



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, February 20, 2018

5:30 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Bobbitt, Councilmember Bell, Councilmember Margolis, Councilmember Sherrill and Councilmember Grubisich**

#### 1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

Councilmember Grubisich arrived at 5:32 p.m.

#### 2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the City's management contract and lease agreement with American Golf Corporation for the Waterview Golf Course. (30 minutes) THIS ITEM WILL BE DISCUSSED AT THE CONCLUSION OF THE REGULAR SESSION

In Executive Session at 8:27 p.m. Out at 9:16 p.m.

#### 3. WORK SESSION (5:30 P.M.)\*Times listed are approximate.

- 3A.** Hear a presentation on an update to the 2015 Community Investment Bond projects as well as other Capital Improvement Plan (CIP) construction projects. (45 minutes)
- 3B.** Hear a presentation and discuss the upcoming Rowlett Residential Safe Room Rebate Program. (30 minutes)
- 3C.** Discuss the creation of a Youth Advisory Council. (20 minutes)

- 3D.** Hear an update on a proposal at the Regional Transportation Council (RTC) regarding the possible funding for the IH-635 East Phase 3 project from US 75 to IH-30 and how that proposal could impact the IH-30 frontage road construction from Bass Pro Drive to Dalrock Road. (15 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

Item 7D was pulled for Individual Consideration to clarify updates to the proposed amendment. Item 7F was pulled for Individual Consideration to have the public conversation about this crucial project.

Council adjourned the Work Session at 7:18 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:15 P.M.)\***

**INVOCATION** – Cole Hedgecock, First Baptist Church

**PLEDGE OF ALLEGIANCE** – Led by the City Council  
**TEXAS PLEDGE OF ALLEGIANCE**

Council reconvened in the Regular Session at 7:32 p.m.

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Recognition of Kimberlin Academy's 3rd Grade Government Project.

Councilmember Grubisich, along with teachers and members of the 3<sup>rd</sup> grade, presented pictures of some of the pamphlets that were developed through their project.

- 5B.** Presentation of Proclamation recognizing Engineers Week during February 18 – 24, 2018.

Mayor Dana-Bashian presented the proclamation to City Engineer, Tom Harris. Shawn Poe, Director of Public Works, provided additional information about the role of Engineers in the operations of the City.

- 5C.** Receive the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2017, which includes the independent auditors' report.

Wendy Badgett, Interim Director of Finance, introduced the Accounting Staff: Denise Gomez – Accounts Payable, Brandie Gustafson – Payroll Accountant, Kim Jones-Townsend – Senior Accountant, Patricia Saenz – Revenue Accountant, Kaitlin Watkins – CIP Accountant and Tara Lopez – Senior Accountant. She then introduced Sara Dempsey, with Weaver and Tidwell, who presented the auditors' report.

- 5D.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Dana-Bashian announced the following:

**COUNCIL MEETINGS**

- NEXT REGULAR MEETINGS WILL BE MARCH 6<sup>TH</sup> AND 20<sup>TH</sup> AT CITY HALL.

- NO SPECIAL COUNCIL MEETINGS SCHEDULED AT THIS TIME.

### P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON TUESDAY, FEBRUARY 27<sup>TH</sup>, 6:30PM AT CITY HALL.

### ACTION CENTER

- WHEN YOU NEED TO REPORT A POTHOLE OR A WATER MAIN LEAK, GO ONLINE OR CALL THE ACTION CENTER. IT'S YOUR ONE-STOP SHOP FOR INFORMATION AND ASSISTANCE.
- ONLINE AT [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM) AND CLICK ON THE ACTION CENTER BUTTON IN THE UPPER LEFT OF PAGE. CALL 972.412.6100 AND YOU'LL SPEAK TO A COURTEOUS REPRESENTATIVE WHO WILL GET YOU TO THE RIGHT PERSON OR ANSWER YOUR QUESTIONS.
- YOU MAY VISIT IN PERSON AT CITY HALL LOCATED AT 4000 MAIN STREET.

### ONLINE CSS BILL PAY UNAVAILABLE OVERNIGHT

- ON 2/22-2/23, 9PM TO 4AM, PLANNED SERVER MAINTENANCE WILL OCCUR
- AN ALTERNATIVE PORTAL IS AVAILABLE FOR ONLINE CUSTOMER SELF SERVICE (CSS) PAYMENTS DURING THAT TIME.
- GO TO [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM) AND CLICK ON THE INFORMATION ON FRONT PAGE.

### ROWLETT LIBRARY

- FEBRUARY IS "LOVE YOUR LIBRARY" MONTH. TELL EVERYONE WHY YOU DO IN A POST ON THE LIBRARY'S FACEBOOK PAGE AND BE ENTERED TO WIN A \$50 TARGET GIFT CARD!
- UPCOMING EVENTS AT THE LIBRARY:

BUILD A BALLOON CAR RACER – SATURDAY, FEBRUARY 24 <sup>TH</sup> , 2PM	GEEK OUT FOR ADULTS – THURSDAY, MARCH 1 <sup>ST</sup> , 7 PM
DR. SEUSS' BIRTHDAY CELEBRATION – SATURDAY, MARCH 3 <sup>RD</sup> , 2 PM	"THE LONELIEST LETTERS ON ALPHABET ROW" – SATURDAY, MARCH 10 <sup>TH</sup> , 2 PM

- FOR MORE INFORMATION ON THESE AND ALL OTHER PROGRAMS, VISIT THE LIBRARY AT 5702 ROWLETT ROAD OR CALL 972.412.6161.

### ARTS & HUMANITIES COMMISSION

- ANNOUNCING THE 2018 YOUNG ARTIST EXHIBIT. STUDENTS GRADES K-12 (PUBLIC, PRIVATE AND HOME-SCHOOLED) ARE INVITED TO PARTICIPATE.
- FOR MORE INFORMATION, PLEASE VISIT THEIR PAGE AT: [www.rowlett.com](http://www.rowlett.com) THEN CLICK ON YOUNG ARTISTS EXHIBIT ON FRONT PAGE.

### PARKS & RECREATION

- SCENTRAL BARK DOG PARK GRAND OPENING SCHEDULED FOR SATURDAY, MARCH 17<sup>TH</sup>.
  - DUE TO THE RECENT RAINS AND MORE RAIN SCHEDULED, THE OPENING DATE HAS BEEN PUSHED OUT.
  - 10:00 AM TO 12:00 PM AT SCENTRAL BARK DOG PARK IN HERFURTH PARK, 2601 CENTENNIAL DRIVE.
  - HOSTED BY SACHSE PARK PALS AND CITY OF ROWLETT PARKS & RECREATION.
- PADDLE POINT PARK IMPROVEMENTS UNDERWAY, THIS IS A 2015 CIP BOND PROJECT.
  - PADDLE POINT WILL BE CLOSED FOR PARKING LOT IMPROVEMENTS.
  - IMPROVEMENTS WILL BE COMPLETED SOMETIME IN MAY.

### FIRE RESCUE

- FIRE RESCUE WILL HOLD THE AMERICAN HEART ASSOCIATION STANDARD FIRST AID/CPR CLASS ON SATURDAY, MARCH 17<sup>TH</sup>, 8:30AM – 12:30PM AT RCC. \$30 FEE, FOR 16 YEARS OR OLDER. CALL 972.412.6230 FOR MORE INFORMATION.

### MAIN STREET IMPROVEMENTS ARE FINISHED FOR NOW

- MAIN STREET IS OPEN NOW. PHASES 1 AND 4 ARE COMPLETE.
- PHASES 2 AND 3 WILL START WHEN THE WEATHER CONDITIONS ARE MORE FAVORABLE.

### NORTH TEXAS MUNICIPAL WATER DISTRICT CHLORINE MAINTENANCE

- BEGINS FEBRUARY 26<sup>TH</sup> AND GOES THROUGH MARCH 26<sup>TH</sup>
- FOR MORE INFORMATION, GO TO [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM) AND CLICK ON THE INFORMATION ON THE FRONT PAGE.

### FREE ELECTRONIC RECYCLING & DOCUMENT SHREDDING

- START COLLECTING YOUR STUFF – MAY 5<sup>TH</sup> IS THE DATE
- 9AM – 1PM AT ROWLETT HIGH SCHOOL PARKING LOT
- THANK YOU TO KEEP ROWLETT BEAUTIFUL FOR SPONSORING THIS EVENT

FOR MORE INFORMATION REGARDING ANY CITY PROGRAMS OR SERVICES,  
VISIT [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM)

### ANIMAL SHELTER

- NEXT LOW-COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, MARCH 4<sup>TH</sup>, 2 – 5PM
  - LOCATED AT 8502 LIBERTY GROVE ROAD @ LIBERTY GROVE ANIMAL HOSPITAL
  - ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
  - FEATURED PETS TONIGHT ARE: COOPER AND LEIGH ANN – SIBLINGS!
  - [AVAILABLE PETS FOR ADOPTION](#)

## 6. CITIZENS' INPUT

There were no speakers.

## 7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the City Council January 18, 2018 Special Meeting, January 30, 2018 Special Joint Meeting and February 6, 2018 Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B. Consider action to approve an ordinance amending Ordinance ORD-004-18 revising the bond issuance amounts for Propositions A, B and C and revising the ballot language for the propositions therein to include the bond issuance costs in addition to the project costs.

**This item was approved as ORD-005-18 on the Consent Agenda.**

- 7C. Consider action to approve a resolution adopting the 2018 Parks, Recreation, Open Space and Trail Master Plan.

**This item was approved as RES-016-18 on the Consent Agenda.**

- 7D. Consider action to approve a resolution approving a second amendment with Dave Holl, Kayak Instruction, Inc. and Kayak Foundation, Inc. to provide kayak, canoe and paddle board rental and program services at Paddle Point Park.

**This item was pulled for Individual Consideration.**

**A motion was made by Councilmember Grubisich, seconded by Councilmember Margolis, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as RES-017-18.**

- 7E. Consider action to approve a resolution entering into an Interlocal Agreement with National Cooperative Purchasing Alliance ("NCPA") to allow the City to participate in the NCPA's program for cooperative bidding and purchasing of goods and services under competitively bid contracts.

**This item was approved as RES-018-18 on the Consent Agenda.**

- 7F. Consider action to approve a resolution supporting the IH-30 frontage road construction project from Bass Pro Drive to Dalrock Road.

**This item was pulled for Individual Consideration.**

**A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Margolis, to approve the resolution as presented with the following change to Section 1: encourage the Governor, Legislature, Texas Transportation Commission and Regional Transportation Council to not collateralize critical regional transportation initiatives, such as the IH-30 expansion project between Bass Pro Drive and Dalrock Road. The motion carried with a unanimous vote of those members present. This item was approved as RES-019-18.**

- 7G. Consider action to approve a resolution accepting cooperatively bid pricing through multiple entities and awarding a contract to authorized dealer GL Seaman & Company in the amount of \$120,320.63 for purchase of tables, chairs and seating for the Rowlett Public Library and authorizing the City Manager to execute the necessary documents for said purchases.

**This item was approved as RES-020-18 on the Consent Agenda.**

- 7H. Consider action to approve a resolution accepting cooperatively bid pricing and awarding a contract to Workplace Solutions in the amount of \$52,837.31 for the purchase of office furniture for the Rowlett Public Library through the interlocal cooperative purchasing agreement with National Intergovernmental Purchasing Alliance (TCPN/NIPA) and authorizing the City Manager to execute the necessary documents for said purchase.

**This item was approved as RES-021-18 on the Consent Agenda.**

- 7I. Consider action to approve a resolution accepting cooperatively bid pricing and awarding a contract to Library Design Systems, Inc. in the amount of \$60,584.28 for the purchase of shelving for the Rowlett Public Library through the interlocal cooperative purchasing agreement with the

Texas Local Government Purchasing Cooperative (BuyBoard) and authorizing the City Manager to execute the necessary documents for said purchase.

**This item was approved as RES-022-18 on the Consent Agenda.**

- 7J.** Consider approving a Joint Election Contract with Dallas County Elections Department for the May 5, 2018, Bond Election.

**This item was approved as RES-023-18 on the Consent Agenda.**

**Passed the Consent Agenda**

**A motion was made by Councilmember Sherrill, seconded by Mayor Pro Tem Brown, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

There are no items for this agenda.

After a short break at 8:22 p.m., Council reconvened at 8:27 p.m. to discuss Executive Session item 2A.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

The meeting was adjourned at 9:16 p.m.