

City of Rowlett
Joint Work Session
Animal Shelter Advisory Board
Tuesday, July 18, 2017
City Hall Conference Room
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

I. Call to order.

Trey Scott called to order the Joint Work Session of Animal Advisory Board and City Council at 5:47 on Tuesday, July 18, 2017. The following members were present: Stacy Gregoire, Deana Seigler, Katherine Rinz. Absent members Dr. Lori McKelroy, Dawna Carabajal and Monica Kizziar. City Staff present were: Chuck Dumas and Maria Martinez.

II. Joint Work Session Animal Shelter Advisory Board and City Council.

Trey reviewed the makeup of the Board and the working topics over the past year, including animal registration update, dangerous dog update and explored the trap-neuter-return program. He reviewed the shelter's statistics for the past year and the Shelter maintains a 99% live release rate. Board members and staff toured area shelters and identified wants and needs and propose a new shelter to include indoor/outdoor kennels, meet and greet rooms, play areas and vet care rooms. See Attached Powerpoint presentation.

Discussion regarding clarification of statistics and the condition of the current shelter.

III. Adjournment

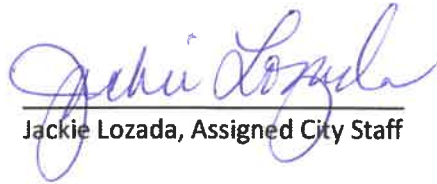
Motion was made by Katherine Rinz and seconded by Deana Seigler. The meeting was adjourned at 6:12 pm.



~~Trey Scott, Chairperson~~
Dawna Carabajal

9/12/17

Date Approved



Jackie Lozada, Assigned City Staff




Animal Shelter Advisory Board July 18, 2017 City Council Joint Meeting



Board Members


Staff Liaison	City Representative Board Member	At-Large Member	Licensed Veterinarian
Marie Norberg Senior Director of Community Services 977-411-4125	David Robinson City Council District 2 977-411-4125	David Santos City Council District 3 977-411-4124	Dr. Lori McElroy
Animal Welfare Agency Representative			
Deanna Carls (Vice Chair)	Colin Scott (Trust, Chair)	Katharine Reed	Monica Kozar
Alternates		Alternates	
Deana Seliger	Stacy Gregson		
Community Services Liaison			
Janice Lusk 977-411-6220			



Texas Health & Safety Code*


§ 823.005. ADVISORY COMMITTEE. (a) The governing body of a county or municipality in which an animal shelter is located shall appoint an advisory committee to assist in complying with the requirements of this chapter. (b) The advisory committee must be composed of at least one licensed veterinarian, one county or municipal official, one person whose duties include the daily operation of an animal shelter, and one representative from an animal welfare organization. (c) The advisory committee shall meet at least three times a year. Acts 1989, 71st Leg., ch. 678, § 1, eff. Sept. 1, 1989.

Last modified: August 11, 2007



City of Rowlett ASAB

The Animal Shelter Advisory Board (ASAB) is appointed to advise and assist the City in complying with state statutes regarding operation and maintenance of its animal shelter. The board consists of seven (7) members (*who must by state statute include at least one licensed veterinarian, one City staff member, one person whose duties include the daily operation of an animal shelter and one representative from an animal welfare agency**) appointed to two-year staggered terms and two (2) alternates appointed annually. The City's staff liaison (*Maria Martinez, Community Services Manager*) is designated by the City Manager. The board is strictly advisory in nature to the City Council.




Shelter STATS

City of Rowlett
Animal Services
Yearly Report
08-01-2016 - 08-31-2016



	03/16	04/16	05/16	06/16	07/16	08/16	09/16	10/16	11/16	12/16	2016	2015	2014	2013	2012	Total YTD
Adopted	36	45	27	58	53	28	38	31	23	23	293	284	309	285	258	1,548
Returned to Care	1	1	1	1	1	1	1	1	1	1	10	10	10	10	10	100
Referred to Humane Society	1	1	1	1	1	1	1	1	1	1	10	10	10	10	10	100
Adopted by Owners	14	24	12	26	26	10	17	10	10	10	135	126	130	115	115	661
Adopted by Others	19	20	14	21	26	17	10	10	10	10	128	148	169	160	133	801
Returned	107	87	67	87	9	2	1	1	1	1	220	208	208	208	208	1,738
Unadopted	10	14	10	14	1	1	1	1	1	1	52	52	52	52	52	520
Total in Shelter	137	142	115	140	49	12	4	4	4	4	353	346	349	346	346	3,138

Placement Rate 52%
Live Release Rate 99%
N/A not tracked



ASAB "Working" Topics

- ✓ Animal Registration Ordinance Update
 - ✓ Honor one year and three year rabies
 - ✓ Registration to follow rabies
 - ✓ Work Session 7/11/17
 - ✓ Consent 7/18/17

EXPLORED....

- ✓ Trap, Neuter and Release Program (TNR)
 - ✓ Board was educated on what a TNR program is
 - ✓ Discussed pros and cons
 - ✓ Found not to be best fit for the City of Rowlett



EXPLORED...

- ✓ NEW SHELTER WISH LIST
 - ✓ Tours of new area shelters conducted by staff and board members
 - ✓ Identified wants and needs
 - ✓ Photographed likes at other shelters
 - ✓ Spoke with area shelter staff to find out obstacles of building and what worked vs what didn't work



ASAB Future Topics

- ASAB – Current Shelter concerns
 - Shelter too small for growing Rowlett population
 - Current Capacity 28 dogs and 32 cats
 - Shelter is outdated
 - Cooling and heating issues

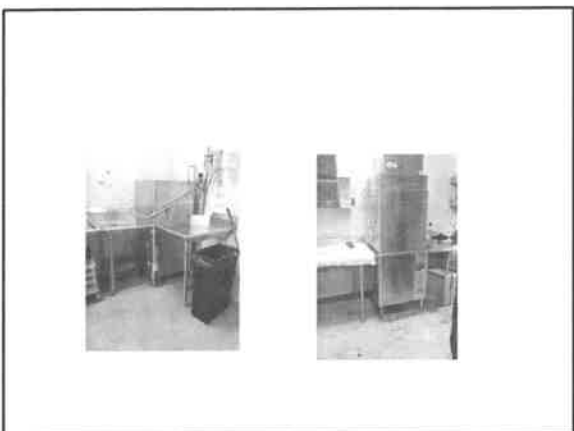
ASAB Future Topics

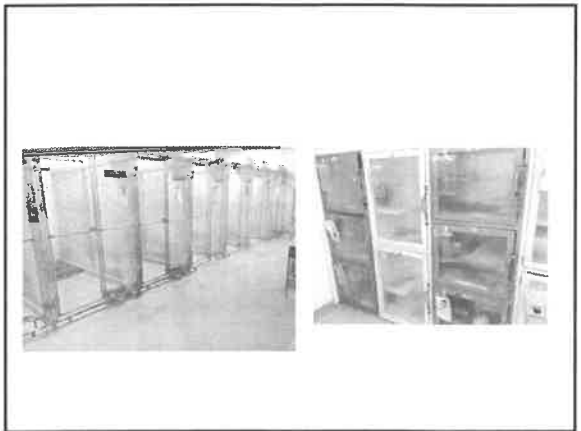
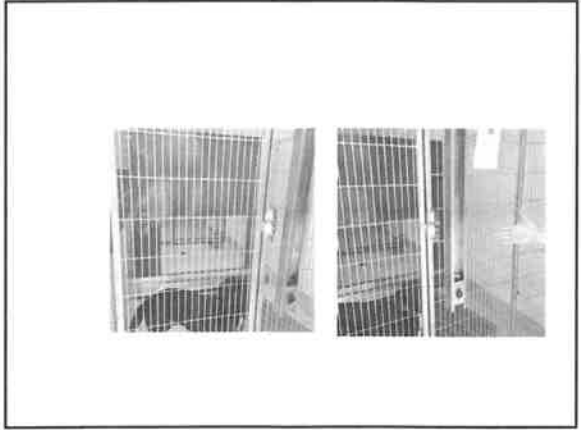
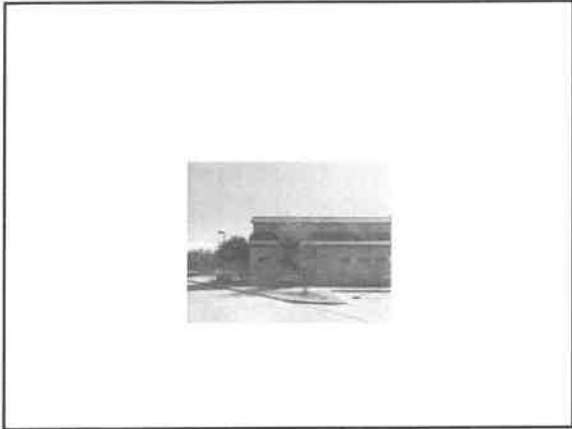
- Proposed New Rowlett Animal Shelter
 - Shelter large enough to handle Rowlett population
 - State of the art – indoor-outdoor kennels
 - Meet and greet rooms
 - Play areas
 - Vet Care Room(s)

Shelter Tours

Lewisville
Irving
Plano









Animal Services Advisory Board

Questions/Comments?

City of Rowlett

Animal Services

Yearly Report

10/01/2016 - 09/30/2017

	October	November	December	January	February	March	April	May	June	July	August	September	Total YTD
Service Calls	228	226	179	179	168	213	271	252	238	234	220		2408
Live Pickups	92	111	78	75	72	72	127	126	74	117	94		1038
Animals Euthanized	1	2	1	0	2	0	1	3	2	2	3		17
Animals Redeemed	34	59	38	29	25	31	62	43	36	39	26		422
Adoptions	64	26	50	37	28	26	27	61	53	37	40		449
Transferred/Rescued	8	19	6	6	13	12	15	11	11	6	12		119
Rescued	5	17	3	6	13	3	12	9	10	6	5		89
Transferred	3	2	3	0	0	9	3	2	1	0	7		30
Owner Surrenders	NT	11	10	0	12	11	9	5	11	8	3		80
Died at Shelter	2	5	1	0	0	0	4	6	1	5	23		47

Placement Rate 95%

Live Release Rate 98%