

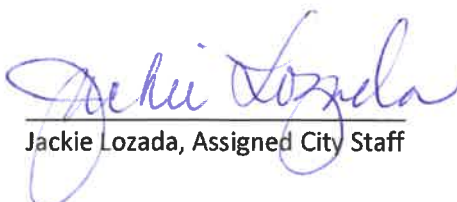
City of Rowlett  
Regular Meeting  
Animal Shelter Advisory Board  
Tuesday, May 8, 2018  
City Hall Conference Room  
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

- I. Call to order.  
Dawna Carabajal called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:35 pm on Tuesday, May 8, 2018. The following members were present: Dawna Carabajal, Katherine Rinz, Israel, Deases, Monica Kizziar, Dr. Lori McKelroy, Sue Hartson, and Deana Seigler. City Staff present were: Maria Martinez, Victoria Miles and Chuck Dumas. Council member present: Brownie Sherrill.
- II. Consider approving minutes from April 10, 2018 meeting.  
The minutes from April 10, 2018 meeting were passed out and board members were given time to review them. The Chairperson, Dawna Carabajal, opened the floor for comments or questions. Dr. McKelroy made a motion to approve minutes. Seconded by Katie Rinz. Motion passed.
- III. Update from Staff on Shelter Stats.  
Maria Martinez presented the shelter stats to the board. Service calls continues to increase. Placement Rate is 91% for FY 2018 so far. Live Release Rate is 99%.
- IV. Update and discussion from Friends of Rowlett Animals (FRAs) from offsite adoption events.  
Dawna Carabajal reported that FRAS is averaging about 1 adoption per month.
- V. Update on animal registrations  
Maria Martinez wanted to continue the discussion regarding promoting animal registrations. Maria stated that the registrations have been climbing. Any time that Animal Control officers go out on a call they are making sure that pet owners are made aware that pets must be registered and they must provide proof of rabies. Maria would like the Board to think outside the box regarding getting the word out about registering pets. Victoria visited local vets to ask for cooperation in putting out registration information. Vets are assisting by educating the local pet owners only. The Board discussed several ideas for getting the word out including: Chamber newcomer bags, Facebook free registration week, utility billing handout for new residents.
- VI. Discuss Joint ASAB and Council Meeting in July.  
Joint meeting will be July 17, 2018. Our next meeting will be July 10, 2018. Maria Martinez and Dawna Carabajal will give a presentation to Council to let them know that the Animal Shelter Advisory Board has accomplished in the previous fiscal year, what the Board is working on, and future goals for the Board. Maria will create a PowerPoint presentation that will include: shelter stats, animal registrations, TNR, etc. Typically, Work Sessions start at 5:30.

- VII. Discuss Ordinances for Trap Neuter Release Program.  
Maria Martinez would like to add as a subsection to the Ordinance verbiage from Washington DC that was emailed to the Board. The Board discussed the regulations regarding TNR colonies and changes and/or additions to the Ordinance. Maria asked the Board to send her some ideas about management of the program.
- VIII. Public Announcement  
Spirit of Rowlett Award nominations  
All three propositions of the Bond passed  
Library moved to new headquarters  
Main Street Event on Saturday  
Farmers Market – every other Thursday from 4:00 to 8:00  
Wet Zone opens May 19, 2018  
Memorial Day Touch a Truck  
Adopt-a-thon on May 19, 2018  
Dog Park committee 3<sup>rd</sup> Monday of every month at Rec Center
- IX. Future Agenda Topics  
Update from staff on shelter stats  
FRAS updates  
Joint meeting July 17 with City Council  
TNR - amendment for ordinance  
Animal Cruelty Ordinance  
Next meeting date is July 10, 2018
- X. Adjournment  
The Chair called for a Motion to adjourn. The Motion was made by Dr. McKelroy and seconded by Deana Seigler. The motion passed. The meeting was adjourned at 8:46 pm.

  
Dawna Carabajal, Chairperson

  
Jackie Lozada, Assigned City Staff

5/8/18  
Date Approved

# City of Rowlett

## Animal Services

### Yearly Report

10/01/2017 - 09/30/2018

	October	November	December	January	February	March	April	May	June	July	August	September	Total YTD
Service Calls	179	165	156	142	148	235	248	123	123				1273
Live Pickups	85	98	79	62	72	103	102	0	0				847
Animals Euthanized	2	2	2	1	0	1	0	0	0				8
Animals Redeemed	34	34	29	24	27	32	42	30	28				280
Adoptions	52	20	51	30	31	52	28	31	51				346
Transferred/Rescued	5	18	7	6	10	17	18	24	12				117
Rescued	5	11	7	6	8	17	16	24	12				106
Transferred	0	7	0	0	2	0	2	0	0				11
Owner Surrenders	2	7	13	3	20	15	17	10	8				95
Died at Shelter	11	8	3	2	1	0	5	4	5				39

Placement Rate 91%

Live Release Rate 99%