

City of Rowlett  
Regular Meeting  
Animal Shelter Advisory Board  
Tuesday, January 23, 2018  
City Hall Conference Room  
4000 Main Street, Rowlett, Texas 75088

Meeting Minutes

- i. Call to order.  
Dawna Carabajal called to order the regular meeting of the Rowlett Animal Shelter Advisory Board at 7:33 pm on Tuesday, January 23, 2018. The following members were present: Dawna Carabajal, Monica Kizziar, Israel Deases, Katherine Rinz, and Deana Seigler. City Staff present were: Chuck Dumas, Maria Martinez, Asher Moore, Jess Robison, Macey Dyson, Omar, Nerio, Victoria Miles and Jackie Lozada. Council member present: Brownie Sherrill.
- II. Presentation and discussion about the new proposed dog park.  
Bo Hahn, Angie Smith and Ricky Harris spoke to the Board about the approved dog park which will be located at fields 5 and 6 at Herfurth Park. Sachse Park Pals has partnered with Rowlett Parks Dept. One will be for under 30 lb dogs and one for larger dogs. There are lights on those fields. Fencing is being installed. Grand opening will be March 3, 2018. Monica is on the committee for the dog park and told the Board about sponsorship opportunities. Sachse Park Pals will continue to support and raise funds for the dog park. Animal Ordinances will be posted on signs including animal abandonment ordinance. The community has been very receptive to the park.
- III. Consider approving minutes from November 15, 2017 meeting.  
The minutes from November 15, 2017 meeting were passed out and board members were given time to review them. The Chairperson, Dawna Carabajal, opened the floor for comments or questions. Dr. McKelroy made a motion to approve minutes. Seconded by Katie Rinz. Motion passed.
- IV. Introduction of new shelter staff.  
Maria Martinez introduced Animal Shelter staff members to the Board.
- V. Update from Staff on Shelter Stats.  
Victoria Miles presented the shelter stats to the board. Placement Rate is 95% for FY 2018 so far. Live Release Rate is 98%.
- VI. Update and discussion from Friends of Rowlett Animals (FRAs) from offsite adoption events.  
Dawna Carabajal reported that FRAS had 3 adoptions. Two at Hollywood Feed and one at Covington's Christmas event.
- VII. Discuss ordinances prohibiting trap and release.  
Katie Rinz presented information regarding TNR programs. Katie would like the program run as a non-profit - not City-funded. The ordinance needs to be changed in the following manner: the cats do not count toward a person's personal number of pets, cats in program will have ear clipped. Colonies will be registered with the City so that City will know where they are.

In addition to changing ordinance, Maria spoke of having some type of regulatory ordinance added as well. Some of the definitions need to be looked at, i.e., harboring. Board is willing to go through the ordinance to amend in order to move forward. Maria suggested that each Board member look at the ordinance and bring in anything they interpret as needing to be changed. Maria will send a link to Municode. Maria suggested starting with looking at definitions, harboring, owners, animal number limit exception, the way the trapping ordinance is written, definition of colony manager, etc. Maria suggested looking at other City's TNR ordinances.

VIII. Discuss City Registration Campaign Ideas.

Maria Martinez spoke to the group about getting animals registered. FRAs will bring registration applications to adoption events. Shelter staff will make sure that applications are taken to all local veterinarians. Information about registration will be sent out through social media.

IX. Public Announcement

Adopt-a-thon – February 17  
Sachseparkpals.org page  
Irish Festival – Fair Park – March 3  
Daddy Daughter Dance  
Register to Vote  
Young Artist Exhibit

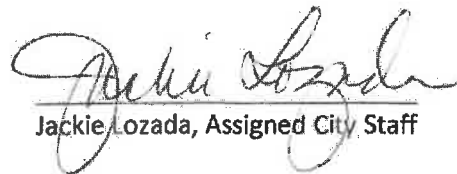
X. Future Agenda Topics

Update from staff on shelter stats  
FRAS updates  
TNR – review ordinance  
No Kill Conference discussion  
Next meeting date is changed to March 27 because of Spring Break.

XI. Adjournment

The Chair called for a Motion to adjourn. The Motion was made by Deana Seigler and seconded by Dr. McKelroy. The motion passed. The meeting was adjourned at 9:16 pm.











  
Dawna Carabjal, Chairperson

  
Jackie Lozada, Assigned City Staff

4-10-18  
Date Approved

# Sponsorship options to help us build the Herfurth Dog Park

Herfurth Dog Park Construction starts this month and Grand Opening is scheduled for March 3rd.

Premiums	Individual	Business				
	Dog Park Pal	Bronze Biscuit	Blue Treat	Silver Bowl	Gold Leash	Platinum Paw
	\$25	\$50	\$100	\$250	\$500	\$1000+
FREE Herfurth Dog Park Opening Day Shirt <i>Available for Pickup @ 5560 HWY 78 on 3rd Thursday of Each Month from 7PM - 8 PM.</i>						
Vendor Booth at a single Sachse Park Pal Event.						
Featured on Custom Sign in Herfurth Dog Park for a term of 1 year. Platinum/Prime: Double Gated Area Gold/Grade A: Off-Leash Area						
Sachse Dog Park Pioneer Plaque						
Optional Complimentary Booth at Sachse Park Pals Events for the sponsorship Year.		1	1	1	1 Premium	2 Premium
Optional Complimentary Event Admission to Sachse Park Pal Events for the sponsorship year.			1 Ticket	3 Tickets	5 Tickets	10 Tickets
Optional Complimentary Booth at Sachse Park Pals Events for the sponsorship Year.			1	1	1 Premium	2 Premium
Sponsorship listing on all Event Shirts (Platinum, Gold, Silver, Blue)			1	1	1	1

Help us to fund our "Wishlist of Amenities" for the park

Our wishlist starts with 2 Water fountains, 6 Benches, 10 Shade Trees and Dog Playground items



[www.sachseparkpals.org](http://www.sachseparkpals.org)

contact us at [dogpark@sachseparkpals.org](mailto:dogpark@sachseparkpals.org)

Herfurth Dog Park 4601 Centennial, Rowlett, TX 75088  
Herfurth Dog Park will serve the Rowlett, Sachse, Wylie, Murphy, Garland area.  
Friends of Sachse Parks and Recreation Friends of Sachse Parks and Recreation is a 501(c)(3), non-profit organization.

# City of Rowlett

## Animal Services

### Yearly Report

10/01/2017 - 09/30/2018

	October	November	December	January	February	March	April	May	June	July	August	September	Total YTD
Service Calls	179	165	156										500
Live Pickups	85	98	79										262
Animals Euthanized	2	2	2										6
Animals Redeemed	34	34	29										97
Adoptions	52	20	51										123
Transferred/Rescued	5	18	7										30
Rescued	5	11	7										23
Transferred	0	7	0										7
Owner Surrenders	7	7	13										27
Died at Shelter	11	8	3										22

Placement Rate 95%

Live Release Rate 98%