



City of Rowlett

Meeting Minutes

City Council

4000 Main Street
Rowlett, TX 75088
www.rowlett.com

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Tuesday, July 17, 2018

5:00 P.M.

Municipal Building – 4000 Main Street

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Sherrill, Councilmember Bobbitt (arrived at 5:11 p.m.) and Councilmember Bell

Absent: Councilmember Margolis

1. CALL TO ORDER

Mayor Dana-Bashian called the meeting to order at 5:00 p.m.

2. EXECUTIVE SESSION (5:00 P.M.)*Times listed are approximate.

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the Waterview Golf Club. (30 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION**

In Executive Session at 8:52 p.m. Out at 9:41 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the Bayside project and the Development Agreement. (45 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION**

In Executive Session at 9:45 p.m. Out at 11:45 p.m.

- 2C.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to KMS Retail v. City of Rowlett. (15 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION**

In Executive Session at 8:35 p.m. Out at 8:52 p.m.

3. WORK SESSION (5:00 P.M.)*

- 3A.** Joint Work Session of Animal Advisory Board and Council. (30 minutes)

Deana Seigler, Vice Chair, called their portion of the meeting to order at 5:02 p.m. and introduced those members present: Sue Hartson, Katherine Rinz, Israel Deases and Victoria Miles. Members not present were: Chuck Dumas, Dr. Lori McKelroy, Dawna Carabajal, Monica Kizziar and Valerie Syed. Ms. Seigler outlined the purpose of the Animal Shelter Advisory Board, the year's statistics for the Shelter and focus for the next year. Ms. Seigler adjourned their portion of the meeting at 5:27 after a motion by Ms. Rinz and second by Mr. Deases.

- 3B.** Discuss authorizing the issuance and sale of City of Rowlett, Texas General Obligation Bonds authorized in 2018, and Waterworks and Sewer System Revenue Bonds, both Series 2018. (15 minutes)

Wendy Badgett, Interim Director of Financial Services, along with Boyd London of Hilltop Securities, reported on the details of the bond offering. Ms. Badgett outlined the change to the first offering due to taxable bonds regulations and the amounts for Waterview Golf Club were changed between the first and second years. Mr. London reviewed more details of the bond sale.

- 3C.** First and Second Quarter Update on FCC Solid Waste and Recycling Services. (25 minutes)

Shawn Poe, Director of Public Works introduced FCC staff members, Wendy Chance and Jeff Morley, who presented the update.

- 3D.** Discuss proposed allocations for 2018-2019 Community Development Block Grant funding. (30 minutes)

Maria Martinez, Community Services Manager, reviewed the previous allocations and recommendations for the next year's allocations.

- 3E.** Update City Council on Employee Benefits Strategy for Fiscal Year 2019 to include Plan Performance Updates and the Wellness Program. (15 minutes)

Due to time constraints, this item was discussed at the conclusion of the Regular Session.

Richard Jones, Director of Human Resources, presented the update and recommendations that will be submitted for consideration at a future meeting.

3F. Discuss a proposed pilot policy for the regulation of Dockless bike systems. (25 minutes)

This item was discussed after Item 3D.

Ms. Martinez provided recommendations for a policy that will be submitted for consideration at a future meeting.

4. DISCUSS CONSENT AGENDA ITEMS

Council adjourned the Work Session at 7:16 p.m.

CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)*

INVOCATION – Ryan Hankins, Church in the City

PLEDGE OF ALLEGIANCE – Led by the City Council

TEXAS PLEDGE OF ALLEGIANCE

Council reconvened in the Regular Session at 7:33 p.m.

5. PRESENTATIONS AND PROCLAMATIONS

5A. Presentation of Proclamation as part of the Rowlett Veterans Recognition Program to Rick Kizziar who served during Desert Storm.

Mayor Dana-Bashian, along with Brian Wilburn of Third Watch LE MC, presented Mr. Kizziar with a proclamation and personalized Quilt of Valor. Also presented was a United States flag that had been flown over the State Capitol Building.

5B. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmembers made the following announcements as noted:

Councilmember Sherrill:

COUNCIL MEETINGS

- NEXT REGULAR MEETINGS WILL BE AUGUST 7TH AND 21ST AT CITY HALL.
- TOWN HALL MEETING REGARDING SCHOOL SAFETY AND ACTIVE SHOOTER AWARENESS AND RESPONSE, HELD TUESDAY, JULY 31ST AT THE RCC BEGINNING AT 6:30 P.M.

P & Z MEETINGS

- NEXT MEETING WILL BE HELD ON TUESDAY, JULY 24TH, 6:30PM AT CITY HALL.

PARKS & RECREATION

- SUMMER CONCERT SERIES SCHEDULED FOR FRIDAYS IN AUGUST
 - ACTIVITIES WILL BE HOSTED IN DOWNTOWN ROWLETT (4000 MAIN STREET), ACROSS FROM CITY HALL
 - EACH WEEK EVENT WILL BEGIN AT 7 PM, WITH LIVE MUSIC AT 7:30 PM
- SCENTRAL SOCIAL SPLASH WILL BE HELD ON SATURDAY, JULY 21ST
 - ACTIVITIES HELD AT SCENTRAL BARK DOG PARK (4601 CENTENNIAL DRIVE), IN HERFURTH PARK
 - ADMISSION IS FREE, BRING YOUR OWN WATER BOWL
- VISIT WWW.ROWLETT.COM/PARKSANDREC FOR MORE INFORMATION.

Councilmember Bobbitt:

ROWLETT CITIZEN CORPS COUNCIL (RCCC) CLASS

- RCCC IS HOLDING A TWO-DAY COMMUNITY EMERGENCY RESPONSE TEAM CLASS ON SATURDAY, AUGUST 4TH AND 11TH FROM 8AM TO 6PM
 - COURSE FEE OF \$20 COVERS CLASS ADMINISTRATIVE EXPENSES
 - VISIT ROWLETTCERT.COM FOR MORE INFORMATION AND TO REGISTER
 - BEING PREPARED IS EVERYONE'S RESPONSIBILITY. GET READY TODAY.

HABITAT FOR HUMANITY OF GREATER GARLAND

- WILL BE ACCEPTING APPLICATIONS FOR CRITICAL REPAIRS BEGINNING TUESDAY, JULY 17TH – FRIDAY, AUGUST 17TH
- MUST LIVE IN ROWLETT, GARLAND OR SACHSE
- FOR ALL INFORMATION REGARDING ELIGIBILITY AND APPLICATIONS, VISIT WWW.GARLANDHABITAT.ORG/HOME-PRESERVATION-REPAIR/

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PUBLIC HEARING

- CITY STAFF HOSTING A PUBLIC MEETING TO SOLICIT INPUT FROM RESIDENTS
- 7:30PM ON TUESDAY, AUGUST 7TH IN THE COUNCIL CHAMBERS LOCATED @ 4000 MAIN STREET

Mayor Pro Tem Brown:

BOARDS AND COMMISSIONS

- NOW ACCEPTING APPLICATIONS FOR OUR BOARDS AND COMMISSIONS
 - DEADLINE FOR APPLICATIONS IS TUESDAY, AUGUST 14TH
 - APPLICATIONS AVAILABLE BY EMAIL OR PICK UP IN THE CITY SECRETARY'S OFFICE @ 4000 MAIN STREET
 - FOR CURRENT BOARD MEMBERS – IF YOU WOULD LIKE TO BE REAPPOINTED PLEASE COMPLETE THE REAPPOINTMENT APPLICATION BY AUGUST 14TH
 - FOR MORE INFORMATION 972.412.6100 OR STOP BY THE CITY

SECRETARY'S OFFICE

LIBRARY

- ROWLETT PUBLIC LIBRARY IS OPEN AT 3900 MAIN STREET! A MAP SHOWING ALL THE PARKING AVAILABLE DOWNTOWN IS ON THE LIBRARY'S MAIN WEB PAGE.
- THE LIBRARY SUMMER READING PROGRAM (FOR PEOPLE OF ALL AGES) BEGAN JUNE 11th AND CONTINUES THROUGH AUGUST 4th – ENJOY THE MANY PROGRAMS OFFERED AND READ FOR GREAT PRIZES!
- FOR MORE INFORMATION CALL 972.412-6161

ARTS & HUMANITIES COMMISSION

- CALLING ALL WRITERS! THIS YEAR'S WRITING CONTEST, "SUMMER SCRIBES," IS OPEN TO YOUTH AND ADULTS, WITH CASH PRIZES AWARDED TO WINNING ENTRIES. DEADLINE FOR SUBMISSIONS IS JULY 20th.
- THE COMMISSION PROUDLY ANNOUNCES THE 2018 PHOTOGRAPHY CONTEST. THIS YEAR'S THEME IS "ROWLETT'S PEOPLE, PLACES AND THINGS." SUBMISSIONS ARE DUE IN AUGUST AND CASH PRIZES WILL BE AWARDED.
- ENTRY FORMS AND MORE INFORMATION ON BOTH CONTESTS CAN BE FOUND ON THE CITY'S WEBSITE AND ARTS & HUMANITIES COMMISSION'S FACEBOOK PAGE.

Deputy Mayor Pro Tem Grubisich: ROWLETT CITY ACADEMY

- REGISTRATION IS NOW OPEN FOR THE FALL CLASS BEGINNING ON THURSDAY, SEPTEMBER 6th FROM 11:30AM – 2PM. REGISTER @ ROWLETT.COM/CITY ACADEMY OR CALL ELISE BOWERS @ 972.412.6165
 - CLASS IS LIMITED TO 20 AND REGISTRATION CLOSES ON AUGUST 23RD
 - KNOW WHERE TO GO, WHO TO CALL AND WHAT IS GOING ON IN YOUR CITY!

CITIZENS POLICE ACADEMY

- THIS 12 WEEK COURSE IS DESIGNED TO HELP YOU BETTER UNDERSTAND WHAT A POLICE OFFICER ENCOUNTERS WHILE ON DUTY
 - BEGINS AUGUST 30th AND HELD EVERY THURSDAY EVENING FROM 7-10PM
 - REGISTER TODAY! CLASS SIZE IS LIMITED TO 30 PARTICIPANTS AND ARE SELECTED ON A FIRST COME, FIRST SERVE BASIS.
 - CONTACT OFFICER REEVES @ 972.412.6242 OR EMAIL – DREEVES@ROWLETT.COM FOR MORE INFORMATION

CPR CLASS OFFERED

- NEXT CPR CLASS WILL BE HELD ON JULY 21ST; COST IS \$30 AND OPEN TO ANYONE 16 YEARS OLD AND UP. CALL JULIE @ 972.412.6230 TO REGISTER

Councilmember Bell: ACTION CENTER

- WHEN YOU NEED TO REPORT A POTHOLE OR A WATER MAIN LEAK, GO ONLINE OR CALL THE ACTION CENTER. IT'S YOUR ONE-STOP SHOP FOR INFORMATION AND ASSISTANCE.
 - ONLINE AT WWW.ROWLETT.COM AND CLICK ON THE ACTION CENTER BUTTON IN THE UPPER LEFT OF THE PAGE. CALL 972.412.6100 AND YOU'LL SPEAK TO A COURTEOUS REPRESENTATIVE WHO WILL GET YOU TO THE RIGHT PERSON OR ANSWER YOUR QUESTIONS.
 - YOU MAY VISIT IN PERSON AT CITY HALL LOCATED AT 4000 MAIN STREET. WE ARE HERE TO SERVE!

CREATE YOUR AMI (ADVANCED METERING INFRASTRUCTURE) PROFILE

- WATER CUSTOMERS NOW HAVE THE ABILITY TO ACCESS WATER CONSUMPTION ONLINE
 - SYSTEM READS EVERY HOUR FOR REAL-TIME USAGE INFORMATION
 - CREATE YOUR ACCOUNT AT WWW.ROWLETT.COM/AMI
 - FOR MORE INFORMATION ABOUT THIS GREAT SERVICE, WATCH THE YOUTUBE VIDEO LISTED ON THE NEWS FLASH AT WWW.ROWLETT.COM, DATED FEBRUARY 5TH

COME TO THE NEXT FARMERS MARKET

- NEXT DOWNTOWN FARMERS MARKET IS SCHEDULED FOR THURSDAY, JULY 19TH FROM 4 TO 8PM AND EVERY THURSDAY THROUGH SEPTEMBER
 - FOOD VENDORS AND MUCH MORE WILL BE AVAILABLE
 - LIVE MUSIC IS FEATURED TOO!

Mayor Dana-Bashian:

TO FIND OUT WHAT'S HAPPENING IN ROWLETT – CHECK OUT THE *FRIDAY @ 5*, A WEEKLY NEWSLETTER FROM CITY HALL. IT'S FULL OF INFORMATION ABOUT YOUR CITY AND IS AVAILABLE ON THE CITY'S WEBSITE AND FACEBOOK PAGE EVERY FRIDAY AFTER 5PM. OR YOU CAN CHOOSE TO HAVE IT SENT DIRECTLY TO YOUR EMAIL. STAY UP-TO-DATE AND KNOW WHAT'S GOING ON!

AND FOR MORE INFORMATION ON ANY CITY PROGRAMS OR SERVICES, VISIT ROWLETT.COM

ANIMAL SHELTER

- NEXT LOW-COST VACCINATION CLINIC WILL BE HELD ON SUNDAY, AUGUST 5TH, 2 – 5PM LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL. THESE CLINICS ARE HELD THE FIRST SUNDAY OF EVERY MONTH (EXCLUDING HOLIDAYS).
- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
- THE ANIMAL SHELTER WILL BE OPEN UNTIL 7PM FOR THE NEXT TWO THURSDAYS – JULY 19TH AND 26TH!

6. CITIZENS' INPUT

There were no speakers.

7. CONSENT AGENDA

- 7A.** Consider action to approve minutes from the City Council Strategic Plan Workshop of April 30 & May 3, 2018, Special Meeting May 29, 2018, Special Meeting May 30, 2018, Special Joint Meeting June 12, 2018, Special Meeting June 20, 2018, Special Meeting June 21, 2018, Strategic Planning Session June 29 & June 30, 2018 and Regular Meeting July 3, 2018.

This item was approved on the Consent Agenda.

- 7B.** Consider action to approve a resolution exercising the second of three one-year renewal options for Hillside Veterinary Clinic of Rowlett to provide veterinarian services for the Rowlett Animal Shelter.

This item was approved as RES-061-18 on the Consent Agenda.

- 7C.** Consider action to approve an ordinance amending Chapter 26 of the City Code of Ordinances regarding the establishment of the Fire Prevention Division and providing for duties, responsibilities, and reporting relationships.

This item was approved as ORD-018-18 on the Consent Agenda.

- 7D.** Consider action to approve a resolution authorizing the City of Rowlett to enter into a five-year agreement with Axon Enterprise, Inc., for the purchase of car cameras, body cameras and interview room cameras for a total cost of \$941,213.25, to be paid with one equipment payment upfront totaling \$199,999.11 and five annual payments beginning October 1, 2018, and authorizing the City Manager to execute the necessary documents to purchase said equipment.

This item was approved as RES-062-18 on the Consent Agenda.

- 7E.** Consider action to approve the purchase from Sterlington Medical of 21 Automated External Defibrillators (AEDs) for deployment in City facilities and public safety vehicles.

This item was approved as RES-063-18 on the Consent Agenda.

Passed the Consent Agenda

A motion was made by Councilmember Margolis, seconded by Councilmember Sherrill, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A.** Consider all matters incident and related to the issuance and sale of “City of Rowlett, Texas General Obligation Bonds, Series 2018, and City of Rowlett Waterworks and Sewer System Revenue Bonds, Series 2018,” including the adoption of Ordinances authorizing the issuance of such bonds and approving all other matters incident thereto.

Ms. Badgett, along with Mr. London, reported on the details of the bond offering.

This item was split into two votes as follows:

A motion was made by Mayor Pro Tem Brown, seconded by Deputy Mayor Pro Tem Grubisich, to approve the item for General Obligation Bonds, Series 2018 as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-019-18.

A motion was made by Councilmember Bobbitt, seconded by Councilmember Sherrill, to approve the item for Waterworks and Sewer System Revenue Bonds, Series 2018 as presented. The motion carried with a unanimous vote of those members present. This item was approved as ORD-020-18.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

After a short break at 8:11 p.m., Council reconvened to discuss Work Session Item 3E at 8:18 p.m.

There was no action taken.

9. ADJOURNMENT

The meeting was adjourned at 11:45 p.m.


Tammy Dana-Bashian, Mayor


Laura Hallmark, City Secretary

Date Approved: August 7, 2018