



Official Minutes of the Rowlett Arts and Humanities Commission

Tuesday, June 12, 2018

Rowlett Public Library, Class / Board Room

3900 Main Street, Suite 200, Rowlett, TX 75088

- 1) Meeting called to order by Chair Jeff Winget at 6:31 p.m. and determined a quorum was present.
 - *Members present: Jeff Winget, Jim Katzenberger, Deborah Crosby, Tamra Williams and Gary Alexander*
 - *Members absent: Laura Keasling, Neslie Fudge, LeighAnn Welk and Teresa Lua*
 - *Visitors: Christy Katzenberger*
 - *Staff present: Kathy Freiheit, Director of Library Services and Brenda Kennedy, Senior Administrative Assistant*
- 2) Chair selects voting alternate(s), if necessary.
 - *N/A*
- 3) Consider approving minutes from the regular meeting held April 10, 2018.
 - *Motion made by Deborah C. to accept meeting minutes as written; seconded by Tamra W.*
 - *Approved 5-0.*
- 4) Consider approving the minutes from the special work session on April 17, 2018.
 - *Motion made by Gary A. to accept meeting minutes as written; seconded by Tamra W.*
 - *Approved 5-0.*
- 5) Presentation on proposed friends' arts organization (Lake Cities Chorale and Lakeshore Symphonic Winds).
 - *Speakers unavailable, postponed to August 14, 2018 meeting.*
- 6) Discuss citizen proposal for yarn art installations.
 - *Kathy F. shared information and slides on a citizen's proposal for yarn art installations around the City.*
 - *Discussion ensued; support expressed for possible group project coordinated by the Commission for a limited time period or special event.*
 - *Commission members asked to further consider the proposal and re-visit at August meeting; Kathy F. will follow up with the yarn artist.*
- 7) Recap of the Joint Work Session with City Council on Tuesday, June 5, 2018.
 - *Jeff W. reported the joint work session went well; good feedback received.*
 - *Council expressed interest in AHC's connecting artists with Downtown events; also having Commission collaborate with the Parks Advisory Board.*
 - *Jeff W. will ask to be added to an upcoming Parks Advisory Board agenda to discuss public art.*
 - *Jeff W. reported feedback from Strategic Planning meetings, noting that vision for arts was well received.*
 - *Kathy F. confirmed that Commission's FY2019 budget requests have been submitted. For "operating expenses," an additional \$2,500 was requested to sustain current contests and grants. For Public Art program, \$50,000 per year was requested for the next three years for continued community enhancement, with carryover of unspent balances from previous years.*
- 8) Recap on participation at the Village of Rowlett Spring Main Street Market on May 12, 2018.
 - *Jeff W. noted Commission's over-extended commitments during May; not enough time and manpower to accomplish everything.*
 - *Deborah C. and Laura K. handed out AHC hand fans and spoke with Spring Market visitors about the arts in Rowlett.*

- Commission will work on Fall Market participation scheduled for October 20, 2018.

9) Review updates and take possible action on standing committee reports:

a) Young Artist Exhibit

- Council presentation on Tuesday, April 17; comments heard about how impressed people were with artwork.
- Discussed possibility of purchasing another display case for the City Hall Annex; original cases were donated to the Library by Rowlett Lions Club in 1996. Tamra W. will speak with Lions Club members to see if they know where cases were purchased.
- Kathy F. will email photos of original display cases to Deborah C., Tamra W., Jeff W., Jim K. and Gary A. for their information.
- Deborah C. and Tamra W. will present new display case quotes for possible action at the August meeting.

b) Rowlett Sings

- Gary A. thanked members for their assistance; it was a team effort.
- Suggestions from emcee and judges:
 - Provide bio on each performer
 - Start on time; if delayed announce reason why
 - Add curtain behind stage; comments made about need for something heavier
 - Include performers' names and song titles on judges' sheets
 - Require that all performances be memorized
 - Have a dress rehearsal; include instructions about microphone usage
 - Don't allow performers to change songs
 - Announce awards from third place to first place, making sure each performer is recognized
- Discussed renting stage and curtains for next year; Tamra W. will investigate cost for a 4' x 8' curtain (with graphic) and present at August meeting.
- Personal invitations to Mayor and Council members need to be sent next year.

c) Summer Scribes Writing Contest (Youth and Adult)

- Deborah C. emailed digital contest information entry forms to Fine Arts contacts at Garland and Rockwall ISDs for forwarding to teachers and students by May 18.
- Deborah has scheduled two judges for contests.
- Information has been posted to the AHC webpage on the City's website.

d) Animal Shelter Adopt-a-Thon – Drawing Contest

- Tamra W. reported low turnout for drawing contest; suggestion made to look at another adopt-a-thon date at a different time of year.

e) Touch-a-Truck

- Tamra W. reported a good turnout for drawing contest; it was very hot that day!

f) Photography Contest

- Deborah C. emailed digital contest information entry forms to Fine Arts contacts at Garland and Rockwall ISDs for forwarding to teachers and students by May 29.
- Jim K. will ask about placing contest information at Rowlett Community Centre; will also forward information to Artists 'Round Texas and local Photography Club.

g) Publicity

- Jeff W. will forward Summer Scribes and Photography Contest information to Drew Rist, asking him to include on electronic message board at City Hall; will also alert Denise Perrin for local and social media postings.
- New Photography Contest rule added requiring all submissions be taken in Rowlett.
- Kathy F. shared Deputy City Manager Paul Stevens answers to questions about publicizing completion of the Phoenix sculpture and any planned events; the City will handle details once all park improvements have been completed and let Commission members know when it's planned.
- The Mayor is interested in recognizing two Visual Arts Scholastic Event (VASE) winners at an upcoming Council meeting. Deborah C. will contact the two winners about recognition and possible Council meeting dates (July 17, August 7 and August 21) and report back. When determined, Jeff W. will contact City Secretary Laura Hallmark and let Kathy F. know the date so she can prepare a staff report.

10. Update on Public Art projects.

a) *Sculpture maintenance*

- *Jeff W. reported Boy Scouts cleaned the Noblique sculpture at Fire Station 1 and Mark Twain at the Library.*
- *Discussion ensued over Commission assuming responsibility for future maintenance of Mark Twain; Kathy will discuss with Friends of the Rowlett Public Library since the sculpture was a gift of the Friends and has been maintained through the group in years past.*

b) *"Phoenix" sculpture*

- *Jim K. reported that the Phoenix is now in the ground; a bracket was attached to the sculpture to raise it and is to be removed this week. Artist Troy Connatser has named the piece, "Spirit of Rowlett."*
- *Still more work to be done on Schrade Bluebonnet Park improvements before presentation to the City.*
- *Jeff W. presented proposed wording for the Phoenix memorial plaque; discussion ensued. Questions raised over who should be acknowledged on the plaque and what is called for in the professional services contract. Jeff W. to provide wording suggestions for emailing to all members; also, to set up a Committee meeting (after July 4) for further discussion.*
- *With finalized wording, size of plaque required can be determined and quote obtained. Item will be placed on the August agenda for further discussion and possible action.*

11) Public Announcements.

- *No meeting in July; next meeting August 14, 2018*
- *Farmers Market opens Thursday, June 14 from 4-8 p.m.*

12) Future topics.

- *Call to order*
- *Chair selects voting alternate(s), if necessary*
- *Consider approving minutes from previous meeting*
- *Presentation on proposed friends' art organization (Lake Cities Chorale & Lakeshore Symphonic Winds)*
- *Presentation by Mike DeLatte (Parks Advisory Board) about a proposed Parks non-profit organization*
- *Discuss and take possible action on yarn art projects*
- *Review, discuss and take possible action on FY2018 operating budget*
 - *Review quote for display case*
 - *Review quote for stage curtain with Rowlett Sings graphic*
- *Discuss and take possible action on citizen proposal for yarn art installations*
- *Review updates and take possible action on standing committee reports:*
 - *Arts in Education grant*
 - *Summer Scribes Writing Contest – Youth and Adult*
 - *Photography Contest*
 - *Publicity*
- *Update on Public Art Projects*
 - a) *Sculpture maintenance*
 - b) *Review and take possible action on plaque for "Phoenix" sculpture*
 - c) *Discuss future art projects*
- *Public announcements*
- *Future agenda items*
- *Adjourn*

13) Adjournment

- *Meeting adjourned at 8:39 p.m.*

Approved by the Rowlett Arts and Humanities Commission:

Signature 

Date 8-14-18