

**MINUTES OF THE WORK SESSION AND REGULAR MEETING
OF THE PLANNING & ZONING COMMISSION
OF THE CITY OF ROWLETT, TEXAS, HELD IN THE CITY COUNCIL CHAMBERS
4000 MAIN STREET, AT 7:00 P.M., JULY 24, 2018**

WORK SESSION

PRESENT: Chairman James Moseley, Interim Vice Chairman Kevin Moore, Commissioners Lisa Estevez, Stephen Ritchey, Caleb Baucom, Alternate John Cote

ABSENT: Commissioner Mark Engen, Alternate Willie Nowell, Jr.

STAFF PRESENT: Director of Community Development Munal Mauladad, Planning Manager Daniel Acevedo, Senior Planner Tara Bradley, Urban Designer Carlos Monsalve, Planner II Kameka Miller, Community Development Coordinator Susan Nix, Assistant City Engineer Jeff Cohen, Assistant City Manager Mark McAvoy.

i. Call to Order.

Chairman James Moseley called the Work Session to order at 6:45 p.m.

ii. Discuss items on the regular agenda.

There was no discussion on any items.

iii. Adjourn.

Chairman James Moseley adjourned the Work Session at 6:48 p.m.

REGULAR SESSION

PRESENT: Chairman James Moseley, Interim Vice Chairman Kevin Moore, Commissioners Lisa Estevez, Stephen Ritchey, Caleb Baucom, Alternate John Cote

ABSENT: Commissioner Mark Engen, Alternate Willie Nowell, Jr.

STAFF PRESENT: Director of Community Development Munal Mauladad, Planning Manager Daniel Acevedo, Senior Planner Tara Bradley, Urban Designer Carlos Monsalve, Planner II Kameka Miller, Community Development Coordinator Susan Nix, Assistant City Engineer Jeff Cohen, Assistant City Manager Mark McAvoy.

A. CALL TO ORDER

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Chairman James Moseley called the Regular Meeting to order at 7:00 p.m.

1. Update Report from Staff.

Planning Manager Daniel Acevedo introduced the new Director of Community Development, Munal Mauladad.

B. CONSENT AGENDA

1. Minutes of the Planning and Zoning Commission Meeting of June 26, 2018.

Alternate John Cote made a motion to approve the Consent Agenda. Interim Vice Chairman Kevin Moore seconded the motion. The motion passed with a 6-0 vote.

C. ITEMS FOR INDIVIDUAL CONSIDERATION

1. Consider and take action on a final plat request for Lakeside Villas formerly known as Riverside Place, located at 4299, and 4502 Dalrock and 8499 and 8495 Schrade Road further described as being a total of a 5.4 +/- acre tract of land situated in the William Crabtree Survey, Abstract No. 346, City of Rowlett, Dallas County, Texas.

Senior Planner, Tara Bradley, presented the information for this item. She stated that staff recommends the approval of the final plat and concluded her presentation.

Interim Vice Chairman Kevin Moore had a question regarding the process after the plat is approved.

Commissioner Caleb Baucom made a motion to approve the request. Commissioner Lisa Estevez seconded the motion. The motion for approval passed with a 6-0 vote.

2. Consider and take action on a final plat application for Liberty Grove Office Center. The subject property is described as 2.658 +/- acres in the Lot 1, Block A of the Zach Motley Survey, Abstract No. 1010 and the Franklin Wood Survey, Abstract No. 1536, City of Rowlett, Dallas County, Texas.

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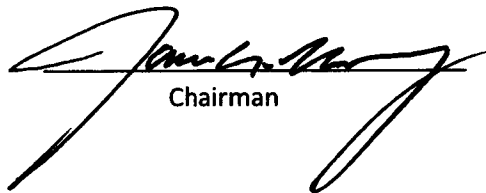
Senior Planner, Sam Lawrence presented the information for this item. He stated that staff recommends the approval of the preliminary plat and concluded his presentation.

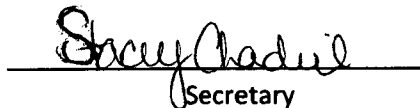
There was some discussion amongst the Commission and Staff regarding the square footage per building and if this would be residential style.

Commissioner Lisa Estevez made a motion to approve the request. Alternate John Cote seconded the motion. The motion for approval passed with a 6-0 vote.

D. ADJOURNMENT

Chairman James Moseley adjourned the meeting at 7:09 p.m.


Chairman


Secretary