro Tem Bobbitt presented the information for this item, outlining a proposed scope and purpose for a sub-committee. It was the consensus of Council to establish a sub-committee with three Councilmembers as members, including Deputy Mayor Pro Tem Bobbitt, Councilmember Sherrill and Councilmember Margolis. The resolution to establish this sub-committee will be presented at an upcoming meeting.

4. DISCUSS CONSENT AGENDA ITEMS

Councilmember Grubisich asked for clarification of item 7E. Mayor Dana-Bashian asked that item 7I be pulled for Individual Consideration. Councilmember Sherrill asked for clarification of item 7B. Laura Hallmark, City Secretary, stated there were typographical errors on the City Council minutes submitted, but had been corrected.

Council adjourned the Work Session at 7:23 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

Council reconvened in the Regular Session at 7:31 p.m.

INVOCATION – Steven Leatherwood, Chaplain for City of Rowlett Public Safety

PLEDGE OF ALLEGIANCE – Led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

5. PRESENTATIONS AND PROCLAMATIONS

5A. Recognition of State Board of Education 2017 Heroes for Children honoree Teresa Cook.

Mayor Dana-Bashian provided information on the Board's award and thanked Ms. Cook for her service to the school and the children of the community. Leisa Blalock, Campus Outreach Coordinator for Harmony School of Innovation, nominated Ms. Cook for the award and was present to provide additional information about Ms. Cook's involvement with the school and information about the Harmony's Charter School programming. Ms. Cook made some personal remarks as well.

5B. Hear presentation of the Monthly Financial report for the period ending August 31, 2017.

Wendy Badgett, Interim Finance Director, provided the report.

5C. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Dana-Bashian welcomed Boy Scout Everett Early Jr., a Rowlett resident, with Troop #914 out of St. Luke's Church in Dallas, who was attending the meeting in order to obtain his Citizenship in the Community Badge. She then announced the following:

COUNCIL MEETINGS

- NEXT REGULAR COUNCIL MEETINGS WILL BE HELD ON OCTOBER 17TH, NOVEMBER 7TH AND 14TH. NO MEETING ON NOVEMBER 21ST.

P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON TUESDAY, OCTOBER 24TH AT 6:30PM IN THE CITY HALL CONFERENCE ROOM.

BIG A ROAD IS OPEN!

- BIG A ROAD IS NOW OPEN IN BOTH DIRECTIONS AND WILL REMAIN OPEN FROM NOW ON!
- FINAL WALK-THROUGH WILL BE IN ABOUT 10 DAYS TO IDENTIFY ANY REMAINING ITEMS THAT NEED TO BE ADDRESSED

ROWLETT HOUSING FINANCE CORPORATION BOARD VACANCY

- CITY IS SEEKING APPLICANTS TO FILL POSITION ON HFC BOARD
- DEADLINE IS SUNDAY, OCTOBER 15TH
- FOR DETAILS & APPLICATION, LOG ONTO WWW.ROWLETT.COM, ON THE MAIN PAGE

CPR CLASS

- HELD SATURDAY, OCTOBER 21ST FROM 8:30AM – 12:30PM, AT RCC
- CALL 972-412-6230 TO REGISTER OR FOR MORE INFORMATION

ROWLETT LIBRARY

- GEEK OUT WITH TABLETOP – THURSDAY, OCTOBER 19TH AT 7 PM
- CYBERWORLD SAFETY– SATURDAY, OCTOBER 21ST AT 2 PM
- TRUNK OR TREAT AT THE LIBRARY – SATURDAY, OCTOBER 28TH AT 2 PM
- CALL OR EMAIL THE LIBRARY FOR INFORMATION ON ALL THE PROGRAMS THAT WILL BE OFFERED THIS MONTH. FROM STORY TIMES TO AFTER SCHOOL ACTIVITIES, THE LIBRARY IS YOUR AMAZING DISCOVERY PLACE! VISIT US AT 5702 ROWLETT ROAD OR CALL 972.412.6161.

PARKS AND RECREATION

- REGISTER NOW FOR CAMP FEAR CAMPOUT! HELD OCTOBER 27 & 28TH AT PECAN GROVE PARK.
- DON'T FORGET THE ROWLETT COMMUNITY CENTRE HAS EVENT SPACE FOR YOUR SPECIAL HOLIDAY EVENT. ROOMS BOOK QUICKLY FOR THE HOLIDAY SEASON SO STOP BY TODAY TO CHECK AVAILABILITY. LET US HELP MAKE YOUR HOLIDAY EVENT SPECIAL.

TRI-CITY LAKE RAY HUBBARD CLEANUP

- WILL BE HELD THIS SATURDAY, OCTOBER 14TH, HOSTED BY KEEP DALLAS BEAUTIFUL, KEEP GARLAND BEAUTIFUL & KEEP ROWLETT BEAUTIFUL.
- CHECK-IN BEGINS AT 8AM AT THE HELLA SHRINE OUTDOOR PAVILION; 2121 ROWLETT ROAD.
- VISIT WWW.TRICITYCLEANUP.COM FOR MORE INFORMATION

ANIMAL SHELTER

- NEXT LOW-COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, NOVEMBER 5TH, 2 – 5PM. LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
- TONIGHT'S FEATURED ANIMAL IS ELDEN – Adoptable Pets at the Animal Shelter

Deputy Mayor Pro Tem Bobbitt announced the annual Shoots and Ladders Softball Game between Rowlett Police and Fire at Community Park, Saturday, October 14th from 9 a.m. – 12 noon.

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A. Consider action to approve the Minutes of the City Council September 19, 2017 Regular Meeting, September 21, 2017 Special Meeting for Boards and Commissions Interviews, September 23, 2017 Special Meeting for Boards and Commissions Interviews and Appointments, September 29, 2017 Special Work Session Orientation Tour, September 30, 2017 Special Work Session Orientation and Teambuilding and October 3, 2017 Regular Meeting.

This item was approved on the Consent Agenda.

- 7B. Consider action to approve a resolution accepting the bid of and awarding contracts for the purchase of two (2) 2018 Ram 1500 SSV (\$53,602), one (1) 2018 Ram 2500 Crew Cab (\$33,921), and one (1) 2018 Ram 2500 Regular Cab (\$37,915) to Grapevine DCJ for a total amount of \$125,438 for the Fleet Department through the Tarrant County Purchasing Contract, #2016-185.

This item was approved as RES-110-17 on the Consent Agenda.

- 7C. Consider action to approve a resolution accepting the bid of and awarding a contract to Quality Excavation, Ltd. in the amount of \$2,499,059.80 with a ten percent (10%) contingency amount of \$249,905.98 and up to \$15,000.00 for an early completion bonus, resulting in a total project budget of \$2,763,965.78 for the Phase 1 Dalrock Estates Paving, Drainage, and Utility

Improvement Project, and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-111-17 on the Consent Agenda.

- 7D. Consider action approving a resolution authorizing a Master Interlocal Agreement governing co-sponsored and/or co-funded road and bridge maintenance projects between the City of Rowlett and Dallas County, and authorizing the Mayor to execute the necessary documents.

This item was approved as RES-112-17 on the Consent Agenda.

- 7E. Consider action to approve a resolution authorizing a change order to fiscal year 2017 Paymentus PO# 21700224 in the amount of \$11,000, due to increased volume of services.

This item was approved as RES-113-17 on the Consent Agenda.

- 7F. Consider action to approve a resolution authorizing a purchase order in the amount of \$68,000 to Paymentus for fiscal year 2018 payment processing fees.

This item was approved as RES-114-17 on the Consent Agenda.

- 7G. Consider and take action on a request for Alternative Building Materials for subject property located at 3318 Lakeview Parkway, further described as being Lot 2, Block 1, Boyd & Kneegs Business Park, City of Rowlett, Dallas County, Texas.

This item was approved as RES-115-17 on the Consent Agenda.

- 7H. Consider action to approve a resolution awarding a one-year contract with three one-year renewals to Bound Tree Medical LLC for the purchase of emergency medical supplies and medication for Rowlett Fire Rescue in the amount of \$98,134.00.

This item was approved as RES-116-17 on the Consent Agenda.

- 7I. Consider action to approve a resolution to enter into a 36-month agreement with Software House International (SHI) Government Solutions to purchase Microsoft software in the amount of \$431,118.60 through the interlocal purchasing agreement with the Texas Comptroller of Public Accounts and the State of Texas Department of Information Resources (DIR), and authorizing the City Manager to execute the necessary documents after City Attorney approval.

This item was removed for Individual Consideration.

Joey Brock, Interim Director of Information Technology, presented the information for this item.

A motion was made by Councilmember Margolis, seconded by Councilmember Sherrill, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-117-17.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Margolis, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

There are no items for this agenda.


TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

After the Regular Session, Council took a short break at 8:01 p.m. and reconvened in the Work Session to discuss item 3A at 8:08 p.m.

9. ADJOURNMENT

The meeting was adjourned at 8:25 p.m.



Tammy Dana-Bashian, Mayor



Laura Hallmark, City Secretary

Date Approved: October 17, 2017