



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, March 6, 2018

5:15 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Bobbitt, Councilmember Bell, Councilmember Margolis, Councilmember Sherrill and Councilmember Grubisich**

#### 1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:15 p.m.

#### 2. EXECUTIVE SESSION

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.074 (Personnel) to deliberate the Performance Evaluation and duties of City Manager. (THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR PORTION OF THE MEETING) (60 minutes)

In Executive Session at 8:03 p.m. Out at 8:40 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the Economic Development Incentive Agreement for the Terra Lago project. (30 minutes)

In Executive Session at 5:17 p.m. Out at 6:03 p.m.

- 2C.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the Rowlett Chamber of Commerce Cooperation Agreement. (30 minutes)

In Executive Session at 6:03 p.m. Out at 6:14 p.m.

**3. WORK SESSION (6:15 P.M.)\***Times listed are approximate.

- 3A.** Discuss implementing a “Spirit of Rowlett Award” for individual resident recognition. (15 minutes)
- 3B.** Hear a presentation on an update to the Collin County Strategic Roadway Plan. (30 minutes)
- 3C.** Discuss approving an Interlocal Agreement with the Garland ISD and a resolution to accept the deeds for the Environmental Learning Center at 6301 Chiesa Road. (20 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

Council adjourned the Work Session at 7:18 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:15 P.M.)\***

**INVOCATION** – Mayor Pro Tem Brown

**PLEDGE OF ALLEGIANCE** – Led by the City Council  
**TEXAS PLEDGE OF ALLEGIANCE**

Council reconvened in the Regular Session at 7:31 p.m.

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Hear presentation of the Monthly Financial report for the period ending January 31, 2017.

Amanda Carter, Budget Officer, presented the report along with amounts of property and sales tax collected compared with the previous year.

- 5B.** Hear a presentation on the first quarter investment report for December 31, 2017.

Tara Lopez, Senior Accountant, presented the report.

- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Mayor Dana-Bashian announced the following:

**COUNCIL MEETINGS**

- NEXT REGULAR MEETINGS WILL BE MARCH 20<sup>TH</sup>, APRIL 3<sup>RD</sup> AND 17<sup>TH</sup> AT CITY HALL.
- SAVE THE DATE! A TOWN HALL - VISIONING MEETING IS SCHEDULED FOR MARCH 22<sup>ND</sup> FROM 6PM – 8PM AT RCC. IT IS RELATING TO THE COMPREHENSIVE PLAN AND STRATEGIC PLAN, “IMAGINE ROWLETT”.

**P & Z MEETINGS**

- NEXT MEETING WILL BE HELD ON TUESDAY, MARCH 13<sup>TH</sup> AND 27<sup>TH</sup>, 6:30PM AT CITY HALL.

## ACTION CENTER

- WHEN YOU NEED TO REPORT A POT HOLE OR A WATER MAIN LEAK, GO ONLINE OR CALL THE ACTION CENTER. IT'S YOUR ONE-STOP SHOP FOR INFORMATION AND ASSISTANCE.
- ONLINE AT [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM) AND CLICK ON THE ACTION CENTER BUTTON IN THE UPPER LEFT OF THE PAGE. CALL 972.412.6100 AND YOU'LL SPEAK TO A COURTEOUS REPRESENTATIVE WHO WILL GET YOU TO THE RIGHT PERSON OR ANSWER YOUR QUESTIONS.
- YOU MAY VISIT IN PERSON AT CITY HALL LOCATED AT 4000 MAIN STREET. WE ARE HERE TO SERVE!

## ROWLETT LIBRARY

- SPEND SPRING BREAK AT THE LIBRARY! EVERY DAY FROM MARCH 12-16 THERE WILL BE A PROGRAM FOR STUDENTS AT 2 PM.
- UPCOMING EVENTS AT THE LIBRARY:

THE LONELIEST LETTERS ON ALPHABET ROW - SATURDAY, MARCH 10 <sup>TH</sup> , 2PM	ST. PATRICK'S DAY FAMILY STORY TIME – SATURDAY, MARCH 17 <sup>TH</sup> , 2 PM
"B-O-R-E-D" GAMES," PLAY B-O-A-R-D GAMES WITH YOUR FRIENDS – SATURDAY, MARCH 24 <sup>TH</sup> , 2 PM	BUYING AND SELLING YOUR HOME WITH REALTOR PAM BELL - SATURDAY, MARCH 31 <sup>ST</sup> , 2 PM

- FOR MORE INFORMATION ON THESE AND ALL OTHER PROGRAMS VISIT THE LIBRARY AT 5702 ROWLETT ROAD OR CALL 972.412.6161.

## ARTS & HUMANITIES COMMISSION

- ANNOUNCING THE 2018 YOUNG ARTIST EXHIBIT. STUDENTS GRADES K-12 (PUBLIC, PRIVATE AND HOME-SCHOOLED) ARE INVITED TO PARTICIPATE.
  - FOR MORE INFORMATION PLEASE VISIT THEIR PAGE AT: [YOUNG ARTIST CONTEST](#)
- ALSO ANNOUNCING "ROWLETT SINGS," A VOCAL TALENT CONTEST FOR ROWLETT CITIZENS. BOTH SOLO AND GROUPS ARE ENCOURAGED TO PARTICIPATE.
  - FOR MORE INFORMATION ON CONTEST REQUIREMENTS AND INSTRUCTIONS ON HOW TO ENTER, VISIT: [www.rowlett.com/rowlettsings](http://www.rowlett.com/rowlettsings)

## PARKS & RECREATION

- SCENTRAL BARK DOG PARK GRAND OPENING SCHEDULED FOR SATURDAY, MARCH 17<sup>TH</sup>.
  - 10AM TO 12PM AT SCENTRAL BARK DOG PARK IN HERFURTH PARK, 4601 CENTENNIAL DRIVE.
  - HOSTED BY SACHSE PARK PALS AND CITY OF ROWLETT PARKS & RECREATION.
- EASTER EGG HUNT ON SATURDAY, MARCH 24<sup>TH</sup>.
  - 10AM TO 12PM AT PECAN GROVE PARK, 5300 MAIN STREET. THIS IS A FREE EVENT.
- PUP-A-PALOOZA WILL TAKE PLACE ON SUNDAY, MARCH 25<sup>TH</sup>.
  - 2PM TO 4PM AT SCENTRAL BARK DOG PARK IN HERFURTH PARK, 4601 CENTENNIAL DRIVE.
  - DOG FRIENDLY EASTER EGG HUNT. REGISTRATION IS \$10 PER DOG.

FOR MORE INFORMATION VISIT [WWW.ROWLETT.COM/PARKSANDREC](http://WWW.ROWLETT.COM/PARKSANDREC) OR CALL 972-412-6170.

#### FIRE RESCUE

- FIRE RESCUE WILL HOLD THE AMERICAN HEART ASSOCIATION STANDARD FIRST AID/CPR CLASS ON SATURDAY, MARCH 17<sup>TH</sup>, 8:30AM – 12:30PM AT RCC. \$30 FEE, FOR 16 YEARS OR OLDER. CALL

#### PUBLIC WORKS

- ANNUAL CRACK SEALING IS COMPLETE FOR THE YEAR. FORTY-THREE ROADS WERE SEALED FOR A TOTAL OF 26 MILES
- CONTRACTOR IS LEVELING VARIOUS ROADS WITH FOAM INJECTION
- TRAFFIC SIGNAL MAST ARMS ARE ASSEMBLED AND ATTACHED ON LIBERTY GROVE AT CHIESA
- TOLER BAY II LIFTSTATION UPGRADE BEGAN THIS WEEK

#### NORTH TEXAS MUNICIPAL WATER DISTRICT CHLORINE MAINTENANCE

- BEGAN FEBRUARY 26<sup>TH</sup> AND GOES THROUGH MARCH 26<sup>TH</sup>
- FOR MORE INFORMATION, GO TO [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM) AND CLICK ON THE INFORMATION ON THE FRONT PAGE.

#### FREE ELECTRONIC RECYCLING & DOCUMENT SHREDDING

- START COLLECTING YOUR STUFF – MAY 5<sup>TH</sup> IS THE DATE
- 9AM – 1PM AT ROWLETT HIGH SCHOOL PARKING LOT
- THANK YOU KEEP ROWLETT BEAUTIFUL FOR SPONSORING THIS EVENT

#### ANIMAL SHELTER

- NEXT LOW-COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, MAY 6<sup>TH</sup>, 2 – 5PM (DUE TO THE EASTER HOLIDAY ON APRIL 1<sup>ST</sup>)
  - LOCATED AT 8502 LIBERTY GROVE ROAD @ LIBERTY GROVE ANIMAL HOSPITAL
  - ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
  - FEATURED PET TONIGHT IS: CHANCE
  - [AVAILABLE ANIMALS FOR ADOPTION](#)

FOR MORE INFORMATION REGARDING ANY CITY PROGRAMS OR SERVICES,  
VISIT [ROWLETT.COM](http://ROWLETT.COM)

#### 6. CITIZENS' INPUT

There were no speakers.

#### 7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the City Council February 20, 2018 Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B. Consider and take action on a request for Alternative Building Materials. The subject property is located at 3314 Waterford Drive, further described as being Lot 6, Block A, of the Waterford Estates Subdivision, City of Rowlett, Dallas County, Texas.

**This item was approved as RES-024-18 on the Consent Agenda.**

- 7C.** Consider action to adopt an ordinance approving a new Rate Review Mechanism Tariff to govern future annual rate filings by Atmos Energy Corporation, Mid-Tex Division.

**This item was approved as ORD-006-18 on the Consent Agenda.**

- 7D.** Consider action to approve an ordinance revising existing provisions for the Rowlett Youth Advisory Council.

**This item was approved as ORD-007-18 on the Consent Agenda.**

### **Passed the Consent Agenda**

**A motion was made by Mayor Pro Tem Brown, seconded by Deputy Mayor Pro Tem Bobbitt, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

### **8. ITEMS FOR INDIVIDUAL CONSIDERATION**

There are no items for this agenda.

After a short break at 7:55 p.m., Council reconvened at 8:03 p.m. to discuss Executive Session item 2A.

### **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

### **9. ADJOURNMENT**

The meeting was adjourned at 8:40 p.m.