



# City of Rowlett

## Meeting Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, June 19, 2018

5:30 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Margolis, Councilmember Sherrill, Councilmember Bobbitt and Councilmember Bell**

**1. CALL TO ORDER**

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

**2. EXECUTIVE SESSION (5:30 P.M.)\*Times listed are approximate.**

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.072 (Purchase, exchange, lease, or value of real property) to discuss the use and disposition of city-owned property at 3901 Main Street. (30 minutes)

This item was pulled from the agenda.

- 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney) to receive legal advice and discuss anticipated franchise fee litigation against Charter Communications – Spectrum. (15 minutes)

In Executive Session at 5:32 p.m. Out at 5:51 p.m.

**3. WORK SESSION (6:15 P.M.)\***

- 3A.** Joint meeting of Senior Advisory Board and City Council. (30 minutes)

Rob Rose, Chair, called their portion of the meeting to order at 5:52 and introduced the Board members present: Virginia Denson, Charles Gaugler, Patricia Bird, Michael Britt and Janie Lossman. Other members not present: Susan Bell and Pam McKissick. Mr. Rose reviewed the Board's accomplishments over the last year, update on Star Transit, update on program participation, plans for the upcoming year. He also presented the budgetary requests from the Board, which included \$10,000 for DART vouchers and \$9,000 to continue staffing the golf cart shuttle service.

Budgetary requests will be considered at the Council's budget workshop this summer. Mr. Rose adjourned their portion of the meeting at 6:32 p.m.

- 3B.** Discuss Development Services Building Relocation Plan to 5702 Rowlett Road, the former location of the Rowlett Public Library. (45 minutes)

Jim Grabenhorst, Director of Economic Development and Daniel Acevedo, Urban Design Manager, reviewed the objectives of the Realize Rowlett 2020 Strategic Downtown Plan as it pertains to the Community Development building at 3901 Main Street. They then presented the proposed renovation plan for 5702 Rowlett Road. It was the consensus of Council to proceed with the plan and relocate Community Development and Economic Development, along with engineers to 5702 Rowlett Road.

#### **4. DISCUSS CONSENT AGENDA ITEMS**

Council adjourned the Work Session at 6:57 p.m.

#### **CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

**INVOCATION** – Dretha Burris, First Rowlett United Methodist Church

**PLEDGE OF ALLEGIANCE** – Led by the City Council  
**TEXAS PLEDGE OF ALLEGIANCE**

Council reconvened in the Regular Session at 7:32 p.m.

#### **5. PRESENTATIONS AND PROCLAMATIONS**

- 5A.** Presentation of Proclamation in recognition of June 19<sup>th</sup> as Emancipation Day.

Mayor Dana-Bashian presented the proclamation.

- 5B.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmembers made the following announcements as noted:

Councilmember Margolis:

PARKS & RECREATION

- FIREWORKS ON MAIN IS SCHEDULED FOR WEDNESDAY, JULY 4<sup>TH</sup>.
  - ACTIVITIES WILL BE HOSTED AT PECAN GROVE PARK (5300 MAIN STREET), BEHIND THE WET ZONE
  - THERE WILL BE A DEDICATED AREA FOR KIDS' ACTIVITIES AND LOTS OF FUN FOR THE FAMILY.
  - GEORGIA SATELLITES WILL BE THE HEADLINING ACT THIS YEAR
- PADDLE POINT PARK WILL PLAY HOST FOR THE NEXT "KAYAK PLAY DAY" – HELD ON JULY 15<sup>TH</sup> AND AUGUST 5<sup>TH</sup>! THIS IS AN INTRODUCTION TO BASIC SAFETY AND OPERATIONS OF KAYAKING AND PADDLEBOARDING. VISIT [WWW.ROWLETT.COM/PARKSANDREC](http://WWW.ROWLETT.COM/PARKSANDREC) FOR MORE INFORMATION.

Councilmember Sherrill:

ANIMAL SHELTER

- NEXT LOW-COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, JULY 1<sup>ST</sup>, 2 – 5PM LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
- ANIMALS AVAILABLE FOR ADOPTION

CPR CLASS OFFERED

- NEXT CPR CLASS WILL BE HELD ON JULY 21<sup>ST</sup>; COST IS \$30 AND OPEN TO ANYONE 16 YEARS OLD AND UP.
- CALL JULIE @ 972.412.6230 TO REGISTER

Councilmember Bobbitt:

REGISTER FOR THE CHAMBER OF COMMERCE FREEDOM 5K ON MAIN

- HELD ON WEDNESDAY, JULY 4<sup>TH</sup> AT 7AM IN FRONT OF THE CHAMBER, 4418 MAIN ST.

COME TO THE NEXT FARMERS MARKET

- NEXT DOWNTOWN FARMERS MARKET IS SCHEDULED FOR THURSDAY, JUNE 28<sup>TH</sup> FROM 4 TO 8PM (EVERY OTHER THURSDAY THROUGH SEPT 20<sup>TH</sup>)
- FOOD VENDORS AND MUCH MORE WILL BE AVAILABLE
- LIVE MUSIC IS FEATURED TOO!

CITY OFFICES CLOSED

- CITY OFFICES AND FACILITIES WILL BE CLOSED ON WEDNESDAY, JULY 4<sup>TH</sup> FOR THE HOLIDAY.
- THE WET ZONE WILL BE OPEN FOR THE HOLIDAY.
- FCC WILL CONDUCT GARBAGE COLLECTION ON YOUR REGULAR SCHEDULE.

Mayor Pro Tem Brown:

**COUNCIL MEETINGS**

- NEXT REGULAR MEETINGS WILL BE JULY 3<sup>RD</sup> AND 17<sup>TH</sup> AT CITY HALL.
- SPECIAL MEETING – COUNCIL STRATEGIC PLANNING SESSION FRIDAY & SATURDAY, JUNE 29<sup>TH</sup> & 30<sup>TH</sup> @ MAIN STREET EVENTS

**P & Z MEETINGS**

- NEXT MEETING WILL BE HELD ON TUESDAY, JUNE 26<sup>TH</sup>, 6:30PM AT CITY HALL.

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PUBLIC MEETINGS**

- FRIDAY, JUNE 29<sup>TH</sup>, 10:30AM @ CITY HALL COUNCIL CHAMBERS AND 6:00PM @ RCC
- CITY STAFF IS LOOKING FOR INPUT FROM RESIDENTS FOR THE CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) PROGRAM

Deputy Mayor Pro Tem Grubisich:

**ROWLETT LIBRARY**

- ROWLETT PUBLIC LIBRARY IS BACK DOWNTOWN AND READY FOR YOUR VISIT; LOCATED AT 3900 MAIN STREET!
- CHECK OUT THE MAP SHOWING ALL THE PARKING AVAILABLE DOWNTOWN ON THE LIBRARY'S MAIN WEBSITE PAGE.
- THE LIBRARY SUMMER READING PROGRAM (FOR PEOPLE OF ALL AGES) BEGAN ON JUNE 1<sup>ST</sup> AND GOES THROUGH AUGUST 4<sup>TH</sup> – THERE IS STILL TIME TO PARTICIPATE AND HAVE FUN! LOTS OF PROGRAMS AND PRIZES!
- FOR MORE INFORMATION CALL 972-412-6161

Councilmember Bell:

**ACTION CENTER**

- WHEN YOU NEED TO REPORT A POTHOLE OR A WATER MAIN LEAK, GO ONLINE OR CALL THE ACTION CENTER. IT'S YOUR ONE-STOP SHOP FOR INFORMATION AND ASSISTANCE.
  - ONLINE AT [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM) AND CLICK ON THE ACTION CENTER BUTTON IN THE UPPER LEFT OF THE PAGE. CALL 972.412.6100 AND YOU'LL SPEAK TO A COURTEOUS REPRESENTATIVE WHO WILL GET YOU TO THE RIGHT PERSON OR ANSWER YOUR QUESTIONS.
  - YOU MAY VISIT IN PERSON AT CITY HALL LOCATED AT 4000 MAIN STREET. WE ARE HERE TO SERVE!

Mayor Dana-Bashian:

**CREATE YOUR AMI (ADVANCED METERING INFRASTRUCTURE) PROFILE**

- WATER CUSTOMERS NOW HAVE THE ABILITY TO ACCESS WATER CONSUMPTION ONLINE
  - SYSTEM READS EVERY HOUR FOR REAL-TIME USAGE INFORMATION
  - CREATE YOUR ACCOUNT AT [WWW.ROWLETT.COM/AMI](http://WWW.ROWLETT.COM/AMI)

- FOR MORE INFORMATION ABOUT THIS GREAT SERVICE, WATCH THE YOUTUBE VIDEO LISTED ON THE NEWS FLASH AT [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM), DATED FEBRUARY 5<sup>TH</sup>

TO FIND OUT WHAT'S HAPPENING IN ROWLETT – CHECK OUT THE *FRIDAY @ 5*, A WEEKLY NEWSLETTER FROM CITY HALL. IT'S FULL OF INFORMATION ABOUT YOUR CITY AND IS AVAILABLE ON THE CITY'S WEBSITE AND FACEBOOK PAGE EVERY FRIDAY AFTER 5PM. OR YOU CAN CHOOSE TO HAVE IT SENT DIRECTLY TO YOUR EMAIL. STAY UP-TO-DATE AND KNOW WHAT'S GOING ON!

AND FOR MORE INFORMATION ON ANY CITY PROGRAMS OR SERVICES, VISIT [ROWLETT.COM](http://ROWLETT.COM)

ANIMAL SHELTER FEATURED PET: FEATURED PET TONIGHT IS GEORGETTE.

**6. CITIZENS' INPUT**

Linda Richard, 8710 Pheasant Run Drive, Rowlett; spoke regarding transportation for Seniors.

**7. CONSENT AGENDA**

- 7A.** Consider action to approve minutes from the City Council June 5, 2018 Regular Meeting.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action to approve a resolution for the continued annual maintenance payments for Tyler Technologies, Incorporated software as provided in the annual Information Technology budget and authorizing the City Manager to execute the necessary documents to continue said services.

**This item was approved as RES-054-18 on the Consent Agenda.**

- 7C.** Consider a resolution to ratify approval and payment of an adjustment agreement with the IRS for the 2016 tax year.

**This item was approved as RES-055-18 on the Consent Agenda.**

- 7D.** Consider action to approve an ordinance amending the existing provisions for the number of members of the Rowlett Youth Advisory Council.

**This item was approved as ORD-015-18 on the Consent Agenda.**

**Passed the Consent Agenda**

**A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Sherrill, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Consider action to approve appointments to the Rowlett Youth Advisory Council.

Councilmember Margolis presented the information for this item and announced the names of the appointees, some of whom were present.

**A motion was made by Councilmember Margolis, seconded by Councilmember Sherrill, to approve the item as presented. The motion carried with a unanimous vote of those members present.**

- 8B.** Consider action to adopt an ordinance appointing an Associate Judge for the Municipal Court of Record No. 1 of the City of Rowlett, Texas.

Mayor Pro Tem Brown presented the information for this item.

**A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Sherrill, to approve the item as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-016-18.**

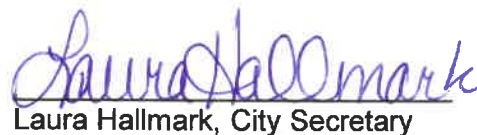
**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

The meeting was adjourned at 8:02 p.m.

  
Tammy Dana-Bashian, Mayor

  
Laura Hallmark, City Secretary

Date Approved: July 3, 2018