



# City of Rowlett Meeting Minutes City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

Tuesday, May 1, 2018

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Bobbitt, Councilmember Bell, Councilmember Margolis, Councilmember Sherrill and Councilmember Grubisich**

**1. CALL TO ORDER**

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

**2. EXECUTIVE SESSION (5:30 P.M.)\*Times listed are approximate.**

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to property at 4005 Coyle Street. (45 minutes)

In Executive Session at 5:31 p.m. Out at 6:00 p.m.

**3. WORK SESSION (6:15 P.M.)\***

- 3A.** Update Council on the work of the Court Governance Committee and court operations. (30 minutes)

Councilmember Sherrill made a presentation outlining the Committee’s mission, vision and purpose statements. Judge Pam Liston provided statements regarding the court and introduced Amy Thomas – Prosecutor, Dretha Burris – Juvenile Case Manager and Jacob Wetzel – Court Manager, who also provided comments.

- 3B.** Receive a presentation and hold a discussion to provide direction regarding regulation of dockless bike sharing systems. (30 minutes)

Maria Martinez, Community Services Manager, presented information regarding dockless bikes and what other cities have implemented or are testing as part of a pilot project. Council consensus was to limit the number of vendors, limit the number of bikes, have fixed staging locations, require data sharing, have enforcement options and require rebalancing by the companies. Staff will take these decision points and bring a proposed policy back to Council at a later date.

**4. DISCUSS CONSENT AGENDA ITEMS**

Council adjourned the Work Session at 7:28 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

**INVOCATION** – Dretha Burris, First Rowlett Methodist Church

**PLEDGE OF ALLEGIANCE** – Led by the City Council  
**TEXAS PLEDGE OF ALLEGIANCE**

Council reconvened in the Regular Session at 7:38 p.m.

**5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of Proclamation recognizing the month of May 2018 as Motorcycle Safety Awareness Month.

Deputy Mayor Pro Tem Bobbitt presented the proclamation to representatives from the following motorcycle clubs: Forbidden Souls, Dickweed, Christians and Blacksheep.

- 5B.** Presentation of Proclamation recognizing the week of May 6-12, 2018 as Rowlett Detention Officers Week.

Councilmember Sherrill presented the proclamation to detention officers, Rahil Jorai and Brian Wilburn. Also in attendance were Police Chief Mike Brodnax and Sgt. Kevin Harrelson.

- 5C.** Presentation of Proclamation recognizing the third graduating class of the Rowlett City Academy.

Mayor Pro Tem Brown presented the proclamation to the class members in attendance. Those graduating were:

Debby Bobbitt  
James Colvin  
Susan Findlay  
Neslie Fudge  
Scott Fundling  
Sara Gerardo  
Mario Gonzalez  
Jack Griffin  
Erin Harwell

Mike Hernandez  
Jerry Hickman  
Cheryl Koch  
Robert McCarrier  
Kellie McKee  
Susy Mejia  
Robert Paroski, Jr.  
Rick Ray  
Rick Shaffer

Diane Shaffer  
Jeff Sheldon  
Cindy Sing-Ling  
Michael Smith  
Deborah Theriault  
Cynthia Worthington  
Gloria Young-Brody

**5D. Presentation of Proclamation in recognition of Keep Rowlett Beautiful's 20<sup>th</sup> Anniversary.**

Councilmember Matt Grubisich presented the proclamation to the Board Members of KRB, as introduced by Mayor Pro Tem Brown, who is the Executive Director. Board members in attendance were: Mark Engen – President, Betty Engen, Dave Holl, Lonnie Cornwell, Deborah Smith – Secretary and Kathy Kirk – Treasurer. Mr. Engen provided some remarks about the organization.

**5E. Presentation of plaque to Council along with an update from JA BizTown (Junior Achievement of Dallas).**

This item was presented first.

Jan Murfield, President of Junior Achievement Dallas, presented a short video detailing the program and presented a plaque to Mayor Dana-Bashian and City Manager Brian Funderburk.

**5F. Hear presentation of the Monthly Financial report for the period ending March 31, 2018.**

Tara Lopez, Senior Accountant, presented the report.

**5G. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.**

Mayor Pro Tem Brown announced the following:

**COUNCIL MEETINGS**

- NEXT REGULAR MEETINGS WILL BE MAY 15<sup>TH</sup>, JUNE 5<sup>TH</sup> AND 19<sup>TH</sup> AT CITY HALL.
- SPECIAL MEETING – COUNCIL STRATEGIC WORKSHOP, THURSDAY, MAY 3<sup>RD</sup>, 3PM AT RCC.
  
- 2018 BOND ELECTION: VISIT [www.rowlett.com/2018Bond](http://www.rowlett.com/2018Bond) FOR MORE INFORMATION ABOUT THE THREE BOND PROPOSALS.
  - LAST DAY OF EARLY VOTING WAS TODAY.
  - ROWLETT RESIDENTS MAY CAST THEIR VOTE IN THE BOND ELECTION ON SATURDAY, MAY 5<sup>TH</sup> – PRECINCT SPECIFIC; MUST HAVE AN ID WITH YOU.

**P & Z MEETINGS**

- NEXT MEETINGS WILL BE HELD ON TUESDAY, MAY 8<sup>TH</sup> AND 22<sup>ND</sup>, 6:30PM AT CITY HALL.

**ROWLETT DIVERSITY COMMISSION**

- COUNCIL HAS CREATED A NEW COMMISSION TO PROMOTE AN ENVIRONMENT THAT ACCEPTS, CELEBRATES, AND APPRECIATES DIVERSITY WITHIN OUR COMMUNITY.
  - APPLICATION PROCESS IS NOW OPEN AND DEADLINE TO APPLY IS MAY 21<sup>ST</sup>
  - JOIN OTHER CITIZENS IN SERVING YOUR CITY!

**ROWLETT YOUTH ADVISORY COUNCIL**

- COUNCIL HAS CREATED A NEW ADVISORY COUNCIL FOR OUR YOUTH TO HAVE A VOICE IN THEIR GOVERNMENT.

- APPLICATION PROCESS IS NOW OPEN AND DEADLINE TO APPLY IS MAY 18<sup>TH</sup>
- FOR COMPLETE DETAILS AND ELIGIBILITY REQUIREMENTS LOG ONTO [WWW.ROWLETT.COM/RVAC](http://WWW.ROWLETT.COM/RVAC)

#### ACTION CENTER

- WHEN YOU NEED TO REPORT A POT HOLE OR A WATER MAIN LEAK, GO ONLINE OR CALL THE ACTION CENTER. IT'S YOUR ONE-STOP SHOP FOR INFORMATION AND ASSISTANCE.
  - ONLINE AT [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM) AND CLICK ON THE ACTION CENTER BUTTON IN THE UPPER LEFT OF THE PAGE. CALL 972.412.6100 AND YOU'LL SPEAK TO A COURTEOUS REPRESENTATIVE WHO WILL GET YOU TO THE RIGHT PERSON OR ANSWER YOUR QUESTIONS.
  - YOU MAY VISIT IN PERSON AT CITY HALL LOCATED AT 4000 MAIN STREET. WE ARE HERE TO SERVE!

#### ROWLETT LIBRARY

- UPCOMING EVENTS AT THE LIBRARY:

FREE COMIC BOOK DAY – COME IN COSTUME FOR SUPERHERO CRAFTS AND A FREE COMIC – MAY 5<sup>TH</sup>, 2 PM

- \*\*THE LIBRARY IS MOVING! LAST DAY OF SERVICE AT 5702 ROWLETT ROAD IS SATURDAY, MAY 5<sup>TH</sup>
  - THE LIBRARY WILL REOPEN AT 3900 MAIN STREET ON WEDNESDAY, JUNE 6<sup>TH</sup>
  - WHILE THE LIBRARY IS CLOSED FOR THE MOVE, MATERIALS CAN BE RETURNED TO THE BOOK DROP AT 5702 ROWLETT ROAD. NO ITEMS WILL BE DUE AND NO FINES WILL ACCRUE DURING THIS TIME.
  - 972.412.6161 WILL BE ANSWERED FROM 9:30AM TO 5:30PM DURING THE TRANSITION TIME. PHONE LINES WILL BE DOWN FOR 2-3 DAYS DURING THE TECHNOLOGY MOVE.
- THE LIBRARY SUMMER READING PROGRAM (FOR PEOPLE OF ALL AGES) WILL BEGIN ON MONDAY, JUNE 11<sup>TH</sup>
- FOR MORE INFORMATION ON THESE AND ALL OTHER PROGRAMS CALL 972.412.6161.

#### PARKS & RECREATION

- THE 2<sup>ND</sup> ANNUAL ROWLETT RUMBLE BEGINS THIS FRIDAY, MAY 4<sup>TH</sup> TO SUNDAY, MAY 6<sup>TH</sup>.
  - LOCATED AT HERFURTH PARK, 4601 CENTENNIAL
  - THIS TOURNAMENT WILL WELCOME 256 PICKLEBALL PLAYERS FROM 11 STATES TO ROWLETT.
- THE WETZONE OPENS FOR WEEKENDS ON SATURDAY, MAY 19<sup>TH</sup>, AND DAILY BEGINNING SATURDAY, JUNE 9<sup>TH</sup>.
  - REGISTRATION FOR AQUAMOTION, AQUA FIT, AND SWIM LESSONS ARE OCCURRING NOW.
  - FOR MORE INFORMATION CALL 972-412-6170 OR VISIT [WWW.WETZONEWATERPARK.COM](http://WWW.WETZONEWATERPARK.COM)
- MEMORIAL DAY / TOUCH-A-TRUCK CELEBRATION WILL BE HELD SATURDAY, MAY 26 AT THE ROWLETT COMMUNITY CENTRE. STARTS AT 10AM.

#### CREATE YOUR AMI (ADVANCED METERING INFRASTRUCTURE) PROFILE

- WATER CUSTOMERS NOW HAVE THE ABILITY TO ACCESS WATER CONSUMPTION ONLINE
  - SYSTEM READS EVERY HOUR FOR REAL-TIME USAGE INFORMATION
  - CREATE YOUR ACCOUNT AT [WWW.ROWLETT.COM/AMI](http://WWW.ROWLETT.COM/AMI)

- FOR MORE INFORMATION ABOUT THIS GREAT SERVICE, WATCH THE YOUTUBE VIDEO LISTED ON THE NEWS FLASH AT [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM), DATED FEBRUARY 5<sup>TH</sup>

#### NATIONAL DAY OF PRAYER

- WILL BE HELD THURSDAY, MAY 3<sup>RD</sup> AT THE RCC, 7AM – 8AM
  - HOSTED BY LEADERSHIP ROWLETT
  - REGISTER AT [WWW.ROWLETTCHAMBER.COM](http://WWW.ROWLETTCHAMBER.COM) UNDER EVENTS

#### FREE ELECTRONIC RECYCLING & DOCUMENT SHREDDING

- SATURDAY – MAY 5<sup>TH</sup> FROM 9AM – 1PM AT ROWLETT HIGH SCHOOL PARKING LOT
- THANK YOU KEEP ROWLETT BEAUTIFUL FOR SPONSORING THIS EVENT

#### PEACE OFFICERS' MEMORIAL DAY OBSERVANCE

- THIS EVENT PAYS TRIBUTE TO OFFICERS WHO HAVE DIED, OR HAVE BEEN DISABLED, IN THE LINE OF DUTY.
- TUESDAY, MAY 15<sup>TH</sup> AT 8:15 A.M.
- WILL TAKE PLACE DOWNTOWN – VETERANS PARK OR CITY HALL
- LOOK FOR MORE INFORMATION NEXT WEEK ON THE POLICE DEPARTMENT'S FACEBOOK PAGE

#### ANIMAL SHELTER

- NEXT LOW COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, MAY 6<sup>TH</sup>, 2 – 5PM LOCATED AT 8502 LIBERTY GROVE ROAD @ LIBERTY GROVE ANIMAL HOSPITAL
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
  - FEATURED PET TONIGHT IS: *DOMINO*
  - [ANIMALS AVAILABLE FOR ADOPTION](#)

FOR MORE INFORMATION REGARDING ANY CITY PROGRAMS OR SERVICES, VISIT [ROWLETT.COM](http://ROWLETT.COM)

#### 6. CITIZENS' INPUT

There were no speakers.

#### 7. CONSENT AGENDA

- 7A. Consider action to approve minutes from the City Council April 17, 2018 Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B. Consider action to approve an ordinance adopting and enacting Supplement Number 17, Volumes I and II, dated March 2018, to the Code of Ordinances.

**This item was approved as ORD-011-18 on the Consent Agenda.**

**Passed the Consent Agenda**

A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Margolis, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Conduct a public hearing and take action on a request for a Special Use Permit for property located at 5810 Miller Heights Drive, described as being 0.5129 +/- acres in the Daniel's Subdivision, Lot 1, Block 1, Abstract #789 Thomas Lumley Survey, City of Rowlett, Dallas County, Texas, to allow a maximum of four front facing garage doors as well as to allow up to 49% of the first-floor frontage to be garage doors.

Kameka Miller, Planner, provided the information for this item. Matt Daniel, applicant, provided additional information. The public hearing opened and closed with no speakers.

A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Grubisich, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-012-18.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

The meeting was adjourned at 8:34 p.m.

  
Tammy Dana-Bashian, Mayor

  
Laura Hallmark, City Secretary

Dated Approved: May 15, 2018