



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, March 8, 2017
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Alan Hogan, Maria Dellaplain, Mike DeLatte, Matt Grubisich, Bernadette Hagmeier, Dolores Henning, Blake Margolis, Ken Romaine, Lonnie Cornwell

ABSENT: E.C. Umberger III, Kimberli Martinez, Gregory Craig

VISTORS:

STAFF: Bruce Hargrave, City Council liaison; Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Director of Parks & Recreation; Ricky Harris, Parks & Recreation Operations Manager

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1. Vice-Chairman Matt Grubisich called meeting to order at 7:01 p.m. Bernadette Hagmeier arrived at 7:10pm. Lonnie Cornwell arrived at 7:20 pm.
 2. Quorum present. Maria Dellaplain appointed as a voting member.
 3. Consider action to approve minutes from February 8, 2017.
 - A. Dolores Henning motioned to approve the February 8, 2017 minutes as written.
 - B. Ken Romaine seconded the motion.
 - C. Approved 6 - 0.
 4. Rowlett Hockey Association.

The Hockey Association representatives had an unexpected conflict in schedule; therefore they were unable to attend. They will be re-scheduled for next month.
 5. Update on the Highway 66 TxDot Green Ribbon project and the status of the GCAA Grant funding.

Angela Smith reported Texas Department of Transportation (TxDot) is moving forward with the entire plan but presently the final plans and final funding is still in process. The contract work could start as early as June 2017. TxDot is offering to include a computer controlled irrigation system since ours is outdated. TxDot will take over the maintenance for one year then it will be turned over to the City of Rowlett. Grant funds in the amount of \$250,000 from the Governor's Community Achievement Award will cover the hardscaping and the Green Ribbon funds will cover all the greens.
 6. Special Event Committee update - Dolores Henning.
 - A. Easter Egg Hunt will be held April 8th at Pecan Grove Park at 10:00am.
 - B. Pup-a-palooza will be held April 9th at Herfurth Park at 2:00pm.
 - C. Kid Fish will be held April 29th at Community Park at 9:00am.
 - D. Cardboard Boat Regatta will be held April 29th at Community Park at 1:30pm. This year one food truck will be included for the event.
 - E. Memorial Day Ceremony featuring Touch-a-Truck will be held May 27th at Pecan Grove Park at 10:00am. This year there will be a female key note speaker.
 - F. Fireworks on Main will be held July 4th. On March 21st City Council will be presented with the options for July 4th headliner to inquire about their choice of preference. Presently Bellamy Brothers and Commodores are the top two choices.



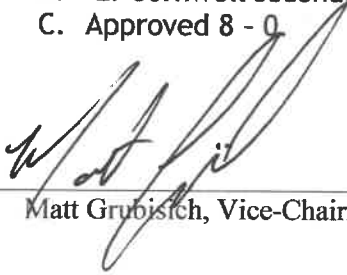
- G. Summer Concert Series begins in August on Fridays.
 - H. Special Events Committee is considering the idea of possibly holding a Pecan Fest.
 - I. All events need volunteers; board members were encouraged to consider offering assistance and to contact Robert Searle for details.
7. Update from City Council liaison, Bruce Hargrave.
At this time there are no topics related to Parks and Recreation Department although the City has many projects and new developments occurring.
8. Director's Report - Angela Smith
- A. Parks and Recreation presented to Council March 7, 2017 requesting funds for forestry, as well as, funding for a plan of where to plant trees. Council members appeared to be receptive and supportive of this request.
 - B. The RCC seniors enjoyed a program on Dementia versus Aging presented by Oxford Glen Memory Care of Sachse. They also provided breakfast. Seniors also attended a program about Meals on Wheels. Valentine prizes were given to all participants since the program was on 2/14/2017.
 - C. Contractors have begun to demo interior walls of lower level during the Community Centre renovation. Preliminary floor work has begun in order to prepare for the demolition of the downstairs kitchen and an office wall. Exterior work includes the installation of metal slabs which will aid in setting the concrete slabs that will cover the outer exposed areas behind the conference rooms.
 - D. Parks staff have been working on several projects with one being clean-up of debris at Lakeside Park; another is with the assistance from Public Works on the holes in the road and parking lot on the backside of Springfield Park that leads to the radio control airfield.
 - E. The City of Dallas and Recreation Department hosted the Dallas Senior Games and several of the RCC pickleball players entered the tournament.
 - F. Jill Beam, Recreation Programmer for Seniors, was recently crowned Ms. Texas Senior USA and she will compete for the title of Ms. Senior USA in Las Vegas on May 22nd.
 - G. As a reminder, la terra studio will present at the next board meeting regarding the Master Plan and the Hike & Bike Trail plan as far as where they are in the process. Attendance is important. Briefly discussed what will be expected for board members and the opportunities to be involved.
 - M. Grubisich requested there be a work session with la terra.
9. Public announcements by members of the Board and/or staff were made.
- A. Lonnie Cornwell announced Keep Rowlett Beautiful will host an electronic disposal and document shredding recycle day at Rowlett High School on March 25, 2017 from 9:00am - 1:00pm.
 - B. B. Hargrave stated the Rowlett Rotary has a Flag Lease Program which is a service project to help support various organizations and college scholarships for local high school students. A flag can be ordered and Rowlett Rotary will insert the flag sleeve so residents can display their patriotic spirit on various holidays. If interested in a flag let him know. In June the annual golf tournament will be held at Waterview Golf Course, so if you are interested in playing get with him.
 - C. Members can go to city website to submit requests on items to be considered for the next Bond projects. Question asked in regards to what Parks and Recreation is needing done. A list of what Parks and Recreation Department is requesting will be sent to board members.



10. Members of the Board may request topics for future agenda meetings.
No topics requested.

11. Adjournment

- A. Mike DeLatte motioned to adjourn at 7:48pm.
- B. L. Cornwell seconded motion.
- C. Approved 8 - 0



Matt Grubisich, Vice-Chairman



Angela Smith, Director of Parks and Recreation