

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Tuesday, November 15, 2017
City Hall Conference Room
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

- I. Call to order.
Dawna Carabajal called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:30 pm on Tuesday, November 15, 2017. The following members were present: Dawna Carabajal, Monica Kizziar, Sue Hartson, Israel Deases, Katherine Rinz, and Deana Seigler. City Staff present were: Chuck Dumas, Maria Martinez, Victoria Miles and Jackie Lozada.
- II. Consider approving minutes from September 12, 2017 meeting.
The minutes from September 12, 2017 meeting were passed out and board members were given time to review them. The Chairperson, Dawna Carabajal, opened the floor for comments or questions. Deana Seigler made a motion to approve minutes. Seconded by Monica Kizziar. Motion passed.
- III. Elect Chair and Vice Chair for FY18
For the office of Chairman, Deana Seigler nominated Dawna Carabajal. For the office of Vice Chair, Dawna Carabajal nominated Deana Seigler.
- IV. New Member Orientation
Maria Martinez presented information that included background on the Animal Services Advisory Board, the Texas Health & Safety Code, and information on the role of Animal Shelter Advisory board members (Attachment 1).
- V. Update from Staff on Shelter Stats.
Victoria Miles and Maria Martinez presented the shelter stats to the board. Placement Rate is 95% for FY 2018 so far. Live Release Rate is 98%. All Euthanasia was medical in nature – no euthanasia for lack of space at the Shelter.
- VI. Update and discussion from Friends of Rowlett Animals (FRAs) from offsite adoption events.
Dawna Carabajal reported that FRAS four (4) events. Two at Petsmart/Rockwall and two at Petsmart/Rowlett. Four events yielded five adoptions.
- VII. Public Announcement
Main Street Fest, Saturday, December 2, 2017
Boards and Commissions Banquet, Thursday, December 7, 2017
City offices closed – November 23 and 24 for Thanksgiving Holiday
Holiday Parade, December 8, 2017 (FRAS, Animal Shelter and Four Paws will walk in parade)
Administrative Action Team Share the Warmth – donate blankets to Seniors through December 1st.
FRAS and Covington's – December 2nd – Santa will be there 11:00 – 3:00 pm

VIII. Future Agenda Topics

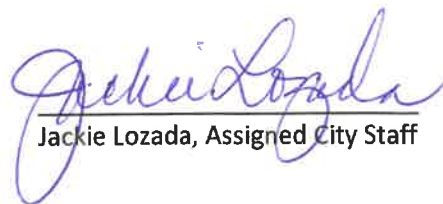
Update from staff on shelter stats
FRAS updates
TNR – review ordinance
Shelter Makeover show on Animal Planet
Dog Park Update

IX. Adjournment

The Chair called for a Motion to adjourn. The Motion was made by Katie Rinz and seconded by Deana Seigler. The motion passed. The meeting was adjourned at 8:47 pm.



Dawna Carabaja, Chairperson



Jackie Lozada, Assigned City Staff

1/23/19

Date Approved

City of Rowlett

Animal Services

Yearly Report

10/01/2017 - 09/30/2018

	October	November	December	January	February	March	April	May	June	July	August	September	Total YTD
Service Calls	179	165	156										500
Live Pickups	85	98	79										262
Animals Euthanized	2	2	2										6
Animals Redeemed	34	34	29										97
Adoptions	52	20	51										123
Transferred/Rescued	5	18	7										30
Rescued	5	11	7										23
Transferred	0	7	0										7
Owner Surrenders	7	7	13										27
Died at Shelter	11	8	3										22

Placement Rate 95%

Live Release Rate 98%