



Parks and Recreation Advisory Board Meeting Minutes
Wednesday, June 13, 2018
7:00 p.m.

Rowlett Community Centre, Room D
5300 Main Street, Rowlett TX 75088

PRESENT: Alan Hogan, Donna Ferguson, Ken Romaine, Diana Moore, Gregory Craig, Mike DeLatte, Lonnie Cornwell, Dolores Henning, E.C. Umberger, Sean McGrew

ABSENT: Nancy DeVelde, Bernadette Hagmeier

VISTORS: Greg McGinnis

STAFF: Blake Margolis, City Council liaison; Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Director of Parks & Recreation; Richard Harris, Parks & Recreation Operations Manager

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1. Chairman EC Umberger called meeting to order at 7:00pm.
 2. Quorum present.
 3. Consider action to approve minutes from May 9, 2018.
 - A. Mike DeLatte moved to approve the minutes as written.
 - B. Lonnie Cornwell seconded the motion.
 - C. Approved 7 - 0.
 4. Lakeside North Park presentation by Dave Holl.
 - A. EC Umberger explained Dave Holl requested to present information to this board. If board members want to further discuss the topic it can be added to the agenda of a future meeting.
 - B. Dave Holl shared his reason for wanting to present to his plan to this board which includes hopes to bring large groups in with growing programs. He idea is to put in 200 boats per hour. Aerial maps were used to point out areas of Lakeside North Park while speaking about his private development on his personal property located along Miller Road just east of the railroad tracks. There are 4 acres which is ample space for parking, trails, and opportunities to expand. Part of the land near water is designated as an undeveloped park and there are no plans in the city's budget to make an expansion. Building a kayak store on the property is a part of the long-term plan but cannot happen until the market changes. Paddle Point Park has already reached capacity. Members were invited to walk Mr. Holl's private property on Miller Road and see the access space being reference. He suggests the overall view of his plan is good for tying in to City of Rowlett's "On the Water. On the Move" promotion. Mr. Holl is not requesting funds from the city for this project but needs approval from the City of Rowlett to access that specific area of Lakeside North Park. Mr. Holl voiced he spoke with City of Dallas and there doesn't appear to be any issue with the kayak program going in that space and that the limitations are on the Rowlett side.
 - C. Questions asked on clarifications about public access and roads space for safety vehicles. Kayak Instruct, Inc. will continue at Paddle Point according to the signed agreement but would like to see expansion of the kayaking program. Mr. Holl asked board members to look at the master lease.



- D. Angela Smith suggested board members to research and reiterated if members want to discuss further the topic it can be placed as a future agenda item. If Dave Holl wants to share a large upcoming program with board members the information can be sent to Shelly Monroe or Angela Smith with the Parks and Recreation Department then the program information will be sent to board members which allows the opportunity for them attend and observe how the programs work.
5. Discuss a walk-through of Rowlett Parks.
 - A. Mike DeLatta introduced the idea of board members visiting various parks and providing feedback on park amenities and aesthetic of identified parks. The collected information will be used as a resource to assist the Parks and Recreation Department regarding some components of the 2018 Bond Election. A rating/comment form was provided to each member to complete this task.
 - A. Angela Smith provided some background information and how the process will work. This is a one-time task although there is consideration for it to be done in the future.
 6. Urban Forestry Subcommittee Update.

Alan Hogan reported the committee discussed the revised draft of ordinances. The plan is to present draft to developers in July, to Parks and Recreation Advisory Board in July or August, to Planning and Zoning in August then to City Council in late August. The purpose for these draft presentations is to obtain feedback, updates and approvals.
 7. Special Events Committee Update.
 - A. Dolores Henning announced the Summer Concert Series will be held on each Friday in August. This year the event will be held downtown. There will be two tribute bands and two variety bands including food trucks.
 - B. Dolores Henning announced Movies on Main will be held on three Fridays in September. This will be held downtown and there is pre-movie entertainment.
 - C. Fireworks on Main is July 4, 2018. Volunteers are needed. Board VIP packets will be available for picked up at RCC June 29th or will be brought to City Council work session on July 3, 2018.
 8. Discuss the City Council joint meeting scheduled for July 3, 2018.

A draft presentation was reviewed and members provided input on accomplishments, goals, and future concerns.
 9. Update from City Council liaison, Blake Margolis.

Main Street Farmers Market will be held downtown tomorrow from 1:00pm to 6:00pm.
 10. Public input and questions.

No input or questions.
 11. Director's Report.
 - A. Join Mayor Tammy Dana-Bashian at 9:00am on June 14, 2018 at the Rowlett Community Centre for coffee and chit chat.
 - B. Memorial Day Celebration was held May 26, 2018 and there was a great turn out making it a successful event.



- C. The Phoenix sculpture went vertical at Schrade Bluebonnet Park on June 1, 2018. The 14ft. concrete footer was poured & needed 10 days to cure. The other items involved in the construction of the park are in process such as frontage sidewalk, park entrance, pathway, benches, trees, flowers, plants, irrigation, tree lighting, in-street parking, along with ADA crosswalk and ramps. These items will be done by August 7, 2018.
12. Public announcements by members of the Board and/or staff were made.
- A. Ken Romaine stated the Rowlett Radio Control Club will hold the Annual Boy Scouts Fly Day on August 4, 2018. This past Saturday the night flying event was held at 7:30pm. These night fly events are held the second Saturday of each month.
 - B. Angela Smith mentioned the Boy Scouts are holding a camping event behind wet zone.
 - C. Mike DeLatte announced a new playground at Community Park has installed and being used.
13. Members of the Board may request topics for future agenda meetings.
- A. 501 C 3 and PAB appoint a member.
 - B. CIP Bond update.
14. Adjournment
- A. Dolores Henning made a motion to adjourn at 8:25 pm.
 - B. Lonnie Cornwell seconded the motion.
 - C. Approved 7 - 0.


EC Umberger, Chairman


Angela Smith, Director of Parks and Recreation