



City of Rowlett

Special Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, January 9, 2018

6:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Bobbitt, Councilmember Bell, Councilmember Margolis, Councilmember Sherrill and Councilmember Grubisich

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 6:30 p.m.

2. EXECUTIVE SESSION

- 2A. The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) to consult with the City Attorney and receive legal advice regarding billing issues with the City of Garland for wastewater treatment services. (15 minutes)

In Executive Session at 6:31 p.m. Out at 6:51 p.m.

3. WORK SESSION (6:45 P.M.) *Times listed are approximate.

- 3A. Present recommended consultant team to develop a strategic plan for the City of Rowlett. (30 minutes)

Mark McAvoy, Interim Assistant City Manager, presented the process by which the selection committee came to their recommendation and provided options for a steering committee. He then introduced David Eisenlohr with Azimuth Group, who provided information about the company and the process they will take to create the strategic plan.

4. DISCUSS CONSENT AGENDA ITEMS

Council adjourned the Work Session at 7:32 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)

INVOCATION – Albert Idowu, Amazing Grace Parish

PLEDGE OF ALLEGIANCE – Led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

Council reconvened in the Regular Session at 7:40 p.m.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of Proclamation recognizing the volunteer efforts of RETREET, Texas Trees Foundation and Keep Rowlett Beautiful on December 9, 2017 to replant trees in the tornado affected areas of Rowlett and Garland.

Mayor Dana-Bashian presented the proclamation to Grady McGahan, Matt Grubisich and Mark Engen, representing the organizations listed.

- 5B.** Hear presentation of the Monthly Financial report for the period ending November 30, 2017.

Wendy Badgett, Interim Director of Finance, presented the report.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Dana-Bashian announced the following:

COUNCIL MEETINGS

- NEXT REGULAR MEETING WILL BE JANUARY 16TH AT CITY HALL. MAYOR'S STATE OF THE CITY ADDRESS PRESENTED ON JANUARY 16TH.
- SPECIAL COUNCIL MEETING HELD ON THURSDAY, JANUARY 18TH AT CITY HALL. 6:30PM START.

P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON TUESDAY, JANUARY 23RD, 6:30PM AT CITY HALL.

ROWLETT LIBRARY

UPCOMING EVENTS AT THE LIBRARY:

BLACK HISTORY MONTH BOOKMARK CONTEST – JANUARY 2 – 19	GEEK OUT – THURSDAY, JANUARY 18, 7PM
RETIREMENT PLANNING & SOCIAL SECURITY BENEFITS – SATURDAY, JANUARY 13, 2PM	FAMILY STORY TIME – SATURDAY, JANUARY 20, 2PM
KNITTING CLUB – TUESDAY, JANUARY 16, 7PM	GET WIMPY – SATURDAY, JANUARY 27, 2PM

FOR MORE INFORMATION ON THESE AND ALL OTHER PROGRAMS VISIT THE LIBRARY AT 5702 ROWLETT ROAD OR CALL 972.412.6161.

PARKS AND RECREATION –

- TICKETS ARE ON SALE FOR THE ANNUAL LITTLE SWEETHEART DANCE. \$40 PER COUPLE AT RCC. SATURDAY, JANUARY 27 FROM 7:00PM - 9:00PM.

CITY OFFICES CLOSED FOR THE MARTIN LUTHER KING, JR. HOLIDAY

- CITY OFFICES WILL BE CLOSED ON MONDAY, JANUARY 15TH.
- FCC WILL NOT BE CLOSED ON JANUARY 15TH, TRASH PICKUP WILL RUN ON SCHEDULE.

CITIZEN POLICE ACADEMY

- APPLICATIONS ARE BEING ACCEPTED THROUGH JANUARY 25TH (OR UNTIL THE CLASS IS FULL) FOR THE SPRING SESSION. CLASSES HELD EACH THURSDAY FROM 7 - 10PM BEGINNING FEBRUARY 1ST THROUGH APRIL 26TH (WITH ONE SATURDAY).
- CLASS SIZES ARE LIMITED TO 30 PARTICIPANTS. FOR DETAILED INFORMATION, CONTACT OFFICER REEVES AT 972.412.6242.

CPR CLASS

- ROWLETT FIRE RESCUE WILL HOLD THE AMERICAN HEART ASSOCIATION STANDARD FIRST AID/CPR CLASS ON SATURDAY, JANUARY 20TH, 8:30AM – 12:30PM AT RCC. \$30 FEE. CALL 972.412.6230 FOR MORE INFORMATION.

MAIN STREET IMPROVEMENTS

- IMPROVEMENTS INCLUDE STREET, SIDEWALKS, CURBS AND GUTTERS. WORK WILL OCCUR BETWEEN 9AM AND 5PM. PLEASE FOLLOW THE DETOUR SIGNS. MAP AVAILABLE ON MAIN PAGE OF WEBSITE.

ANIMAL SHELTER

- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, FEBRUARY 4TH, 2 – 5PM
 - LOCATED AT 8502 LIBERTY GROVE ROAD @ LIBERTY GROVE ANIMAL HOSPITAL
 - ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
- TONIGHT'S FEATURED ANIMAL IS: VAUGHN

FOR MORE INFORMATION REGARDING ANY CITY PROGRAMS OR SERVICES, VISIT WWW.ROWLETT.COM

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the City Council December 19, 2017 Regular Meeting.**

This item was approved on the Consent Agenda.

- 7B.** Consider action to approve a resolution approving a Local Transportation Project Advance Funding Agreement by and between the Texas Department of Transportation (TxDOT) for a Highway Safety Improvement Program (HSIP) project for traffic signal improvements along State Highway 66 (SH 66) and authorizing the Mayor to execute the necessary documents for said services.

This item was pulled for individual consideration.

A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Margolis, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-001-18.

- 7C.** Consider action to approve a resolution awarding the first of four one-year renewal options to extend the agreement with Nortex Concrete Lift and Stabilization, Incorporated for pavement leveling services in the annual amount of \$125,000 through the Interlocal Cooperative Purchase Agreement with the City of Grand Prairie and authorize the Mayor to execute the necessary documents for said services.

This item was approved as RES-002-18 on the Consent Agenda.

- 7D.** Consider action to approve a resolution authorizing a purchase order in the amount of \$685,000.00 to Paradigm Traffic Systems, Inc. for equipment and labor to install the Advanced Traffic Management System (ATMS).

This item was approved as RES-003-18 on the Consent Agenda.

- 7E.** Consider action to approve a resolution entering into an agreement with The Azimuth Group, Inc., to develop a strategic plan for the City of Rowlett.

This item was approved as RES-004-18 on the Consent Agenda.

- 7F.** Consider action to approve a resolution approving Task Authorization FY18-01LEE to the Agreement for Professional Services with Lee Engineering, LLC in the amount of \$65,900.00 for traffic signal engineering design services for the 2017 Highway Safety Improvement Program (HSIP) grant awarded to the City from the Texas Department of Transportation (TxDOT) and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-005-18 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Councilmember Margolis, seconded by Councilmember Sherrill, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.


8. ITEMS FOR INDIVIDUAL CONSIDERATION

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

The meeting was adjourned at 8:20 p.m.


Tammy Dana-Bashian, Mayor


Laura Hallmark, City Secretary

Date Approved: January 16, 2018