



# City of Rowlett

## Action Minutes

### City Council

4000 Main Street  
Rowlett, TX 75088  
www.rowlett.com

*City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.*

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Tuesday, August 21, 2018

5:30 P.M.

Municipal Building – 4000 Main Street

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Present: Mayor Dana-Bashian, Mayor Pro Tem Brown, Deputy Mayor Pro Tem Grubisich, Councilmember Margolis, Councilmember Sherrill, Councilmember Bobbitt and Councilmember Bell**

**1. CALL TO ORDER**

Mayor Dana-Bashian called the meeting to order at 5:30 p.m.

**2. EXECUTIVE SESSION (5:30 P.M.)\* Times listed are approximate.**

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to the Bayside project and the Development Agreement. (25 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION.**

In Executive Session at 8:38 p.m. Out at 9:50 p.m.

- 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney relating to Brandi Bull vs. City of Rowlett/Kimberly Wilson vs. City of Rowlett. (25 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION.**

In Executive Session at 9:51 p.m. Out at 10:15 p.m.

- 2C.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with City Attorney), to consult with and receive legal advice

from the City Attorney relating to American Golf Corporation and the Waterview Golf Course. (20 minutes)

In Executive Session at 5:31 p.m. Out at 5:51 p.m.

**3. WORK SESSION (5:50 P.M.)\* Times listed are approximate.**

**3A.** Discuss proposed amendments to Article II (“Rules and Regulations”) of Chapter 42 (“Parks and Recreation”) to amend Section 42-54, Section 42-101, and Division 6 to reflect changes in Parks and Recreation operations. (30 minutes)

**3B.** Discuss an amendment to Chapter 50 Section 50-1 of the Rowlett Code of Ordinances to require the presence of recycling bins in new multi-family and commercial developments. (30 minutes)

**3C.** Discuss a proposed amendment to Article XI (“Rental Housing”) of Chapter 10 (“Businesses”) of the Code of Ordinances to address short term rental properties. (30 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

Council adjourned the Work Session at 7:03 p.m.

**CONVENE INTO THE COUNCIL CHAMBERS (7:30 P.M.)\***

**INVOCATION** – Mayor Pro Tem Brown

**PLEDGE OF ALLEGIANCE** – Led by the City Council  
**TEXAS PLEDGE OF ALLEGIANCE**

Council reconvened in the Regular Session at 7:31 p.m.

**5. PRESENTATIONS AND PROCLAMATIONS**

**5A.** Presentation from the Texas Commission on Environmental Quality recognizing the City of Rowlett team for the recovery effort from Hurricane Harvey.

Councilmember Sherrill provided the information for this item and presented the plaque to Shawn Poe, Director of Public Works; Gary Enna, Assistant Director of Public Works and Ken Bell, Deputy Fire Marshal.

**5B.** Hear a presentation on the third quarter investment report for June 30, 2018.

Wendy Badgett, Interim Director of Finance, presented the report.

- 5C. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

Councilmembers made the following announcements as noted:

Councilmember Margolis:

**PARKS & RECREATION**

- SPRINGFLED PARK PLAYGROUND WILL BE CLOSED STARTING MONDAY, AUGUST 20<sup>TH</sup> TO UNDERGO A COMPLETE TRANSFORMATION
  - PROJECT SHOULD TAKE SIX WEEKS, WEATHER PERMITTING
  - CHECK PARKS WEBSITE OR FACEBOOK PAGE FOR UP-TO-DATE INFO
- LAST SUMMER CONCERT IS SCHEDULED FOR THIS FRIDAY, AUGUST 24<sup>TH</sup>
  - ACTIVITIES WILL BE HOSTED IN DOWNTOWN ROWLETT (4000 MAIN STREET), ACROSS FROM CITY HALL
  - EVENT WILL BEGIN AT 7 PM, WITH LIVE MUSIC AT 7:30 PM
- SCHRADE BLUEBONNET PARK GRAND OPENING & SPIRIT OF ROWLETT SCULPTURE DEDICATION IS SATURDAY, AUGUST 25<sup>TH</sup> AT 9AM
- BACK TO SCHOOL FAMILY MEMBERSHIP DRIVE AT THE COMMUNITY CENTRE
  - FROM AUGUST 27<sup>TH</sup> – SEPTEMBER 17<sup>TH</sup> ALL RESIDENTS AND NON-RESIDENTS WILL RECEIVE A 10% DISCOUNT ON NEW ANNUAL FAMILY MEMBERSHIPS
  - NOT VALID FOR MONTHLY MEMBERSHIPS
  - CALL 972.412.6170 FOR MORE INFORMATION
- VISIT [WWW.ROWLETT.COM/PARKSANDREC](http://WWW.ROWLETT.COM/PARKSANDREC) FOR INFORMATION ON ALL OUR PROGRAMS.

**LIBRARY**

- ROWLETT PUBLIC LIBRARY IS OPEN AT 3900 MAIN STREET! A MAP SHOWING ALL THE PARKING AVAILABLE DOWNTOWN IS ON THE LIBRARY'S MAIN WEB PAGE.
- THE SENIOR BOOK CLUB MEETS THE FIRST WEDNESDAY OF THE MONTH AT 1PM AT THE ROWLETT COMMUNITY CENTRE. DON'T MISS THE SEPTEMBER 5<sup>TH</sup> DISCUSSION OF *THE WARMTH OF OTHER SUNS* BY AWARD-WINNING AUTHOR ISABEL WILKERSON.
- LOVE LEGOS? BE A PART OF THE FUN AT "BRICKS & BOOKS," SATURDAY, AUGUST 25<sup>TH</sup> AT 2 PM.
- SEPTEMBER IS LIBRARY CARD SIGN-UP MONTH. CHECK IT OUT!
- FOR MORE INFORMATION ON THESE AND OTHER LIBRARY PROGRAMS CALL 972.412-6161

Councilmember Sherrill:

**ANIMAL SHELTER**

- **NEXT LOW COST VACCINATION CLINIC** WILL BE HELD ON **SUNDAY, SEPTEMBER 2<sup>ND</sup>, 2 – 5PM** LOCATED AT 8502 LIBERTY GROVE RD. @ LIBERTY GROVE ANIMAL HOSPITAL. THESE CLINICS ARE HELD THE FIRST SUNDAY OF EVERY MONTH (EXCLUDING HOLIDAYS).

- ANIMAL SHELTER IS OPEN MONDAY – SATURDAY, 10AM – 5PM AND LOCATED AT 4402 INDUSTRIAL STREET.
- GOOD NEWS! THE ANIMAL SHELTER WILL BE OPEN UNTIL 7PM THE LAST TWO THURSDAYS IN AUGUST – 23<sup>RD</sup> AND 30<sup>TH</sup>!
- [ANIMALS AVAILABLE FOR ADOPTION](#)

### **CITIZENS POLICE ACADEMY**

- THIS 12-WEEK COURSE IS DESIGNED TO HELP YOU BETTER UNDERSTAND WHAT A POLICE OFFICER ENCOUNTERS WHILE ON DUTY
  - BEGINS AUGUST 30<sup>TH</sup> AND HELD EVERY THURSDAY EVENING FROM 7-10PM
  - REGISTER TODAY! CLASS SIZE IS LIMITED TO 30 PARTICIPANTS AND ARE SELECTED ON A FIRST COME, FIRST SERVED BASIS.
  - CONTACT OFFICER REEVES @ 972.412.6242 OR EMAIL – [DREEVES@ROWLETT.COM](mailto:DREEVES@ROWLETT.COM) FOR MORE INFORMATION

### **CPR CLASS OFFERED**

- NEXT CPR CLASS WILL BE HELD ON SEPTEMBER 15<sup>TH</sup>; COST IS \$30 AND OPEN TO ANYONE 16 YEARS OLD AND UP. CALL JULIE @ 972.412.6230 TO REGISTER

Councilmember Bobbitt:

### **COME TO THE NEXT FARMERS MARKET**

- NEXT DOWNTOWN FARMERS MARKET IS SCHEDULED FOR THURSDAY, AUGUST 23<sup>RD</sup> FROM 5 TO 9PM AND EVERY THURSDAY THROUGH SEPTEMBER
  - FOOD VENDORS AND MUCH MORE WILL BE AVAILABLE
  - LIVE MUSIC IS FEATURED TOO!

### **SPIRIT OF ROWLETT AWARD**

- THE SECOND SPIRIT OF ROWLETT AWARD GOES TO TAMRA WILLIAMS
  - TAMRA HAS A LONG HISTORY WITH ROWLETT AND IS PASSIONATE ABOUT THE TOWN
  - SHE IS AN INSPIRATION TO THOSE WHO WISH TO VOLUNTEER THEIR TIME AND TALENT AND ENCOURAGES OTHERS TO GIVE OF THEMSELVES
  - DESPITE HER ACCENT – SHE IS TEXAN THROUGH AND THROUGH AND HER HEART IS BIGGER THAN HER SIZE WOULD SUGGEST
  - HER PUBLIC ART GIFTS TO THE CITY WILL BE LANDMARKS IN OUR TOWN FOR YEARS TO COME
  - SPARKLE IS LOCATED AT FIRE STATION 1
  - STEADY IS LOCATED AT FIRE STATION 4

Mayor Pro Tem Brown:

### **ARTS & HUMANITIES COMMISSION**

- THE ARTS & HUMANITIES COMMISSION PROUDLY ANNOUNCES THE 2018 PHOTOGRAPHY CONTEST. THIS YEAR'S THEME IS "ROWLETT'S PEOPLE, PLACES AND THINGS." CASH PRIZES WILL BE AWARDED. ENTRY TAKE-IN ON FRIDAY, AUGUST 24<sup>TH</sup> (3-5 PM) AND SATURDAY, AUGUST 25<sup>TH</sup> (10-NOON) AT THE CITY HALL ANNEX, 4004 MAIN STREET.

- ENTRY FORMS AND CONTEST INFORMATION CAN BE FOUND ON THE CITY'S WEBSITE AND ARTS & HUMANITIES COMMISSION'S FACEBOOK PAGE.

### **PUBLIC WORKS**

- PUBLIC WORKS DEPARTMENT IS FLUSHING WATER LINES
  - ENSURES CHLORINE RESIDUALS ARE BEING MET ACCORDING TO STATE STANDARDS FOR SAFE DRINKING WATER
  - FLUSHING DOES NOT AFFECT CUSTOMER CONSUMPTION OR COST – THE WATER BEING FLUSHED DOES NOT GO THROUGH ANY CUSTOMERS' METERS

### **ACTION CENTER**

- WHEN YOU NEED TO REPORT A POT HOLE OR A WATER MAIN LEAK, GO ONLINE OR CALL THE ACTION CENTER. IT'S YOUR ONE-STOP SHOP FOR INFORMATION AND ASSISTANCE.
  - ONLINE AT [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM) AND CLICK ON THE ACTION CENTER BUTTON IN THE UPPER LEFT OF THE PAGE. CALL 972.412.6100 AND YOU'LL SPEAK TO A COURTEOUS REPRESENTATIVE WHO WILL GET YOU TO THE RIGHT PERSON OR ANSWER YOUR QUESTIONS.
  - YOU MAY VISIT IN PERSON AT CITY HALL LOCATED AT 4000 MAIN STREET. WE ARE HERE TO SERVE!

Deputy Mayor Pro Tem Grubisich:

### **COUNCIL MEETINGS**

- NEXT REGULAR MEETINGS WILL BE SEPTEMBER 4<sup>TH</sup> AND 18<sup>TH</sup> AT CITY HALL.

### **P & Z MEETINGS**

- NEXT MEETING WILL BE HELD ON TUESDAY, AUGUST 28<sup>TH</sup>, 6:30PM AT CITY HALL.

### **FY2019 PROPOSED BUDGET MEETINGS**

- BUDGET WORKSHOP:
  - THURSDAY, AUGUST 23<sup>RD</sup> – 6PM IN THE CITY HALL CONFERENCE ROOM
- PUBLIC HEARINGS ON THE AD VALOREM TAX RATE:
  - TONIGHT – AUGUST 21<sup>ST</sup>
  - TUESDAY SEPTEMBER 4<sup>TH</sup> – 7:30PM DURING THE REGULAR COUNCIL MEETING
- PUBLIC HEARINGS ON THE FY2019 PROPOSED BUDGET:
  - TONIGHT – AUGUST 21<sup>ST</sup>
  - TUESDAY, SEPTEMBER 18<sup>TH</sup> – 7:30PM DURING THE REGULAR COUNCIL MEETING
- FORMAL ADOPTION OF FY2019 BUDGET
  - TUESDAY, SEPTEMBER 18<sup>TH</sup> – 7:30PM DURING THE REGULAR COUNCIL MEETING
- WHEN THE FY2019 BUDGET IS ADOPTED, THE NEW TAX RATE WILL BECOME EFFECTIVE ON OCTOBER 1, 2018

Councilmember Bell:

**ROWLETT CITY ACADEMY**

- REGISTRATION IS OPEN THROUGH AUGUST 23<sup>RD</sup> FOR THE FALL CLASS
  - IT BEGINS ON THURSDAY, SEPTEMBER 6<sup>TH</sup> FROM 11:30AM – 2PM. REGISTER @ [ROWLETT.COM/CITY ACADEMY](http://ROWLETT.COM/CITY ACADEMY) OR CALL ELISE BOWERS @ 972.412.6165
  - CLASS IS LIMITED TO 20 AND REGISTRATION CLOSES ON AUGUST 23<sup>RD</sup>
  - KNOW WHERE TO GO, WHO TO CALL AND WHAT IS GOING ON IN YOUR CITY!

**CREATE YOUR AMI (ADVANCED METERING INFRASTRUCTURE) PROFILE**

- WATER CUSTOMERS NOW HAVE THE ABILITY TO ACCESS WATER CONSUMPTION ONLINE
  - SYSTEM READS EVERY HOUR FOR REAL-TIME USAGE INFORMATION
  - CREATE YOUR ACCOUNT AT [WWW.ROWLETT.COM/AMI](http://WWW.ROWLETT.COM/AMI)
  - FOR MORE INFORMATION ABOUT THIS GREAT SERVICE, WATCH THE YOUTUBE VIDEO LISTED ON THE NEWS FLASH AT [WWW.ROWLETT.COM](http://WWW.ROWLETT.COM), DATED FEBRUARY 5<sup>TH</sup>

**CITY OFFICES CLOSED IN OBSERVANCE OF LABOR DAY**

- CLOSED ON MONDAY, SEPTEMBER 3<sup>RD</sup>
- TRASH COLLECTION WILL RUN ON NORMAL SCHEDULE THAT DAY

Mayor Dana-Bashian:

TO FIND OUT WHAT'S HAPPENING IN ROWLETT – CHECK OUT THE *FRIDAY @ 5*, A WEEKLY NEWSLETTER FROM CITY HALL. IT'S FULL OF INFORMATION ABOUT YOUR CITY AND IS AVAILABLE ON THE CITY'S WEBSITE AND FACEBOOK PAGE EVERY FRIDAY AFTER 5PM. OR YOU CAN CHOOSE TO HAVE IT SENT DIRECTLY TO YOUR EMAIL. STAY UP-TO-DATE AND KNOW WHAT'S GOING ON!

AND FOR MORE INFORMATION ON ANY CITY PROGRAMS OR SERVICES, VISIT [ROWLETT.COM](http://ROWLETT.COM)

**TODAY IS NATIONAL SENIOR CITIZENS' DAY**

In 1988 Ronald Reagan declared the holiday, but prior to this many observed August 14 as Senior Citizens Day as it was the day Franklin D. Roosevelt signed the Social Security Act in 1935. This day was created as a day to support, honor and show appreciation to our seniors and to recognize their achievements. Their valuable contributions to our communities create better places to live. A senior citizen is a person of at least 60 years of age and part of the fastest-growing demographic worldwide.

Reagan Presidential Proclamation – 1988

*"Throughout our history, older people have achieved much for our families, our communities, and our country. That remains true today, and gives us ample reason this year to reserve a special day in honor of the senior citizens who mean so much to our land.*

*"With improved health care and more years of productivity, older citizens are reinforcing their historical roles as leaders and as links with our patrimony and sense of purpose as individuals and as a Nation. Many older people are embarking on second careers, giving*

*younger Americans a fine example of responsibility, resourcefulness, competence, and determination. And more than 4.5 million senior citizens are serving as volunteers in various programs and projects that benefit every sector of society. Wherever the need exists, older people are making their presence felt—for their own good and that of others.”*

Between 2000 and 2050, the proportion of the world's population over 60 years will double from about 11% to 22%. The absolute number of people aged 60 years and over is expected to increase from 605 million to 2 billion over the same period. The world will have more people who live to see their 80s or 90s than ever before. The number of people aged 80 years or older will have almost quadrupled between 2000 and 2050 to 395 million.

- FEATURED ANIMAL TONIGHT IS **OLIVER**

## **6. CITIZENS' INPUT**

1. Linda Richard, 8710 Pheasant Run Drive, Rowlett; spoke regarding DART vouchers for Seniors.
2. Geraldine Fitzgerald, 5313 Hewitt's Cove, Rowlett; spoke regarding a City lawsuit.
3. Chris White, 8710 Brookhollow Drive, Rowlett; spoke regarding the tax proposal.
4. Patty Said, 2902 Weems Way, Rowlett, spoke regarding a City lawsuit.

## **7. CONSENT AGENDA**

- 7A.** Consider action to approve minutes from the City Council Regular Meeting August 7, 2018 and Special Meeting August 14, 2018.

**This item was approved on the Consent Agenda.**

- 7B.** Consider action to approve a resolution authorizing the purchase of traffic signal equipment in the amount of \$291,963.75 for the Highway Safety Improvement Program (HSIP) for traffic signal improvements along State Highway 66 (SH 66).

**This item was approved as RES-076-18 on the Consent Agenda.**

- 7C.** Consider action to approve an ordinance adopting the 2015 editions of the International Building Code, the International Residential Code, and the International Fire Code; the 2014 edition of the National Electrical Code; and adopting local code amendments as recommended by the North Central Texas Council of Governments.

**This item was approved as ORD-022-18 on the Consent Agenda.**

- 7D.** Consider action to approve an ordinance amending Chapter 6 of the Code of Ordinances to add a new subsection to the Animal Care Guidelines, § 6-8(h), encouraging Trap, Neuter/Spay Return programs and policies.

**This item was approved as ORD-023-18 on the Consent Agenda.**

- 7E.** Consider action to approve a resolution authorizing a purchase order to GTS Technology Solutions in the amount of \$78,749.26 to replace 31 existing desktop computers and 23 existing laptop computers as well as providing deployment services through the interlocal cooperative purchasing agreement with the Texas Comptroller of Public Accounts and the Department of Information Resources (DIR), and authorizing the City Manager to execute the necessary documents for said purchase.

**This item was approved as RES-077-18 on the Consent Agenda.**

**Passed the Consent Agenda**

**A motion was made by Councilmember Margolis, seconded by Councilmember Bobbitt, including all the preceding items marked as having been approved on the Consent Agenda. The motion carried with a unanimous vote of those members present.**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A.** Conduct a public hearing (1st) on the ad valorem tax rate for Fiscal Year 2018-2019.

Vlad Steere, Budget Officer, presented the information for this item. The public hearing opened and closed with no speakers.

- 8B.** Conduct a public hearing (1st) on the proposed budget for Fiscal Year 2018-2019.

Vlad Steere, Budget Officer, presented the information for this item. The public hearing opened and closed with the following speakers:

1. Jeff Winget, 7506 Wilshire Drive, Rowlett
2. Daylon Carroll, 1909 Highlander Drive, Rowlett

After a short break at 8:20 p.m., Council reconvened at 8:29 p.m. to continue the Executive Sessions.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

There was no action taken.

**9. ADJOURNMENT**

The meeting was adjourned at 10:15 p.m.