



City of Rowlett

Meeting Action Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, February 6, 2018

5:15 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Bobbitt, Councilmember Bell, Councilmember Margolis, Councilmember Sherrill and Councilmember Grubisich

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:15 p.m.

Mayor Pro Tem Brown arrived at 5:23 p.m.

2. EXECUTIVE SESSION

There are no items for this agenda.

3. WORK SESSION (5:15 P.M.)*Times listed are approximate.

3A. Present Library Visioning Task Force recommendations for interim facility. (45 minutes)

3B. Discuss an ordinance calling for a May 2018 Bond Election as recommended by the Community Investment Advisory Board. (30 minutes)

3C. Discuss Paddle Point Park parking lot improvements, proposed no fishing ordinance for a portion of the lake front and a contract extension with Dave Holl and Kayak Instruction, Inc., and Kayak Foundation, Inc. (30 minutes)

3D. Discuss the final draft of the 2018 Parks, Recreation and Trail Master Plan. (30 minutes)

4. DISCUSS CONSENT AGENDA ITEMS

Deputy Mayor Pro Tem Bobbitt requested that item 7E be pulled from the Consent Agenda for Individual Consideration. Staff requested that item 7H be withdrawn from consideration on the Consent Agenda and it will be presented at the next Council meeting.

Council adjourned the Work Session at 7:31 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:15 P.M.)*

INVOCATION – Brandon Jenkins, Still Water Church

PLEDGE OF ALLEGIANCE – Led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

Council reconvened in the Regular Session at 7:39 p.m.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Recognition of John Hardy, Ryan O'Malley, Caleb Harris and Ryan Trout for being named National Merit Scholarship Semifinalists.

Mayor Dana-Bashian presented Certificates of Recognition to the students who were present. She asked each of them to comment on their areas of interest and where they might attend college, along with their proposed major.

- 5B.** Hear presentation of the Monthly Financial report for the period ending December 31, 2017.

Wendy Badgett, Interim Finance Director, presented the report.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Dana-Bashian announced the following:

COUNCIL MEETINGS

- NEXT REGULAR MEETINGS WILL BE FEBRUARY 20TH, MARCH 6TH AND 20TH AT CITY HALL.
- NO SPECIAL COUNCIL MEETINGS SCHEDULED AT THIS TIME.

P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON TUESDAY, FEBRUARY 13TH AND 27TH, 6:30PM AT CITY HALL.

ROWLETT LIBRARY

- THE LIBRARY WILL BE CLOSED ON FRIDAY, FEBRUARY 9TH FOR STAFF DEVELOPMENT. THE BOOK RETURN WILL BE OPEN AND NO LIBRARY MATERIALS WILL BE DUE THAT DAY.
- FEBRUARY IS "LOVE YOUR LIBRARY" MONTH. TELL EVERYONE WHY YOU DO IN A POST ON THE LIBRARY'S FACEBOOK PAGE AND BE ENTERED TO WIN A \$50 TARGET GIFT CARD!
- UPCOMING EVENTS AT THE LIBRARY:

SENIOR BOOK CLUB – WEDNESDAY, FEBRUARY 7, 1 PM (AT THE RCC)	APOLLO THEATER WALK OF FAME - SATURDAY, FEBRUARY 17, 2 PM
EVERYONE CAN MAKE VALENTINES – SATURDAY, FEBRUARY 10, 2 PM	BUILD A BALLOON CAR RACER – SATURDAY, FEBRUARY 24, 2PM

- FOR MORE INFORMATION ON THESE AND ALL OTHER PROGRAMS VISIT THE LIBRARY AT 5702 ROWLETT ROAD OR CALL 972.412.6161.

ARTS & HUMANITIES COMMISSION

- ANNOUNCING THE 2018 YOUNG ARTIST EXHIBIT. STUDENTS GRADES K-12 (PUBLIC, PRIVATE OR HOME-SCHOOLED) ARE INVITED TO PARTICIPATE. FOR MORE INFORMATION, PLEASE VISIT: www.rowlett.com/index.aspx?NID-961

PARKS & RECREATION

- VOLUNTEERS NEEDED FOR SCENTRAL BARK DOG PARK BUILD! A COMMUNITY DIY PROJECT.
 - SATURDAY, FEBRUARY 10TH AT HERFURTH PARK, 2601 CENTENNIAL DR., 9AM TO 5:30PM.
 - HOSTED BY SACHSE PARK PALS AND CITY OF ROWLETT PARKS & RECREATION.

FIRE RESCUE

- CPR CLASS
 - WILL HOLD THE AMERICAN HEART ASSOCIATION STANDARD FIRST AID/CPR CLASS ON SATURDAY, FEBRUARY 17TH, 8:30AM – 12:30PM AT RCC. \$30 FEE. CALL 972.412.6230 FOR MORE INFORMATION.
- FEMA SAFE ROOM GRANT – A \$465,000 GRANT HAS BEEN AWARDED TO ROWLETT – FOR MORE INFORMATION GO TO ROWLETT.COM AND CLICK ON FEMA SAFE ROOM GRANT

MAIN STREET IMPROVEMENTS CONTINUE

- IMPROVEMENTS INCLUDE STREET, SIDEWALKS, CURBS AND GUTTERS. WORK WILL OCCUR BETWEEN 9AM AND 5PM. PLEASE FOLLOW THE DETOUR SIGNS. MAP AVAILABLE ON MAIN PAGE OF WEBSITE.

ANIMAL SHELTER

- NEXT ADOPT-A-THON WILL BE SATURDAY, FEBRUARY 17TH AT THE ROWLETT ANIMAL SHELTER
- NEXT LOW-COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, MARCH 4TH, 2 – 5PM
 - LOCATED AT 8502 LIBERTY GROVE ROAD @ LIBERTY GROVE ANIMAL HOSPITAL
 - ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
 - FEATURED PET TONIGHT IS: [NATASHA](#)
 - [ANIMALS AVAILABLE FOR ADOPTION](#)

FOR MORE INFORMATION REGARDING ANY CITY PROGRAMS OR SERVICES, VISIT ROWLETT.COM

6. CITIZENS' INPUT

1. Jean McKenzie, 4621 Horizon, Rowlett; spoke regarding the proposed No Fishing ordinance

2. Ken Romaine, 3001 Larkin Lane, Rowlett; spoke regarding the proposed No Fishing ordinance
3. William Shaver, 6916 Miller Road, Rowlett; offered the use of his property

7. CONSENT AGENDA

- 7A.** Consider action to approve minutes from the City Council January 16, 2018 Regular Meeting.

This item was approved on the Consent Agenda.

- 7B.** Consider action to approve a resolution awarding a contract to Dowager Utility Construction, Ltd. in the amount of \$275,875.00 with a ten percent (10%) contingency amount of \$27,587.50, resulting in a total project budget of \$303,462.50 for the Dexham Road 18-inch gravity sanitary sewer line repair and replacement project and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-008-18 on the Consent Agenda.

- 7C.** Consider action to approve a resolution accepting the bid of and awarding a construction contract to Urban Infraconstruction in the amount of \$791,876.50 plus a ten percent (10%) contingency in the amount of \$79,187.65 and up to \$10,000.00 for an early completion bonus, resulting in a total project budget of \$881,064.15 for reconstructing sections of alleys behind Willard Street, Larkspur Lane, and Shelley Lane and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-009-18 on the Consent Agenda.

- 7D.** Consider action to approve a resolution awarding the bid for the annual crack seal program for the Public Works Department to American Pavement Solutions, Inc. in an annual amount not to exceed \$130,000.00.

This item was approved as RES-010-18 on the Consent Agenda.

- 7E.** Consider action to approve an ordinance amending the Code of Ordinance of the City of Rowlett, Division 4, Article II, Chapter 42 by adding section 42-144 to prohibit fishing from the shoreline in designated "No Fishing" Zones in City Parks located within the greenbelt area of Lake Ray Hubbard.

This item was considered individually.

A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Bell, to approve the item as presented. The motion carried with a vote of six in favor and one opposed (Bobbitt). This item was approved as ORD-001-18.

- 7F.** Consider action to approve a resolution awarding a contract to North Rock Construction, LLC in the amount of \$290,844.60 for the construction of a new parking area and additional improvements to Paddle Point Park and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-011-18 on the Consent Agenda.

- 7G.** Consider action to approve a resolution entering into an Intergovernmental Agreement with Public Procurement Authority to allow the City to participate in the National Purchasing Partners (“NPP”) cooperative purchasing program, to cooperatively purchase goods and services under the NPP’s competitively bid contracts.

This item was approved as RES-012-18 on the Consent Agenda.

- 7H.** Consider action to approve a resolution entering into an Interlocal Agreement with National Cooperative Purchasing Alliance (“NCPA”), which will allow the City of Rowlett to cooperatively purchase goods and services under their competitively bid contracts.

This item was withdrawn from consideration and will be resubmitted at the next Council meeting.

- 7I.** Consider action to approve a resolution exercising the second of four one-year contract renewal options for the continuation of comprehensive disaster recovery management services with CDR Maguire Inc.

This item was approved as RES-013-18 on the Consent Agenda.

- 7J.** Consider action to approve a resolution exercising the second of four one-year contract renewal options for the continuation of disaster debris removal, reduction, disposal, and other emergency debris related services with Crowder Gulf, LLC.

This item was approved as RES-014-18 on the Consent Agenda.

- 7K.** Consider action to approve a resolution exercising the second of four one-year contract renewal options for the continuation of disaster debris monitoring and consulting services with True North Emergency Services, LLC.

This item was approved as RES-015-18 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Margolis, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Conduct a public hearing and take action on a request for a Minor Special Use Permit to allow solar panels on the front elevation of a roof on the single-family structure. The subject property is located at 3204 Dalrock Road further described as being Lot 17, Block 1 of Chantilly Bay, City of Rowlett, Rockwall County, Texas.

A motion was made by Councilmember Margolis, seconded by Councilmember Sherrill, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-002-18.

- 8B.** Conduct a public hearing and take action on a request for a rezoning from General Commercial/Retail-C-2 and Planned Development (PD) to Planned Development (PD) with an underlying base zoning of Limited/Retail Commercial (C-2). The subject properties are located at 3318 Lakeview Parkway further being described as 0.15 +/- acres out of Lot 3, Block 1, Boyd and Kneggs Business Park; 5101 Rowlett Road further being described as 2.5 +/- acres in the U Matthusen, Abstract No. 1017; and 3301 Enterprise Drive further being described as Lot 6, Block 1, Rowlett Business Park, City of Rowlett, Dallas County, Texas.

A motion was made by Councilmember Grubisich, seconded by Councilmember Margolis, to DENY the item as presented. The motion carried with a unanimous vote of those members present. This item was DENIED.

- 8C.** Conduct a public hearing and take action on a rezoning request from Single-Family Residential-40 (SF-40) to a Planned Development (PD) with an underlying Limited/Retail Commercial (C-1) base zoning. The subject property is located at 6917 Miller Road, further described as being 0.2 +/- acres in the James Hobbs Survey, Abstract #571, City of Rowlett, Dallas County, Texas.

A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Grubisich, to approve the item with 100% masonry exterior and impervious surfaces for all parking, sidewalks and driveways. The motion carried with a unanimous vote of those members present. This item was approved as ORD-003-18.

- 8D.** Consider action to approve an ordinance calling a special bond election to be held on May 5, 2018, and establishing the ballot language for the propositions therein as recommended by the City Council and the Community Investment Advisory Board.

A motion was made by Councilmember Margolis, seconded by Councilmember Sherrill, to approve the item as presented and change all references in the ordinance in Proposition B to \$8,871,782 to the amount of \$8,951,782. The motion carried with a unanimous vote of those members present. This item was approved as ORD-004-18.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

The meeting was adjourned at 9:58 p.m.