



Official Minutes of the Rowlett Public Library Advisory Board

Thursday, April 12, 2018

Rowlett Public Library

5702 Rowlett Road, Rowlett, TX 75089

1. Meeting called to order by Chair Jerry Hickman at 6:32 p.m. and determined a quorum was present.
 - *Members present: Jerry Hickman, Tana Daniels, Bill Schwab, Vicki Stallcup-Causey and Suzanne Webster*
 - *Members absent: Deborah Smith and LaToya Lewis*
 - *Staff present: Kathy Freiheit, Director of Library Services*
2. Chair selects voting alternate(s), if necessary.
 - *Alternate Suzanne W. selected as voting member in Deborah's absence.*
3. Consider approving the minutes from the regular meeting held March 8, 2018.
 - *Bill S. moved to approve the March 8, 2018 meeting minutes as written; Tana D. seconded the motion.*
 - *Approved 5-0.*
4. Community Investment Advisory Board presentation on 2018 Bond Election.
 - *N/A*
5. Recap of Joint Work Session with City Council held April 3, 2018.
 - *Kathy F. confirmed work session went well; good engagement with Council.*
6. Cardboard Boat Regatta Challenge on Saturday, April 28, 2018.
 - *Kathy F. reported that the Parks Board has issued a challenge to other City boards and commission to compete with them in the Cardboard Boat Regatta Challenge on Saturday, April 28, 2018.*
7. Director's Report.
 - *Last day of service at current location is Saturday, May 5th; Library will re-open Wednesday, June 6th at 3900 Main Street location*
 - *April 30th from 4 – 6 p.m. Trail Ridge Construction Management will host a preview of new library space; invitations will be emailed and RSVPs are requested*
 - *May 4th – May the Fourth Be with You!; dress up to celebrate Star Wars with crafts, snacks and movie*
 - *May 5th - Free Comic Book Day; kids can make super hero masks and capes, free comic book giveaways while supplies last*
 - *May 5th – returns can continue to be made at 5702 location until Library re-opens downtown*
 - *May 30 and 31 – staff training to acclimate to new space; Bill will provide pizza on Thursday, May 31*
 - *Upcoming April activities include:*
 - *April 14 – Mario Kart tournament*
 - *April 21 – Earth Day Story Time and Craft*
 - *April 28 – Bricks and Books*
8. Public announcements: Members of the Commission and or staff may make announcements of local civic events. No member of the board or commission may discuss or take any action with regard to the announcements.
 - *No Library Advisory Board meeting in May due to library move; will meet June 14th in the class/board room at the new location*
 - *Ribbon cutting on June 6th – first day at new location*

9. Future Topics for next meeting.

- *Call to order*
- *Chair selects voting alternate(s), if necessary*
- *Consider approving minutes from the previous meeting*
- *Director's report*
- *Move recap*
- *Public announcements*
- *Future agenda items*
- *Adjourn*

10. Adjournment.

- *Bill S. moved to adjourn the meeting; Tana D. seconded the motion.*
- *Approved 5 – 0.*
- *Meeting adjourned at 7:29 p.m.*

Tana Daniels
Chairperson

6/15/18
Date