



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

Tuesday, July 3, 2018

5:30 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Margolis, Councilmember Sherrill, Councilmember Bobbitt and Councilmember Bell

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:31 p.m.

2. EXECUTIVE SESSION

There are no items for this agenda.

3. WORK SESSION (5:30 P.M.)*Times listed are approximate.

3A. Joint Work Session of Parks and Recreation Advisory Board and Council. (30 minutes)

Board Chair, E.C. Umberger, called their portion of the meeting to order at 5:32 p.m. He introduced Mike DeLatte – Vice Chair and then those members present introduced themselves: Ken Romaine, Dolores Henning, Alan Hogan, Diana Moore and Gregory Craig. Members not present: Bernadette Hagmeier, Nancy DeVelde, Lonnie Cornwell, Sean McGrew and Donna Ferguson. Mr. Umberger reviewed the Board's FY17 goals and accomplishments, plans for the upcoming year and future concerns. He then adjourned their portion of the meeting at 5:57 p.m.

3B. Hear a presentation on an update to the 2015 Community Investment Bond projects as well as other Capital Improvement Plan (CIP) construction projects. (45 minutes)

Shawn Poe, Director of Public Works, in the absence of Tom Harris, City Engineer, presented the updated.

- 3C.** Discuss a proposed ordinance granting a franchise agreement to Oncor Electric Delivery Company, LLC (Oncor). (30 minutes)

Mark McAvoy, Assistant City Manager, along with Barry Young, Oncor's Area Manager, provided information regarding the previous agreement and outlined the proposed new agreement. Council expressed concern regarding the length of the agreement with set rates. They would like to see the opportunity for periodic rate reviews during the term of the contract. Staff, along with the City Attorney will work with Oncor to see if those changes can be incorporated and will bring it back to Council for further discussion and consideration at a later date.

4. DISCUSS CONSENT AGENDA ITEMS

Council adjourned the Work Session at 7:20 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

INVOCATION – Randy Tahyi, The Anchor Church

PLEDGE OF ALLEGIANCE – Led by the City Council
TEXAS PLEDGE OF ALLEGIANCE

Council reconvened in the Regular Session at 7:32 p.m.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of Proclamation recognizing July as National Park and Recreation Month.

Councilmember Margolis presented the proclamation to Angie Smith, Director of Parks and Recreation, along with several members of staff and members of the Parks and Recreation Advisory Board.

- 5B.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmembers made the following announcements as noted:

Councilmember Margolis:

PARKS & RECREATION

- FIREWORKS ON MAIN IS SCHEDULED FOR WEDNESDAY, JULY 4TH.
 - ACTIVITIES WILL BE HOSTED AT PECAN GROVE PARK (5300 MAIN STREET), BEHIND THE WET ZONE

- GEORGIA SATELLITES WILL BE THE HEADLINING ACT THIS YEAR
- PADDLE POINT PARK WILL PLAY HOST FOR THE NEXT "KAYAK PLAY DAY" – HELD ON JULY 15TH AND AUGUST 5TH! THIS IS AN INTRODUCTION TO BASIC SAFETY AND OPERATIONS OF KAYAKING AND PADDLEBOARDING. VISIT WWW.ROWLETT.COM/PARKSANDREC FOR MORE INFORMATION.

ROWLETT LIBRARY

- ROWLETT PUBLIC LIBRARY IS OPEN AT 3900 MAIN STREET! A MAP SHOWING ALL THE PARKING AVAILABLE DOWNTOWN IS ON THE LIBRARY'S MAIN WEBSITE PAGE.
- THE LIBRARY SUMMER READING PROGRAM (FOR PEOPLE OF ALL AGES) BEGAN JUNE 11th AND CONTINUES THROUGH AUGUST 4th – IT'S NOT TOO LATE TO ENJOY THE MANY PROGRAMS OFFERED AND READ FOR GREAT PRIZES!
- FOR MORE INFORMATION CALL 972.412-6161

Councilmember Sherrill:

ANIMAL SHELTER

- NEXT LOW-COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, AUGUST 5th, 2 – 5PM LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL. THESE CLINICS ARE HELD THE FIRST SUNDAY OF EVERY MONTH (EXCLUDING HOLIDAYS).
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
- ANIMALS AVAILABLE FOR ADOPTION

CPR CLASS OFFERED

- NEXT CPR CLASS WILL BE HELD ON JULY 21st; COST IS \$30 AND OPEN TO ANYONE 16 YEARS OLD AND UP.
- CALL JULIE @ 972.412.6230 TO REGISTER

Councilmember Bobbitt:

COUNCIL MEETINGS

- NEXT REGULAR MEETING WILL BE JULY 17th AT CITY HALL.
- TOWN HALL MEETING REGARDING SCHOOL SAFETY AND ACTIVE SHOOTER AWARENESS AND RESPONSE, TUESDAY, JULY 31st, AT THE RCC BEGINNING AT 6:30 P.M.

P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON TUESDAY, JULY 10th AT 6:30PM AT CITY HALL.

CITY OFFICES CLOSED

- CITY OFFICES AND FACILITIES WILL BE CLOSED ON WEDNESDAY, JULY 4TH FOR THE HOLIDAY.
- THE WET ZONE WILL BE OPEN FOR THE HOLIDAY.
- FCC WILL CONDUCT GARBAGE COLLECTION ON YOUR REGULAR SCHEDULE.

Mayor Pro Tem Brown:

ARTS & HUMANITIES COMMISSION

- CALLING ALL WRITERS! THIS YEAR'S WRITING CONTEST, "SUMMER SCRIBES," IS OPEN TO YOUTH AND ADULTS, WITH CASH PRIZES AWARDED TO WINNING ENTRIES. DEADLINE FOR SUBMISSIONS IS JULY 20TH.
- ENTRY FORMS AND MORE INFORMATION CAN BE FOUND ON THE ARTS & HUMANITIES WEBSITE UNDER BOARDS AND COMMISSIONS AT ROWLETT.COM
- TORNADO PHOENIX STATUE DEDICATION SATURDAY, AUGUST 25TH AT 9 A.M. AT SCHRADER BLUEBONNET PARK.

Deputy Mayor Pro Tem Grubisich:

CREATE YOUR AMI (ADVANCED METERING INFRASTRUCTURE) PROFILE

- WATER CUSTOMERS NOW HAVE THE ABILITY TO ACCESS WATER CONSUMPTION ONLINE
 - SYSTEM READS EVERY HOUR FOR REAL-TIME USAGE INFORMATION
 - CREATE YOUR ACCOUNT AT WWW.ROWLETT.COM/AMI
 - FOR MORE INFORMATION ABOUT THIS GREAT SERVICE, WATCH THE YOUTUBE VIDEO LISTED ON THE NEWS FLASH AT WWW.ROWLETT.COM, DATED FEBRUARY 5TH

ACTION CENTER

- WHEN YOU NEED TO REPORT A POT HOLE OR A WATER MAIN LEAK, GO ONLINE OR CALL THE ACTION CENTER. IT'S YOUR ONE-STOP SHOP FOR INFORMATION AND ASSISTANCE.
 - ONLINE AT WWW.ROWLETT.COM AND CLICK ON THE ACTION CENTER BUTTON IN THE UPPER LEFT OF THE PAGE. CALL 972.412.6100 AND YOU'LL SPEAK TO A COURTEOUS REPRESENTATIVE WHO WILL GET YOU TO THE RIGHT PERSON OR ANSWER YOUR QUESTIONS.
 - YOU MAY VISIT IN PERSON AT CITY HALL LOCATED AT 4000 MAIN STREET. WE ARE HERE TO SERVE!

Councilmember Bell:

REGISTER FOR THE CHAMBER OF COMMERCE FREEDOM 5K ON MAIN

- THERE'S STILL TIME TO PARTICIPATE. REGISTRATION IS AVAILABLE TOMORROW MORNING FROM 6-7. RACE WILL BEGIN AT 7AM IN FRONT OF THE CHAMBER, 4418 MAIN ST.

COME TO THE NEXT FARMERS MARKET

- NEXT DOWNTOWN FARMERS MARKET IS SCHEDULED FOR THURSDAY, JULY 12TH FROM 4 TO 8PM AND EVERY THURSDAY THEREAFTER THROUGH SEPTEMBER
- FOOD VENDORS AND MUCH MORE WILL BE AVAILABLE
- LIVE MUSIC IS FEATURED TOO!

Mayor Dana-Bashian:

TO FIND OUT WHAT'S HAPPENING IN ROWLETT – CHECK OUT THE *FRIDAY @ 5*, A WEEKLY NEWSLETTER FROM CITY HALL. IT'S FULL OF INFORMATION ABOUT YOUR CITY AND IS AVAILABLE ON THE CITY'S WEBSITE AND FACEBOOK PAGE EVERY FRIDAY AFTER 5PM. OR YOU CAN CHOOSE TO HAVE IT SENT DIRECTLY TO YOUR EMAIL. STAY UP-TO-DATE AND KNOW WHAT'S GOING ON!

AND FOR MORE INFORMATION ON ANY CITY PROGRAMS OR SERVICES, VISIT ROWLETT.COM

ANIMAL SHELTER FEATURED PET: FEATURED PET TONIGHT IS *TICKLES*

6. CITIZENS' INPUT

Gerald Nichols, 2005 Portsmouth Drive, Richardson; 10th Annual Senior Awareness Day; Friday, August 3rd, 9am – noon; Granville Arts Center, 300 N. 5th Street, Garland.

7. CONSENT AGENDA

7A. Consider action to approve minutes from the City Council June 19, 2018 Regular Meeting.

This item was approved on the Consent Agenda.

7B. Consider action to approve a resolution accepting the bid of and authorizing staff to issue a purchase order for the purchase of a Chevrolet Colorado truck in the amount of \$25,615.50 from Lake Country Chevrolet for the Public Works Department through the Interlocal Cooperative Purchasing Agreement, Buyboard, contract #521-16.

This item was approved as RES-056-18 on the Consent Agenda.

7C. Consider an ordinance vacating, abandoning and quitclaiming 0.817 +/- acres of land along Old Princeton Road in favor of the abutting property owner (the Homestead at Liberty Grove) for the purposes of cleaning up a remnant right-of way easement and to allow for the transition to an alley.

This item was approved as ORD-017-18 on the Consent Agenda.

- 7D.** Consider a resolution approving a Facilities Agreement and ancillary escrow agreement between the City of Rowlett, Texas and Homestead at Liberty Grove Development 2, LLC, for the installation and construction of upsized sanitary sewer infrastructure generally located within the development, beyond what is required to accommodate for future needs and capacity of the surrounding area.

This item was approved as RES-057-18 on the Consent Agenda.

- 7E.** Consider action to approve a resolution accepting the bid of and awarding a contract to McMahon Contracting, L.P. in the amount of \$2,546,776.41 and approving a ten percent (10%) contingency amount of \$254,677.65 and up to \$15,000.00 for an early completion bonus, resulting in a total project budget of \$2,816,454.06 for the Phase 1 Lake Country Estates & Southridge Addition Paving and Drainage Improvement Project, and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-058-18 on the Consent Agenda.

- 7F.** Consider action to approve a resolution accepting the bid of and awarding a contract to McMahon Contracting, L.P. in the amount of \$1,193,093.99 base bid and \$127,158.60 paving alternate 1 for a total bid of \$1,320,252.59 and approving a ten percent (10%) contingency amount of \$132,025.00, resulting in a total project budget of \$1,452,277.59 for the Construction of Utilities and Paving at the Public Safety Training Facility site located at 8491 Schrade Road and authorizing the Mayor to execute the necessary documents for said services.

At staff's request, this item was withdrawn for consideration.

- 7G.** Consider action to approve a resolution accepting the bid of and awarding a contract to Urban Infraconstruction, Inc., in the amount of \$656,245 and approving a ten percent (10%) contingency amount of \$65,625 and up to \$10,000 for an early completion bonus, resulting in a total project budget of \$731,870 for the Alley Reconstruction behind the streets of Luna Drive/Allen Lane; Shorecrest Drive; and Shipman Street/Davis Street and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-059-18 on the Consent Agenda.

- 7H.** Consider action to approve a resolution accepting the bid of and awarding a contract to Austin Raymond Construction, in the amount of \$287,563 and approving a ten percent (10%) contingency in the amount of \$28,756 and up to \$10,000 for an early completion bonus, resulting in a total project budget of \$326,319 for the Community Development Block Grant Alley Reconstruction – Pollard Street; Pollard Street/Shearer Street and authorizing the Mayor to execute the necessary documents for said services.

This item was approved as RES-060-18 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Mayor Pro Tem Brown, seconded by Councilmember Sherrill, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

8A. Consider action to approve appointments to the Rowlett Diversity Commission.

Mayor Dana-Bashian presented the information for this item.

A motion was made by Councilmember Margolis, seconded by Councilmember Sherrill, to approve the item as presented. The motion carried with a unanimous vote of those members present.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

There was no action taken.

9. ADJOURNMENT

The meeting was adjourned at 8:09 p.m.


Tammy Dana-Bashian, Mayor


Laura Hallmark, City Secretary

Date Approved: July 17, 2018