



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, February 14, 2018
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Alan Hogan, E.C. Umberger, Donna Ferguson, Gregory Craig, Mike DeLatte, Nancy DeVelde, Ken Romaine, Diana Moore, Bernadette Hagmeier, Lonnie Cornwell

ABSENT: Dolores Henning, Sean McGrew

VISTORS: Dale Morgan

STAFF: Blake Margolis, City Council liaison; Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Director of Parks & Recreation; Bo Hahn, Athletics/Aquatics Supervisor

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1. Chairman E.C. Umberger called meeting to order at 7:02 p.m.
 2. Quorum present.
 3. Consider action to approve minutes from January 10, 2018.
 - A. Mike DeLatte moved to approve the minutes as written.
 - B. Nancy DeVelde seconded the motion.
 - C. Approved 6 - 0.
 4. Urban Forestry Subcommittee Update.
 - A. Alan Hogan reported the committee has been reviewing other city ordinances to gather information to aid with drafting proposed recommendations of amending Rowlett's current tree ordinance. Receiving the Tree Canopy Analysis results will be important to consider while drafting the recommendations. Once the recommendation is ready the committee will present it to this board, as well as to Planning & Zoning Board, and City Council, etc.
 - B. Question asked about the Urban Forest Ecosystem Assessment and Canopy Analysis. Angela Smith reported this process has begun although the formal report is not complete. The canopy will not identify heritage trees. Board members of this committee feel heritage trees should be identified, therefore during the next committee meeting this topic should be discussed.
 5. Update on Scentral Bark dog park - Bo Hahn
 - A. One community build day was held and 150 fence posts were installed during this first event. Lunch was provided by Chick-fil-A of Rowlett, Roxie's Pet Sitting & Dog Walking services, Pizza Hut and Sachse Park Pals.
 - B. Throughout the month of February the Parks crew have install mesh gates, top railing and hardware to fences, and will dig holes for trees and waste stations.
 - C. The second community build day is re-scheduled to Feb 17, 2018 depending on weather. Plans are to finish paneling and trim for the backstop area, hang chain link fence, install two drive gates, plant new trees and install pet waste station.
 - D. There are several other work items such as to run a water line for the water fountain, signage, press release and prepare for the Grand Opening.



- E. Funding is still being raised for a shade structure and additional equipment for an obstacle course.
 - F. Grand Opening is scheduled for March 3, 2018 from 10am to 12pm. There are back-up dates for March 10, 2018 or March 17, 2018. Plans for this event were briefly discussed including the marketing aspects.
 - G. The draft of dog park rules was presented. Before this draft is finalized there will need to be an approval from the city attorney. If board members have suggestions they are encouraged to email staff.
 - H. If members want to place flyers at veterinarian offices, pet stores, feed stores, etc. then notify staff and flyers can be provided.
6. Update on Schrade Bluebonnet Park.
Angela Smith reported the entry sidewalk and walkway is complete. The welding for the art sculpture passed inspection. The sculpture was painted but rain ruined the paint so now it needs to be re-sandblasted then repainted. Weather is a factor in delaying the repainting. Denco, Inc., the construction contractor, is ready to proceed once the sculpture is ready. The department will install irrigation when the sculpture is complete. This project is being managed by Rowlett Public Works Department.
7. Update on Parks and Recreation Master Plan.
Parks and Recreation Department will recommend for City Council to approve the 2018 Parks, Recreation, Open Space and Trail Master Plan on February 20, 2018 during the City Council meeting. This will be on their consent agenda.
8. Update from City Council liaison, Blake Margolis.
- A. Main Street curb, gutter, and sidewalk improvements are almost complete.
 - B. Animal Shelter Adopt-a-Thon will be held February 17, 2018 starting at 10:00am hosted by Friends of Rowlett Animals.
 - C. Rowlett Strong is having a spirit event in support of fallen Richardson Police Officer David Sherrard. A list of restaurants in Rowlett and Wylie pledged to give a percentage of their daily receipts for certain days during the week of February 12th.
9. Public input and questions.
None.
10. Director's Report - Angela Smith
- A. The annual Little Sweetheart Dance was held with a Winter Wonderland theme and was one of the highest attended dances with 256 participants.
 - B. The tennis court updating at Herfurth Park is completed and back open for public use.
 - C. During the last meeting an inquiry was made to place bike sharing program as an agenda topic. The allocating of Bike-sharing programs is a Code Enforcement issue therefore concerns can be passed along to them for future discussions.
 - D. Paddle Point Park is temporarily closed until May while the parking lot, installation of the floating dock and boat ramp are underway. Trees from Paddle Point Park were relocated to Lakeside Park to make way for the new parking lot. A brief explanation about Kayak Instruct, Inc. and rezoning property was provided, including the goal of Kayak Instruct



building a facility for classroom instruction, selling kayaks, and an office. There will be a designated No Fishing area at Paddle Point to keep it free from hooks and lines to help with safety since this is a kayak launch.

- E. As of January 23, 2018, the City of Rowlett secured the full deeds of 6301 Chiesa Road from Dallas County Public Works and Garland Independent School District. The final details are being worked out with the school district. On March 6, 2018 City Council will have on their Consent agenda to approve a resolution to accept the deeds to the property.
- F. Rowlett Pickleball participated in the TAAF's Annual Winter Games in Pearland, TX. Susan Henderson took Gold in the Single's Division as well as Gold in the Double's Division.
- G. Youth basketball started with over 30 teams ranging from ages 5 to 12. Little Dribblers started and will run for four weeks to learn new elements of basketball.
- H. Jill Beam, Coordinator for senior programs, received the coveted TOMA Award for her presentation about Kids Kingdom at the Southwest Park and Recreation Training Institute in Oklahoma.
- I. 2018 CIP Bond Election will have three propositions. Proposition A is for paving and drainage improvements; Proposition B is for parks, trails and open space; Proposition C is for public safety and facility improvements. City Council approved for the call of an election in May. There is no tax increase and each proposition stands on its own.

11. Public announcements by members of the Board and/or staff were made.


- A. Mike DeLatte announced Rowlett USSSA Softball Association will be receiving a donation of \$25,000 from 1206, LLC to purchase a playground for the Adult Softball Complex at Community Park. There will be a press release. City of Rowlett will construct the site and take ownership of the playground after it is installed.
- B. March events: Easter Egg Hunt, Pup-pa-palooza and Grand Opening of Scentral Bark.

12. Members of the Board may request topics for future agenda meetings.

- A. EC Umberger requested Rowlett Strategic Plan.
- B. Ken Romain requested Rowlett Comprehensive Plan.
- C. Mike DeLatte requested an update on the Hwy 66 green ribbon project.

13. Adjournment

- A. Lonnie Cornwell moved to adjourn at 8:36 p.m.
- B. Gregory Craig seconded motion.
- C. Approved 8 - 0.



Mike DeLatte, Vice Chairman



Angela Smith, Director of Parks and Recreation