



**Parks and Recreation Advisory Board Meeting Minutes**  
**Wednesday, July 11, 2018**  
**7:00 p.m.**

*Rowlett Community Centre, Room D*  
*5300 Main Street, Rowlett TX 75088*

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**PRESENT:** Donna Ferguson, Ken Romaine, Diana Moore, Gregory Craig, Mike DeLatte, Lonnie Cornwell, Dolores Henning, E.C. Umberger, Bernadette Hagmeier

**ABSENT:** Nancy DeVelde, Alan Hogan, Sean McGrew

**VISTORS:**

**STAFF:** Blake Margolis, City Council liaison; Shelly Monroe, Sr. Administrative Assistant; Angela Smith, Director of Parks & Recreation; Richard Harris, Parks & Recreation Operations Manager

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1. Chairman EC Umberger called meeting to order at 7:00pm.
  2. Quorum present.
  3. Consider action to approve minutes from June 13, 2018.
    - A. Dolores Henning moved to approve the minutes as written.
    - B. Mike DeLatte seconded the motion.
    - C. Approved 7 - 0.
  4. Urban Forestry Subcommittee Update.

Ricky Harris reported that Sam Lawrence distributed the most recent draft of the revised ordinance to external components and their feedback is due by July 23, 2018. Sam Lawrence will compile the information then share it with the Planning and Zoning Board for review. Plans are still set to present the updated version of the ordinance to City Council in August.
  5. Scentral Bark Buddies Update.
    - A. Donna Ferguson reported Social Splashes will be scheduled on the 3<sup>rd</sup> Saturday of July, August and September. Other activities are being considered for the remaining months in the year. Advertisement is occurring on social media sites.
    - B. Inquiry made regarding being involved with the Pooch Plunge at Wet Zone. Angela Smith responded the best contact is This is Friends of Rowlett because this is mainly their event.
    - C. The goal for the present fund raising is to purchase a shade structure. Another item the group is discussing is the possibility of purchasing some type of pad. A little more research needs to be done for possible options.
    - D. Meetings occur 1 time a month with the next one being July 19, 2018.
  6. Further discuss non-profit organization development and appoint a member.
    - A. Mike DeLatte shared that the plans to have a group of five for this organization is in motion. He has met with Senior Advisory Board and Keep Rowlett Beautiful and



will meet with Art and Humanities in August. The plan is to also have a representative from Parks and Recreation Advisory Board. The 501 (c)3 will be a completely separate entity from the City of Rowlett. Meetings will likely be held quarterly.

- B. The inquiry was made for a Park Board member to volunteer to be a part of this organization. No member present volunteered to be a part of this organization. With three members absent and no members present volunteering, members were asked to consider volunteering and the topic will be presented during the next meeting.
7. Outline the 2018 CIP Bond Projects. (Sean McGrew)
    - A. Angela Smith identified the projects approved in the 2018 Bond Election. Projects include Herfurth Park Phase 1, Wet Zone Water park, Lakefront at Pecan Grove, Kenwood Heights, Twin Star Park, Trail construction, Waterview Golf Course, a mobile stage, Community Park, Shorewood Park, sports field construction, and Environmental Learning Center.
    - B. Gregory Craig commented on the amount of funds that go towards design and inquired about the city considering to hire a lawn and landscape engineer. Angela Smith replied this is not presently on the radar for the city. Angie stated a meeting with GISD will be held in August regarding the Environmental Learning Center.
  8. Update from City Council liaison, Blake Margolis.
    - A. Farmers Market downtown will be held tomorrow afternoon.
    - B. A Kayak Play Day will be held at Paddle Point Park on July 15, 2018.
    - C. Newsletter, Friday @ 5, is published weekly on city website to provide updates on operations, projects and items of interest.
  9. Public input and questions.

No input or questions.
  10. Director's Report.
    - A. A brief update about Fireworks on Main was provided along with thankful acknowledgements to board members who volunteered during the event. July is Parks and Recreation Month. A calendar of daily events was provided to members.
    - B. New Fitcor equipment was placed at Katy Railroad Park and there will be Fitcor equipment installed at Springfield Park within the next two weeks.
    - C. New retaining walls were installed at Community Park by the t-ball fields and at Springfield Park near the baseball field.
    - D. New equipment replacements were made in the Rowlett Community Centre fitness room.
  11. Public announcements by members of the Board and/or staff were made.
    - A. Diana Moore explained she has been appointed to the new Diversity Commission, therefore she will not be reapplying for this board for the upcoming year.
    - B. Sean McGrew voiced positives about Fireworks on Main.



C. Ken Romaine stated on August 4, 2018 the Boy Scouts will be at the Rowlett RC Club field for activities. This Saturday, August 14, 2018 at 7:30pm will be the night flight event.

12. Members of the Board may request topics for future agenda meetings.  
Results from the walk through of various park visits.

13. Adjournment

- A. Bernadette Hagmeier made a motion to adjourn at 7:58 pm.
- B. Lonnie Conrwell seconded the motion.
- C. Approved 7 - 0.

  
EC Umberger, Chairman

  
Angela Smith, Director of Parks and Recreation