



Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, March 13, 2018

City Hall Conference Room B

4000 Main Street, Rowlett, TX 75088

- 1) Meeting called to order by Chair Jeff Winget at 6:31 p.m. and determined a quorum was present.
 - *Members present: Jim Katzenberger, Tamra Williams, Deborah Crosby, Jeff Winget, Gary Alexander, Laura Keasling and Teresa Lua*
 - *Members absent: Neslie Fudge and LeighAnn Welk*
 - *Visitors: Christy Katzenberger and Shelby Coleman*
 - *Staff present: Mark McAvoy, Assistant City Manager; Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*
- 2) Chair selects voting alternate(s), if necessary.
 - *Alternate Teresa Lua selected as voting member in Neslie Fudge's absence.*
- 3) Consider approving minutes from the regular meeting held February 13, 2018.
 - *Motion made by Gary A. to accept meeting minutes as written; seconded by Tamra W.*
 - *Approved 5-0, 2 abstaining.*
- 4) Discuss public engagement and outreach efforts for the City comprehensive plan and strategic plan.
 - *Assistant City Manager Mark McAvoy presented Imagine Rowlett, a two-faceted planning process to update the City's comprehensive plan and strategic plan.*
 - *An online survey, plus several meetings are opportunities for citizens to provide feedback on how they envision Rowlett in the next 10 to 20 years.*
 - *Members of boards and commissions are encouraged to be ambassadors and share this information with friends and neighbors; would like as much citizen input as possible.*
- 5) Update on Public Art projects.
 - a) Sculpture maintenance
 - *Jim K. reported that two of the three Nic Noblique sculptures have been cleaned and waxed; one sculpture was left for Boy Scouts to do, will contact leader to schedule a date and time.*
 - b) "Phoenix" sculpture
 - *Jim K. updated on progress; field is almost dry enough to work in, sculpture has been sandblasted again and repainted with primer; piece is ready for final painting next week or possibly the end of this week.*

Moved to item 6 with the arrival of Shelby Coleman.

- 6) Discuss Commission participation in Village of Rowlett Main Street Market on May 12, 2018.
 - *Shelby Coleman, with Farmhouse Living, spoke with members about upcoming Main Street Market to be held on Saturday, May 12, 2018 and discussed how Commission could participate.*
 - *Commission is interested in participating to raise awareness of the arts in Rowlett*
 - *Ms. Coleman discussed a gallery-type setup with local artists' work on display*
 - *Committee formed with Jeff W. as contact person; Deborah C. and Teresa L. assisting*
 - *Ms. Coleman will block space for Commission, no cost for booth*
 - *Jim K. to contact Artists 'Round Texas*
 - *Deborah C. will contact the Wilkersons (art teachers) at Rowlett High School*
 - *Jim K. will contact Photography Club at Rowlett High School*
 - *Jeff W. will contact Rowlett Photography Club; also reach out to Robbert van Bloemendaal*
 - *Jeff W. will post announcement on Arts and Humanities Commission's Facebook page*
 - *Jeff W., Jim K. and Gary A. may have tables, chairs and canopies for use at the event*

- 5) c) Public Art Committee progress report
- *Jeff W. presented draft PowerPoint on Commission's vision for public art and asked for members' input; discussion ensued.*
- 7) Discuss information for Joint Work Session with City Council on Tuesday, June 19, 2018.
- *Discussed during Item 5C; Jeff W. will have finished PowerPoint ready for presentation at the April 10th meeting for final review.*
- 8) Review updates and take possible action on standing committee reports:
- a) Young Artists Exhibit
- *Take-in from 3-5 p.m. on Friday, March 23 and from 10 a.m. – 12 noon on Saturday, March 24. Judging to take place at 12:30 p.m. on Saturday*
 - *Ribbons, signage, display case key and supplies will be delivered to Annex on Friday, March 23.*
 - *Brenda shared a sample invitation to attend awards presentation at Council; invitations will be sent to winners, their families and teachers after standing committee has contacted the winners*
 - *Brenda will make final contact with winners just before Council meeting to confirm their attendance*
- b) Rowlett Sings
- *Only a few entries received to date; discussion ensued about canceling contest due to low number of entries; it was decided to proceed with contest and live competition*
 - *Gary A. researched rental costs for a portable stage; Laura K. will check with another vendor to see if available at lower cost; will defer decision about stage rental until take-in deadline*
 - *If a stage is rented, Kathy F. asked for pickup coordination with Rachel Wolpert at the Community Centre to avoid any conflict with after-competition room reservations; Gary A. suggested that Commission members could break down rental stage immediately after competition*
- c) Summer Scribes Writing Contest (Youth and Adult)
- *Adult Contest draft entry form given to Deborah C. for possible revisions; Youth Contest draft entry form given to Jeff W. for same*
 - *After any revisions, Deborah C. will email digital entry forms to Fine Arts contacts at Garland and Rockwall ISDs before May 18 and ask that information be forwarded to teachers*
 - *Info will be emailed to Publicity Committee and for posting on City's website by May 18.*
- d) Animal Shelter Adopt-a-Thon
- *Saturday, May 19*
 - *Commission partnering with Animal Shelter and will hold a drawing contest for children*
 - *Brenda will purchase chips and ten \$10 Petsmart gift cards to be given to winners of drawing contest*
 - *Commission members will notify winners, asking them to pick up gift cards from Laura K. at the Chamber of Commerce, Monday – Friday from 8 a.m. to 4 p.m.*
- e) Touch-a-Truck
- *Saturday, May 26*
 - *Commission partnering with Friends of Rowlett Animals and will hold a drawing contest for children*
 - *Brenda will purchase chips, additional drawing supplies and eight \$10 Petsmart gift cards to be given to winners of drawing contest*
 - *Commission members will notify winners and direct them to pick up gift cards from Laura K. at the Chamber of Commerce, Monday – Friday from 8 a.m. to 4 p.m.*
- f) Publicity
- *Jeff W. will forward banner information to Brenda for purchase*
 - *Jeff W. reported meeting with Jenell Sheppard of Rowlett Summer Musicals, a youth-based theater organization. Item will be placed on upcoming agenda for further discussion.*
- 9) Public Announcements.
- *Last day for Library to be open at current location is Saturday, May 5; will re-open Wednesday, June 6 at Main Street location*
 - *No May meeting due to library move*

10) Future topics.

- *Call to order*
- *Chair selects voting alternate(s), if necessary*
- *Consider approving minutes from previous meeting*
- *Update on Public Art Projects*
 - a) *Sculpture maintenance*
 - b) *“Phoenix” sculpture*
- *Discuss Commission participation in Village of Rowlett Main Street Market on May 12, 2018*
- *Discuss information for Joint Work Session with City Council on Tuesday, June 19, 2018*
 - *Public Art Committee progress report*
- *Review updates and take possible action on standing committee reports:*
 - *Young Artist Exhibit*
 - *Rowlett Sings*
 - *Summer Scribes Writing Contest – youth and adult*
 - *Animal Shelter Adopt-a-Thon*
 - *Touch-a-Truck Participation*
 - *Photography Contest*
 - *Publicity*
- *Public announcements*
- *Future agenda items*
- *Adjourn*

11) Adjournment

- *Meeting adjourned at 8:35 p.m.*

Approved by the Rowlett Arts and Humanities Commission:

Signature



Date

April 10, 2018