



# City of Rowlett

## Special Meeting Minutes

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

### City Council Comprehensive Plan Steering Committee Strategic Plan Steering Committee

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

---

Tuesday, January 30, 2018

7:00 P.M.

Municipal Building – 4000 Main Street

---

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present:** Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Bobbitt, Councilmember Bell, Councilmember Margolis, Councilmember Sherrill and Councilmember Grubisich

1. Introduction of Consultant Teams
2. Presentation by City Council/City Manager's Office outlining expectations.

Brian Funderburk, City Manager, welcomed everyone and thanked them for their service. He listed the committees and their members. Mayor Dana-Bashian also thanked everyone and outlined the vision and specific expectations of the steering committees. Mr. Funderburk reviewed the role of members in the process and as representatives of Rowlett on their ad hoc committees.

Mr. Funderburk then introduced David Eisenlohr, with the Azimuth Group, and Tiffany McLeod, with Freese and Nichols, who described their roles and partnership in the process.


After a short break at 7:38 p.m., the groups met in their individual rooms.

3. Breakout of Committee's to meet with their respective consultant groups to discuss process and next steps.
  - a. Strategic Plan Steering Committee – City Hall Room A
  - b. Comprehensive Plan Steering Committee – City Hall Conference Room

4. **Adjourn**

Strategic Plan Steering Committee – Adjourned at 9:33 p.m.

Comprehensive Plan Steering Committee – Adjourned at 9:25 p.m.

  
Tammy Dana-Bashian, Mayor

  
Laura Hallmark, City Secretary

Date Approved: February 20, 2018