



Official Minutes of the Rowlett Public Library Advisory Board

Thursday, January 11, 2018

Rowlett Public Library

5702 Rowlett Road, Rowlett, TX 75089

1. Meeting called to order by Chair Jerry Hickman at 6:30 p.m. and determined a quorum was present.
 - *Members present: Jerry Hickman, Tana Daniels, Bill Schwab, Deborah Smith, Suzanne Webster, LaToya Lewis and Vicki Stallcup-Causey*
 - *Members absent: N/A*
 - *Council Liaison: Robert Blake Margolis*
 - *Staff present: Kathy Freiheit, Director of Library Services*
2. Chair selects voting alternate(s), if necessary.
 - *N/A*
3. Consider approving the minutes from the regular meeting held November 9, 2017.
 - *Bill S. moved to approve the November 9, 2017 meeting minutes as written; Deborah S. seconded the motion.*
 - *Approved 5-0.*

Robert Blake Margolis arrived at 6:36 p.m.

4. Discuss information for Joint Work Session with City Council on April 3, 2018.
 - *Annual meeting with Council to discuss 2017 accomplishments and 2018 goals and consider future budget needs*
 - *Jerry H. will present a PowerPoint*
 - *Please send feedback or ideas to include in the presentation to Kathy F.*
 - *Will discuss again at February meeting*
5. Director's Report.
 - *Overview of January activities; upcoming programs include:*
 - *January 6 – Bricks and Books*
 - *January 13 – Retirement Planning and Your Social Security Benefits*
 - *January 20 – Family Story Time*
 - *January 27 – Get Wimpy! Diary of a Wimpy Kid trivia fun*
 - *Annual Black History Month Bookmark Contest – Kids can design a bookmark celebrating Black History; entries due January 19th and winners will be announced January 26th on the Library's Facebook page; Jerry H. and Bill S. volunteered to serve as judges*
 - *February is Love Your Library Month; upcoming programs include:*
 - *February 3 – Family Story Time*
 - *February 10 – Everyone Can Make Valentines*
 - *February 17 – Apollo Theater Walk of Fame*
 - *February 24 – Build a Balloon Car Racer*
 - *Bill S. will coordinate pizza delivery for library staff appreciation on Wednesday, February 14*
6. Update on Library Visioning Task Force activities.
 - *Kathy F. announced Library renovation project is moving forward*

- *Library Visioning Task Force is scheduled to meet Wednesday, January 17 at 6 p.m. in the Annex Conference Room; Library Advisory Board members are welcome to attend and Kathy will send a reminder email*
- *Kathy provided a report on Task Force work done to date*
- *Additional square footage required some floor plan redesign which is being finalized*
- *No new move-in date yet, but hopefully before summer*
- *Blake M. noted there are 370 downtown parking spaces, not including DART*
- *Renovation of the downtown water tower is underway*

7. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.

- N/A

8. Future Topics for next meeting.

- *Call to order*
- *Chair selects voting alternate(s), if necessary*
- *Consider approving minutes from the previous meeting*
- *Discuss information for Joint Work Session with City Council on April 3, 2018*
- *Director's report*
- *Update on Library Visioning Task Force activities*
 - *Jerry H. to share minutes from January 17 Library Visioning Task Force meeting*
- *Public announcements*
- *Future agenda items*
- *Adjourn*

9. Adjournment.

- *Deborah S. moved to adjourn the meeting; Bill S. seconded the motion.*
- *Approved 5 – 0.*
- *Meeting adjourned at 7:03 p.m.*

Tara Daniels

Chairperson

2/8/18

Date